

North Coast County Water District
Minutes of the Regular Board of Directors Meeting
December 17, 2008
2400 Francisco Blvd.
Pacifica, CA 94044
7:00 P.M.

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1) CALL TO ORDER:

President Cosgrove called the meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL:

Present at Roll Call were Director Mason Brown, Director Anne DeJarnatt, Director Bob Vetter, and President Joshua Cosgrove. Also present were General Manager Kevin O'Connell, Assistant General Manager-Administration Cari Lemke, Assistant General Manager-Operations Bert Weiss, Attorney Patrick Miyaki, and Minutes Transcriber Jean Headley. Director Tom Piccolotti was absent.

3) PLEDGE OF ALLEGIANCE:

Led by Director DeJarnatt.

4) PUBLIC COMMENT:

Mary Keitelman of Acacia Court asked when the next Conservation Committee will be held. She stated she has some follow-up information to provide the Committee regarding her conversations with the garden club. She also commented that the automatic meeting alert on the District's web site is not working. Staff indicated that a Conservation Committee meeting will be set up hopefully in January and that they will look into the web site meeting notification system.

Linda Corwin of Moana Way stated she recently received a paper written by Marc Edwards and others of the Department of Civil Engineering at Virginia Tech in Blacksburg, Virginia, regarding what happens to our in-home piping and water that is sitting in our pipes and is not being properly accounted for. She distributed copies of this paper with portions highlighted.

Ms. Corwin also spoke regarding problems encountered with a new water system installed in a new building at the University of North Carolina.

5) APPROVAL OF ORDER OF AGENDA:

ON MOTION by Director Vetter, seconded by Director DeJarnatt, the Board voted unanimously to approve the order of agenda as submitted. Motion passed 4-0.

6) CONSENT CALENDAR:

- A. Report on Sale of District Property – None
- B. Financial Statements for November, 2008
- C. Overview of District Investments
 - 1. November, 2008 Union Bank Statement – Bond
 - 2. November, 2008 CAMP Statement – Operating/Bond
 - 3. November, 2008 LAIF Statement
- D. Minutes of the November 19, 2008 Regular Meeting of the Board

Staff removed Item 6D from the agenda, the November 19, 2008 Minutes.

ON MOTION BY Director DeJarnatt, seconded by Director Vetter, the Board voted unanimously to approve the Consent Calendar as amended. Motion carried 4-0.

7) SPECIAL ORDER OF BUSINESS:

A. Swearing-in Ceremony by the Honorable Quentin Kopp:

The Honorable Quentin Kopp conducted the swearing-in ceremony for Directors Brown and Cosgrove.

The Board took a recess at 7:10 p.m. for celebratory cake, and reconvened at 7:20 p.m.

B. Election of Board President/Vice President:

President Cosgrove opened the nominations for President. Director Vetter nominated Vice President DeJarnatt for President. Hearing no further nominations, President Cosgrove closed the nominations for President.

ON MOTION by Director Vetter, seconded by President Cosgrove, the Board voted unanimously to elect Vice President DeJarnatt as President for the 2009 year. Motion carried 4-0.

President Cosgrove opened the nominations for Vice President. Vice President DeJarnatt nominated Director Piccolotti for Vice President. Hearing no further nominations, President Cosgrove closed the nominations.

ON MOTION by Vice President DeJarnatt, seconded by President Cosgrove, the Board voted unanimously to elect Director Piccolotti as Vice President for the 2009 year.

The gavel was passed, and seating and nameplates were rearranged.

8) GENERAL MANAGER'S REPORT:

A. New Business1. Approve Claims Dated December 17, 2008:

Staff responded to questions and comments from the Board.

ON MOTION by Director Vetter, seconded by Director Cosgrove, the Board voted unanimously to approve Claims dated December 17, 2008 in the amount of \$481,492.53.

2. Selection of Location for the Employee Recognition Dinner – January 23, 2008:

General Manager Kevin O'Connell summarized the Staff Report and discussed the restaurants large enough to accommodate the District's needs. The directors discussed their preferences.

Director Brown referred to a memo the directors received from Staff, and he requested Assistant General Manager-Administration Cari Lemke to copy the memo and the attached menus from Sharp Park Restaurant and Sam's Chowder House and distribute it to everyone at the meeting. Director Brown compared the two restaurants as to roundtrip distance, cost, menu, and room size. Director Brown stated he is in favor of Sharp Park Restaurant. Additional Board discussion occurred.

ON MOTION by Director Brown, seconded by Director Cosgrove, the Board voted unanimously to adjust the date for the Employee Recognition Dinner and to hold the dinner at the Sharp Park Restaurant. Motion carried 4-0.

Direction to Staff was to poll the directors for a new date and make a reservation at Sharp Park Restaurant.

- 3. Authorize the General Manager to Execute an Agreement Between the District and the San Francisco Public Utilities Commission for the Pacifica Recycled Water Project:

General Manager Kevin O’Connell summarized and elaborated on the contents of the Staff Report and recommended to go forward with the agreement. He indicated the agreement was received just this afternoon and still needs to be reviewed. Mr. O’Connell and Attorney Patrick Miyaki responded to Board questions and comments throughout his discussion of the Staff Report.

