

North Coast County Water District
 Minutes of the Regular Board of Directors Meeting
 August 13, 2008
 2400 Francisco Blvd.
 Pacifica, CA 94044
 7:00 P.M.

1) CALL TO ORDER:

President Cosgrove called the meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL:

Present at Roll Call were Director Mason Brown, Director Anne DeJarnatt, Director Bob Vetter, Director Tom Piccolotti, and President Joshua Cosgrove. Also present were General Manager Kevin O'Connell, Management Analyst Stephanie Dalton, Assistant General Manager-Operations Bert Weiss, Attorney David Gehrig, and Minutes Transcriber Jean Headley.

3) PLEDGE OF ALLEGIANCE:

Led by Director DeJarnatt.

4) PUBLIC COMMENT:

Linda Corwin of Moana Way spoke of a group of water users in Antelope Valley who have been using well water with chlorine. She also stated the CCAC group is working with the Citizens Advisory Committee on a resolution to give to the SFPUC to ask them to request the EPA to proceed with human health testing.

5) APPROVAL OF ORDER OF AGENDA:

Staff Item D of the Consent Calendar from the agenda, the Minutes of the July 16, 2008 regular Board meeting.

ON MOTION by Director Vetter, seconded by Director Piccolotti, the Board voted unanimously to approve the order of agenda as amended. Motion passed 5-0.

6) CONSENT CALENDAR:

- A. Report on Sale of District Property – None
- B. Financial Statements for July, 2008
- C. Overview of District Investments
 - 1. July, 2008 Union Bank Statement – Bond
 - 2. July, 2008 CAMP Statement – Operating/Bond
- D. Minutes of the July 16, 2008 Regular Meeting of the Board

Director Brown asked about CAMP. General Manager Kevin O'Connell indicated the process is moving ahead but no resolution has been reached.

ON MOTION by Director Vetter, seconded by Director DeJarnatt, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 5-0.

7) GENERAL MANAGER'S REPORT

A. New Business

- 1. Approve Claims Dated August 13, 2008:

ON MOTION by Director Piccolotti, seconded by Director DeJarnatt, the Board voted unanimously to approve the Claims dated August 13, 2008 in the amount of \$758,545.58. Motion carried 5-0.

2. District’s 3-Tier Billing Structure:

Director Vetter asked how many people fall into Consumption Blocks 2 and 3, and how many people fall under the “All Other Accounts” at \$5.62 per 100 cubic feet. He requested a report at next month’s meeting. The Conservation Committee will meet before the next Board meeting to discuss these issues as well as the possibility of adding a fourth tier.

3. Adopt Resolution No. 1016 Adopting Policy Regarding Order of Flags on District Flagpole:

General Manager Kevin O’Connell introduced the Resolution and provided brief background information.

ON MOTION by Director Brown, seconded by Director DeJarnatt, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 1016, Adopting Policy Regarding Order of Flags on District Flagpole:

Director Brown	Aye
Director DeJarnatt	Aye
Director Vetter	Aye
Director Piccolotti	Aye
President Cosgrove	Aye

Motion passed 5-0.

4. Authorize the General Manager to Execute a Water Service Agreement with CalTrans and an Easement Agreement with Shamrock Ranch for the Devil’s Slide Tunnel Waterline Project:

General Manager Kevin O’Connell summarized the Staff Report and recommended that the Board authorize him to sign the agreements with CalTrans and Shamrock Ranch. Mr. O’Connell responded to questions and comments from the Board regarding the flow of water through the pipe, the rights to and collection and treatment of any water found in the tunnel, the storage capacity of the 4.5 miles of pipe, the section of the pipe for which the District will be responsible for maintenance, and who will be responsible for traffic control during maintenance or emergencies.

ON MOTION by Director DeJarnatt, seconded by Director Piccolotti, the Board voted unanimously to authorize the General Manager to execute a Water Service Agreement with CalTrans and an Easement Agreement with Dana Denman for the Devil’s Slide Tunnel Waterline Project contingent upon final approval of the District’s Counsel and the District’s Engineer of the agreements and associated supporting documents. Motion passed 5-0.

5. Authorize Proclamation to Montara Water and Sanitation District for their 50th Anniversary:

ON MOTION by President Cosgrove, seconded by Director Vetter, the Board voted unanimously to authorize a Proclamation to Montara Water and Sanitation District for their 50th Anniversary. Motion passed 5-0.

The Board took a brief recess at 7:50 p.m. to change tape recorders and resumed at 7:55 p.m.

B. Continued Business

1. Capital Improvement Program and Bond Projects:

- A. Vallemar Pipeline Project
- B. Pacifica Recycled Water Project Issues
- C. Christen Hill Tank Project

Mr. O'Connell discussed the projects listed in the August 13, 2008 CIP and Bond Projects Status Report. He responded to comments and questions from the Board throughout his presentation.

President Cosgrove asked the audience for public comment, and no one came forward.

8) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:

For the benefit of the audience, Director DeJarnatt read aloud the percentages of water use reduction in the South Bay/East Bay, Peninsula, and San Francisco. This was an excerpt from Agenda Item #5 of the BAWSCA's July 17, 2008 Board of Directors' meeting, which had been distributed to the Board and Staff prior to tonight's meeting.

Director Piccolotti discussed highlights of the BAWSCA July 17, 2008 meeting, including Assemblyman Ruskin's bill AB2437 passing both Legislative bodies on the Consent Calendar, discussion of BAWSCA's need to expand its leadership of regional water conservation programs, and its ongoing negotiations on the water sales agreement.

9) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED:

General Manager Kevin O'Connell indicated that Staff would like to schedule meetings of the Personnel Committee and the Conservation and Beautification Committee.

10) DIRECTOR'S COMMENTS AND/OR AGENDA REQUESTS:

President Cosgrove indicated interest in attending the CSDA annual meeting in September and requested an agenda item at the next meeting.

General Manager Kevin O'Connell stated he would like to attend the ACWA Fall Conference and Exhibition and this will be on next month's agenda. If any Board member wants to attend, they are requested to let Staff know in order to also be placed on the agenda.

Director Vetter requested an agenda item regarding e-mail notification to the public of meetings.

11) CORRESPONDENCE:

None.

12) PUBLIC COMMENT:

Mary Keitelman of Acacia Court indicated she is attending the meeting because she is interested in water conservation. She also stated a friend asked her to follow-up with Cari Lemke regarding an e-mail list notifying various people of meetings.

13) ADJOURN:

President Cosgrove adjourned the meeting at 8:34 p.m. The next regularly schedule meeting of the Board of Directors will be held at 7:00 p.m. on Wednesday, September 17, 2008.

Respectfully submitted,

Approved:

Kevin O'Connell, General Manager

Joshua Cosgrove, President