

North Coast County Water District
 Minutes of the Regular Board of Directors Meeting
 April 16, 2008
 2400 Francisco Blvd.
 Pacifica, CA 94044
 7:00 P.M.

1) CALL TO ORDER:

President Cosgrove called the meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL:

Present at Roll Call were Director Brown, Director Vetter, Director Piccolotti, and President Cosgrove. Also present were General Manager Kevin O'Connell, Assistant General Manager-Operations Bert Weiss, Assistant General Manager-Administration Cari Lemke, Attorney Patrick Miyaki, and Minutes Transcriber Jean Headley. Director DeJarnatt was absent.

3) PLEDGE OF ALLEGIANCE:

Led by Director Piccolotti.

4) PUBLIC COMMENT:

Linda Corwin of Moana Way reported that Poughkeepsie, New York has changed over to chloramines but have now discovered higher than allowed lead levels in their water. She stated that Washington, D.C. is switching back to chlorine for three months. She referenced a news article regarding miscarriages and a news article in Prince Williams County, Virginia regarding using pre-chlorine for three months. She feels the news reports are using scare tactics.

5) APPROVAL OF ORDER OF AGENDA:

ON MOTION by Director Piccolotti, seconded by Director Vetter, the Board voted unanimously to approve the order of agenda as submitted. Motion carried 4-0.

6) SPECIAL ORDER OF BUSINESS:

- A. Presentation of Plaques to Scott Dalton and Bob Lange: President Cosgrove read a statement about Scott Dalton and Bob Lange completing the JPIA Professional Development Program, and he applauded their accomplishment. He presented Mr. Dalton and Mr. Lange with plaques and pictures were taken.

7) CONSENT CALENDAR:

- A. Report on Sale of District Property – None.
 B. Financial Statements for March, 2008
 C. Overview of District Investments
 1. March, 2008 Union Bank Statement – Bond
 2. March, 2008 CAMP Statement – Operating/Bond
 3. March, 2008 LAIF Statement
 D. Minutes of the March 19, 2008 Regular Meeting of the Board

Director Brown requested a status report on the District's financial advisors. Assistant General Manager-Administration Cari Lemke stated Staff is exploring an agency called Cal-Trust and will report to the Board within two weeks.

ON MOTION by Director Piccolotti, seconded by Director Vetter, the Board voted unanimously to approve the Consent Calendar as submitted. Motion carried 4-0.

9) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:

Director Piccolotti reported he attended a BAWSCA meeting. He indicated that Ed Harrington has replaced Susan Leal at the SFPUC. Director Piccolotti stated the agenda was light and he would give his report at the next Board meeting.

10) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED:

Director Brown reported attending the CSDA meeting on March 4th in San Carlos, and Director DeJarnatt was also there. He remarked on the absence of President Kathryn Slater-Carter from the meeting and that someone else led the meeting.

Director Brown discussed an idea by a legislative analyst in Sacramento regarding the administration of state parolees being passed to the counties but not to provide any money to the counties, and the funds would be taken from special districts.

Director DeJarnatt reported on her attendance at the Delta Vision Workshop and distributed the 11-page Delta Vision Blue Ribbon Task Force report entitled "Our Vision for the California Delta."

11) DIRECTOR'S COMMENTS AND/OR AGENDA REQUESTS:

Director Piccolotti agreed with Attorney Miyaki's remark about a conference with small attendance allowing for more dialogue among the participants than one with larger attendance. He stated the CSDA Education Foundation series of courses is an excellent example of the smaller, more intimate type of conferences. Director DeJarnatt agreed.

Director DeJarnatt talked about LAFCo goals and objectives, and she also discussed Granada Sanitary District's efforts to build a needed park.

Director DeJarnatt stated she would be unable to attend the next Board meeting due to her participation in the Central Valley Tour.

12) CORRESPONDENCE:

General Manager Kevin O'Connell distributed copies to the Board of a customer complaint, and he summarized the customer's complaints.

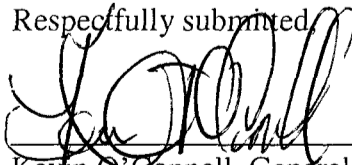
13) PUBLIC COMMENT:

None.

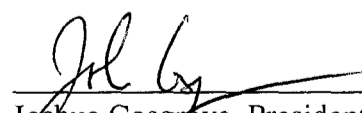
14) ADJOURN:

President Cosgrove adjourned the meeting at 9:55 p.m. The next regularly scheduled meeting of the Board of Directors will be held at 7:00 p.m. on Wednesday, April 16, 2008.

Respectfully submitted,


Kevin O'Connell, General Manager

Approved:


Joshua Cosgrove, President

8) GENERAL MANAGER'S REPORT

A. New Business1. Approve Claims Dated April 16, 2008:

Director Brown asked if bids were advertised for the fence at the Gypsy Hill tank. General Manager Kevin O'Connell stated that no advertising was done as the project cost was below his spending limit.

Director Vetter inquired about the credit received on the Roberts Road Pipeline Project. General Manager Kevin O'Connell and Assistant General Manager-Operations Bert Weiss replied this was for materials purchased but not needed.

ON MOTION by Director Vetter, seconded by Director Piccolotti, the Board voted unanimously to approve the Claims dated April 16, 2008 in the amount of \$184,436.23. Motion carried 4-0.

