

North Coast County Water District
 Minutes of the Regular Board of Directors Meeting
 January 17, 2007
 2400 Francisco Blvd., Pacifica
 7:00 P.M.

1) CALL TO ORDER:

President Piccolotti called the meeting to order at 7:00 p.m. at the District Office.

2) ROLL CALL:

Present at Roll Call were Director Brown, Director Cosgrove, Director Vetter, Director DeJarnatt, and President Piccolotti. Also present were General Manager Kevin O'Connell, Assistant General Manager-Administration Cari Lemke, Management Analyst Stephanie Dalton, Attorney Patrick Miyaki, and Minutes Transcriber Jean Headley.

3) PLEDGE OF ALLEGIANCE:

Led by Director Vetter.

4) PUBLIC COMMENT:

None.

5) APPROVAL OF ORDER OF AGENDA:

ON MOTION by Director Vetter, seconded by Director DeJarnatt, the Board voted unanimously to approve the Order of Agenda as submitted. Motion carried 5-0.

6) SPECIAL ORDER OF BUSINESS:

- A. Presentation to Outgoing Board President Bob Vetter: President Piccolotti stated it is an honor for him to present this plaque to outgoing President Vetter, commended Mr. Vetter on his leadership, and presented Mr. Vetter with a plaque commemorating his service as Board President. Director Vetter stated he has been please to serve as President.
- B. Board President Committee Appointments: President Piccolotti went over the list of committee appointments, and the following committees and advisory committees were named:

Committees:

Finance Committee: Directors Brown (Chair) and Cosgrove
 Personnel Committee: Directors DeJarnatt (Chair) and Vetter
 ACWA Region 5 Representative: Director Brown
 ACWA/JPIA Representative: Director Brown
 Local Chapter CSDA Representative: Director Brown
 Lafco Representative: Director Cosgrove

Advisory Committees:

San Pedro Creek Committee: Directors DeJarnatt (Chair) and Vetter
 Water Recycling Committee: Directors Cosgrove (Chair) and Vetter
 Building/Seismic/Relocation Committee: Directors Vetter (Chair) and Brown
 CIP: Directors Vetter (Chair) and DeJarnatt
 Public Outreach: Directors DeJarnatt (Chair) and Brown

7) CONSENT CALENDAR:

- A. Report on Sale of District Property
- B. Financial Statements for December, 2006
- C. Overview of District Investments
 - 1. December, 2006 Union Bank Statement
 - 2. December, 2006 CAMP Statement - Operating/Bond
 - 3. December, 2006 LAIF Statement
- D. Minutes of the December 20, 2006 Regular Meeting of the Board

Director Brown had a few corrections to the Minutes of the December 20, 2006 meeting.

ON MOTION by Director Cosgrove, seconded by Director Vetter, the Board voted unanimously to approve the Consent Calendar as amended. Motion carried 5-0.

8) GENERAL MANAGER'S REPORT:

A. New Business:

- 1. Approval of Claims Dated January 17, 2007: Director Vetter had a few questions and Staff responded to his inquiries.

ON MOTION by Director Vetter, seconded by Director DeJarnatt, the Board voted unanimously to approve the Claims dated January 17, 2007 in the amount of \$497,325.22. Motion carried 5-0.

- 2. Employee Appreciation Dinner: Assistant General Manager-Administration Cari Lemke requested input from the Board regarding when and where the event should be held. Following Board discussion regarding dates, locations, and caterers, it was decided to hold the event on Friday, February 23, 2007, at the Pedro Point Firehouse. The event is to be catered, with sit-down meals, full bar, and attire is to be dressy casual.

B. Continued Business:

1. Capital Improvement Program and Bond Projects:

- Gypsy Hill Tank and Royce Tank Project: General Manager Kevin O'Connell distributed color photos of the Gypsy Hill Tank Project, the Royce Inflow Assembly Project, the Pump D Replacement Project, Sample Stations, and Easement Clearings. He discussed the status of each project, responding to comments from the Board throughout his discussion.
- Pacifica Recycled Water Project: General Manager Kevin O'Connell stated that this project was in serious jeopardy about a week ago. Mr. O'Connell discussed the steps he took to move the project and negotiations regarding the proposed recycled water project agreement with SFPUC forward. He stated that a meeting is scheduled with the SFPUC on Friday, January 19th. Mr. O'Connell requested that the Board authorize that a letter be sent to San Francisco Mayor Gavin Newsom, the Board of Supervisors, and the media regarding this project if it becomes necessary.

Attorney Patrick Miyaki discussed the proposed agreement, summarizing some of the key terms and conditions. Attorney Miyaki also discussed the possible preparation of a letter to Mayor Newsom identifying some of the issues encountered to date. Attorney Miyaki responded to Board comments and questions throughout his discussion.

ON MOTION by Director Brown, seconded by Director DeJarnatt, the Board voted unanimously to authorize the President of the Board to send a letter to San Francisco if it is determined to be in the best interests of the District by the Recycled Water Project Advisory Committee, the Attorney, and the General Manager to further the progress of the Recycled Water Project Agreement. Motion carried 5-0.

The Board took a brief recess at 9:00 p.m. and reconvened at 9:03 p.m.

9) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:

Director Piccolotti reported that there is a BAWSCA meeting at 7:00 p.m. on January 18th in Foster City and he reviewed the agenda for the meeting.

10) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED:

A. Recycled Water Committee: This was already extensively discussed previously during tonight's meeting.

11) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

Director Vetter commented that there was no bill on the Claims List from Hanson-Bridgett, and Attorney Miyaki stated that the bill did not arrive at the District Office in time to be placed on the Claims List.

Director Vetter stated that he had previously requested the Christen Hill Tank be a recurring item on the agenda. General Manager Kevin O'Connell replied that Staff is in the process of obtaining an encroachment permit.

12) CORRESPONDENCE:

None.

13) PUBLIC COMMENT:

None.

14) ADJOURN:

President Piccolotti adjourned the meeting at 9:14 p.m. in honor of former employee Steve Hyden who is seriously ill. The next regularly scheduled meeting of the Board of Directors will be held on Wednesday, February 21, 2007.

Respectfully submitted,

Approved:

Kevin O'Connell, General Manager

Tom Piccolotti, President