The Board congratulated Staff for all their work on the lengthy negotiations involved in arriving at this agreement.

ON MOTION by Director Vetter, seconded by Director Brown, the Board voted unanimously to authorize the General Manager to execute the Agreement between the San Francisco Public Utilities Commission and North Coast County Water District for the Pacifica Recycled Water Project, contingent on final review by District Counsel and Staff. Motion carried 4-0.

- 4. Adopt Resolution No. 1017 and Authorize the General Manager to Execute Implementation Agreement between the Bay Area Clean Water Agencies and the District:

General Manager Kevin O’Connell summarized the Staff Report.

ON MOTION by Director Vetter, seconded by Director Cosgrove, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 1017 Authorizing an Agreement with the Bay Area Clean Water Agencies for Conservation and Water Recycling Grant Funding Awarded by the California Department of Water Resources (DWR) Under the Integrated Regional Water Management Program:

Director Brown	Aye
Director Vetter	Aye
Director Cosgrove	Aye
President DeJarnatt	Aye

Motion carried 4-0.

- 5. District Holiday Schedule Revised to December 25 & 26 and January 1 & 2 in lieu of December 24 & 25 and December 31 & January 1:

General Manager Kevin O’Connell indicated Staff decided to shift the holiday schedules to be closed the days after Christmas and New Year’s Day instead of the day before each holiday.

- 6. Information Re Alternate Water Sources – Desalination/Renewable Energy:

General Manager Kevin O’Connell summarized the Staff Report. He referred to Attorney Miyaki’s December 6 memo which was distributed to the Board just prior to this evening’s meeting.

Linda Corwin of Moana Way indicated that electrical production from wave energy was discussed at the BAWSCA meeting. She suggested that the District should indicate interest in the project.

7. Update Re: District Drought Contingency Planning:

Director Vetter indicated he requested this item be placed on the agenda. General Manager Kevin O'Connell distributed charts entitled Precipitation at Hetch Hetchy: Water Year 2009 and SFPUC Regional Water System – Meter Deliveries.

Mary Keitelman of Acacia Court requested clarification of how to interpret the charts. Mr. O'Connell made illustrations on the wallboard to explain the charts.

Additional Board discussion occurred regarding how the drought is affecting the Western United States, methods being explored for alternative water sources, and how to capture winter run-off via dams.

Mary Keitelman of Acacia Court discussed the planting of native, drought tolerant plants as well as educating the public about limiting lawn watering. She stressed the importance of taking major steps now to hopefully alleviate the impacts of drought.

8. Reject All Bids Re: Sale of Dardanelle APN 018-113-040:

General Manager Kevin O'Connell summarized the Staff Report and recommended that the Board reject all bids. He discussed the extremely difficult access to the tank site property from the existing road. Additional Board discussion occurred.

ON MOTION by Director Brown, seconded by Director Vetter, the Board voted unanimously to reject all bids for the Upper Vallemar Tank Site Sale, with the understanding that if feasible, the property will be reoffered for sale during the first quarter of 2009. Motion carried 4-0.

B. Continued Business

1. Capital Improvement Program and Bond Projects:

General Manager Kevin O'Connell discussed the December 17, 2008 CIP & Bond Projects Status Report as well as the photos contained in the report. He responded to questions and comments from the Board throughout his discussion. Director Vetter urged the moving ahead as quickly as possible of the Francisco Facilities Improvement Project.

A. Vallemar Pipeline Project:

Mr. O'Connell reported that Phases I to IX are complete and approximately 70% of Phase X is complete and will be finished by late December 2008.

B. Pre-purchased Pipe Savings:

Assistant General Manager-Operations Bert Weiss distributed a schedule of pipe pre-purchase savings analysis and summarized the figures.

C. Main Pump Station Generator:

Mr. O’Connell reported the generator was installed on Friday, December 12, and site visits are occurring to complete the project.

9) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:

Linda Corwin of Moana Way stated that at the last meeting, BAWSCA showed the schematic of prior years’ water usage, global warming as it relates to snow pack, and how to conserve water in the future.

10) COMMITTEE AND/OR DIRECTORS’ REPORTS ON MEETINGS ATTENDED:

President DeJarnatt indicated there were two Personnel Committee meetings scheduled.

11) DIRECTOR’S COMMENTS AND/OR AGENDA REQUESTS:

Director Vetter stated that he, Kevin O’Connell, Bert Weiss, and Chris Regnart visited Walnut Creek and Pittsburg regarding desalination, and he indicated he supports exploring desalination in Pacifica, but is opposed to wave generation due to the exorbitant cost.

12) CORRESPONDENCE:

None.

13) PUBLIC COMMENT:

Mary Keitelman of Acacia Court spoke regarding contacting a professional botanist or arborist regarding how much water certain trees use and also regarding conserving water in the landscape via plantings.

14) ADJOURN:

President DeJarnatt adjourned the meeting at 9:40 p.m. The next regularly scheduled meeting of the Board of Directors will be held at 7:00 p.m. on Wednesday, January 21, 2009.

Respectfully submitted,

Approved:

Kevin O’Connell, General Manager

Ann DeJarnatt, President