2. Authorize Director DeJarnatt to Attend the CSDA Seminar "Board's Role in Finance & Fiscal Accountability" May 16, 2008 in an Amount not to Exceed \$225.00 plus Expenses:

ON MOTION by Director Brown, seconded by Director Piccolotti, the Board voted unanimously to Authorize Director DeJarnatt to Attend the CSDA Seminar "Board's Role in Finance & Fiscal Accountability" May 16, 2008 in an Amount not to Exceed \$225.00 plus Expenses. Motion carried 4-0.

3. Appoint Alternate to Attend the Independent Special District Selection Committee Meeting on May 6, 2008 at 7 PM:

Director Piccolotti nominated Director DeJarnatt to be the alternate in the event President Cosgrove is unable to attend. President Cosgrove stated he plans to attend the meeting. Director Brown stated that Director DeJarnatt has been consulted and has agreed to be the alternate. Additional discussion occurred.

ON MOTION by Director Piccolotti, seconded by Director Vetter, the Board voted unanimously to appoint Director DeJarnatt to serve as the alternate in the event President Cosgrove is unable to attend the Independent Special District Selection Committee Meeting on May 6, 2008. Motion carried 4-0.

B. Continued Business1. Capital Improvement Program and Bond Projects:

- A. Pacifica Recycled Water Project: General Manager Kevin O'Connell reported design completion percentages for the pipeline and pump station (90%), the retrofit at Sharp Park Golf Course (60%), and retrofits for the rest of the system (30%). He indicated Staff is in the process of obtaining permits from Fish & Game, Fish & Wildlife, Coastal Commission, and Cal Trans. He discussed a recent productive meeting with San Francisco and indicated that comments regarding the agreement between the District and San Francisco are expected from San Francisco in the near future. Additional discussion occurred.

- B. Christen Hill Tank: Mr. O'Connell reported Staff has received conceptual approval for the proposed design, and he described the benefits of the plan to position a 1.5 million gallon tank on a 30-foot mound. He extensively discussed the tank design as well as a possible alternate site for both the Nelson Tank and the Christen Hill Tank.
- C. Devils Slide Tunnel Water Project: Mr. O'Connell reported Staff is awaiting comments from Cal Trans on the proposed agreement.

General Manager Kevin O'Connell discussed other projects listed in the CIP & Bond Projects Status Report. He responded to Board questions and comments throughout his discussion.

Discussion occurred regarding the type of dedication ceremony to be held at the new tank sites.

9) ATTORNEY'S REPORT:

A. ACWA Region 5 Program – Impacts of Climate Change:

Attorney Patrick Miyaki provided highlights of the ACWA Region 5 Conference and stated the focus was on climate change and potential impacts. He summarized a presentation by Michael Carlin of SFPUC regarding how San Francisco climate change impacts the way San Francisco has to manage their reservoirs, particularly Hetch Hetchy, due to "low snow" resulting in higher runoff than normal. Attorney Miyaki also discussed a slide show by Will Travis depicting how rising levels in the San Francisco Bay would impact current and proposed development on the Bay.

Attorney Miyaki indicated he moderated a panel regarding the kind of projects different agencies are involved in to protect infrastructure to deal with climate change. He said the conference closed with a complex presentation that indicated climate change is manmade and discussing long-term changes that can be made to effect change.

General Manager Kevin O'Connell added his comments and discussed another theme at the conference: the difference between mitigating for climate change and actually planning for it.

B. Senate Bill 343: New Brown Act Requirement – Availability of Public Records:

Attorney Miyaki gave a report on SB343, which is a new Brown Act requirement effective July 1, 2008. He summarized the color brochure that was in the Board packet and discussed the District's new obligations under. President Cosgrove asked if the public had any comment. No one had any comment.

10) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:

Director Piccolotti reported his attendance at the March 30 BAWSCA meeting and provided highlights. He stated that during budget discussions, the question was raised as to why so much money is to be spent on conservation when each agency has its own conservation program. He indicated BAWSCA is looking for new offices as their current rent is increasing.

11) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED:

Director Brown stated the Outreach Committee met regarding tank dedication ceremonies. This was discussed earlier in this meeting.

12) DIRECTOR'S COMMENTS AND/OR AGENDA REQUESTS:

Director Brown stated that several years ago he brought up the subject of putting a lien on a property for unpaid bills. He indicated he recently heard that East Bay Municipal Services District (EBMUD) is looking at liening properties for unpaid bills. He gave some related materials to Attorney Miyaki and asked him to research this issue and report back to the Board if we have any alternative to turning off a customer's water for unpaid bills.

Director Brown reported he has handed out the "no water unless requested" signs to every restaurant in Pacifica. He indicated a 98% acceptance rate.

Director Piccolotti requested a meeting of the Personnel Committee the second or third week in May regarding revising the Personnel Manual.

13) CORRESPONDENCE:

None.

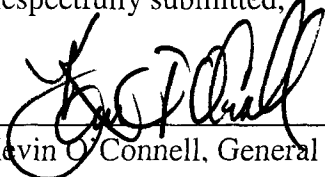
14) PUBLIC COMMENT:

None.

15) ADJOURN:

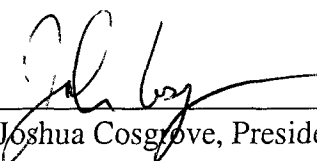
President Cosgrove adjourned the meeting at 8:36 p.m. The next regularly scheduled meeting of the Board of Directors will be held at 7:00 p.m. on Wednesday, May 21, 2008.

Respectfully submitted,



Kevin O'Connell, General Manager

Approved:



Joshua Cosgrove, President