

North Coast County Water District
Minutes of the Regular Board of Directors Meeting
October 21, 2009
2400 Francisco Blvd.
Pacifica, CA 94044
7:00 P.M.

426

1) CALL TO ORDER:

President DeJarnatt called the meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL:

Present at Roll Call were Directors Brown, Piccolotti, Vetter, and Cosgrove and President DeJarnatt. Also present were General Manager Kevin O'Connell, Assistant General Manager-Administration Cari Lemke, Assistant General Manager-Operations Bert Weiss, Attorney Patrick Miyaki, and Minutes Transcriber Jean Headley.

3) PLEDGE OF ALLEGIANCE:

Led by Linda Corwin.

4) PUBLIC COMMENT:

Linda Corwin of Moana Way commented favorably on the October 16, 2009 ceremony celebrating the District's 65th anniversary and the new Royce tank.

5) APPROVAL OF ORDER OF AGENDA:

ON MOTION by Director Vetter, seconded by Director Cosgrove, the Board voted unanimously to approve the Order of Agenda as submitted. Motion passed 5-0.

6) CONSENT CALENDAR:

- A. Report on Sale of District Property – None
- B. Financial Statements for September, 2009
- C. Overview of District Investments
 - 1. September, 2009 Union Bank Statement – Bond
 - 2. September, 2009 CAMP Statement – Operating/Bond
 - 3. September, 2009 LAIF Statement
- D. Minutes of the September 16, 2009 Regular Meeting of the Board

ON MOTION by Director Piccolotti, seconded by Director Brown, the Board voted unanimously to approve the Consent Calendar as submitted. Motion carried 5-0.

General Manager Kevin O'Connell introduced to the Board the District's new Utility Worker, Matt Woodworth. Mr. Woodworth provided the Board with a brief summary of his background.

7) SPECIAL ORDER OF BUSINESS

- A. Presentation by Charles Fedak & Associates – District's FY 2008/09 Annual Financial Report

General Manager Kevin O'Connell introduced Paul Kaymark of Charles Fedak & Associates. Mr. Kaymark presented the FY 2008/09 Audit dated June 30, 2009 and briefly reviewed the report for the Board.

Director Piccolotti temporarily left the meeting at 7:10 p.m.

B. Accept District's FY 2008/09 Annual Financial Report

ON MOTION by Director Vetter, seconded by President DeJarnatt, the Board voted unanimously to accept the District's Fiscal Year 2008/09 Annual Financial Report. Motion carried 4-0.

8) GENERAL MANAGER'S REPORT:

A. New Business

1. Approve Claims Dated October 21, 2009:

Staff responded to questions and comments from the Board.

Director Piccolotti returned to the meeting at 7:33 p.m.

ON MOTION by Director Vetter, seconded by Director Cosgrove, the Board voted unanimously to approve the Claims dated October 21, 2009 in the amount of \$729,900.17. Motion passed 5-0.

2. CalPers Actuarial Evaluation Re: Employee Benefits

General Manager Kevin O'Connell provided background on this issue. Assistant General Manager-Administration Cari Lemke summarized the Staff Report and clarified the issue for the Board. Extensive Board discussion occurred.

Directions to Staff were to:

- 1) Continue looking in to this, showing various assumptions translated to dollar figures,
- 2) Work with the District's attorney to explore the implications of changing the percentages, and
- 3) Schedule a special study session on this issue in January 2010.

3. Communication Site Lease Agreement for the Royce Tank Site Between T-Mobile and the NCCWD

Assistant General Manager-Administration Lemke summarized the Staff Report and recommended that the Board authorize the General Manager to sign the lease.

ON MOTION by Director Vetter, seconded by Director Cosgrove, the Board voted unanimously to authorize General Manager Kevin O'Connell to execute the lease between T-Mobile and the North Coast County Water District. Motion passed 5-0.

4. Status of Restaurant "Water Served on Request" Program

Assistant General Manager Cari Lemke updated the Board on this program. She reported the program is going very well and that Staff follows-up with the restaurants on a monthly basis.

Ms. Lemke indicated that other cities have contacted our District for information regarding this program.

Director Piccolotti suggested compiling data regarding whether or not the participating restaurants' water bills have decreased.

5. National Water Resources Association (NWRA) California Caucus Ballot

Some Board discussion occurred regarding the various candidates. No action was taken.

9) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:
(taken out of order)

Director Piccolotti reported on various items discussed at the September 17, 2009 BAWSCA Board of Directors meeting. He stated that in closed session regarding the CEO evaluation, the CEO declined to discuss a merit increase.

Linda Corwin of Moana Way reported that she spoke at the BAWSCA meeting regarding HR11 being adopted and thanking Art Jensen for his assistance.

Director Piccolotti left the meeting at 8:30 p.m.

The Board took a brief recess at 8:30 p.m. and reconvened at 8:38 p.m.

8) GENERAL MANAGER'S REPORT: (continued)

B. Continued Business

1. Capital Improvement Program and Bond Projects:

General Manager Kevin O'Connell discussed the October 21, 2009 CIP & Bond Projects Status Report. He responded to questions and comments from the Board throughout his discussion.

A. San Pedro – Francisco Corp Yard CEQA

Mr. O'Connell reported that work is still underway. The CEQA documents were completed last week, and the City of Pacifica and the District's engineers have reviewed and commented on the documents.

B. Reina Del Mar Pipeline Replacement Phase VII

No verbal report given.

C. Pacifica Recycled Water Project

Mr. O'Connell reported that Staff has received documents to apply for stimulus funds, and these documents are being processed.

10) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED:

Director Cosgrove reported on his attendance at the LAFCo meeting earlier today. He stated they adopted the Municipal Service Review (MSR) for East Palo Alto, and he summarized some of the problems associated with this. He indicated they updated upcoming MSR's for other cities and agencies. He stated the targeted completion date for the City of Pacifica and North Coast County Water District is April or May of 2010.

Director Cosgrove commented favorably on the Royce Tank dedication ceremony and the District's 65th anniversary event. He praised Staff and all the employees who worked on the project.

11) DIRECTOR'S COMMENTS AND/OR AGENDA REQUESTS:

Director Brown commented on two items from the minutes of the JPIA Executive Committee Meeting: the Byron Bethany Irrigation District Open House, and a discussion regarding a list of pre-approved events so each conference doesn't have to be placed on the meeting agenda. Director Brown suggested a list of pre-approved events could be developed for the NCCWD Board to avoid having every conference placed on the agenda for approval. Attorney Patrick Miyaki indicated there is a policy already in place regarding this, and perhaps this may need to be reviewed.

General Manager Kevin O'Connell reported on his attendance at the AWWA Conference and Water Smart Conference in Las Vegas.

12) CORRESPONDENCE:

None.

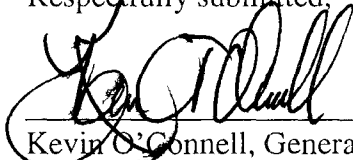
13) PUBLIC COMMENT:

None.

14) ADJOURN:


President DeJarnatt adjourned the meeting at 9:07 p.m. The next regularly schedule meeting of the Board of Directors will be held at 7:00 p.m. on Wednesday, November 18, 2009.

Respectfully submitted,



Kevin O'Connell, General Manager

Approved:



Ann DeJarnatt, President