

North Coast County Water District
Minutes of the Regular Board of Directors Meeting
June 20, 2007
2400 Francisco Blvd.
Pacifica, CA 94044
7:00 P.M.

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1) CALL TO ORDER:

President Piccolotti called the meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL:

Present at Roll Call were Director Brown, Director Cosgrove, Director Vetter, Director DeJarnatt, and President Piccolotti. Also present were Assistant General Manager-Administration Cari Lemke, and Minutes Transcriber Jean Headley. General Manager Kevin O'Connell and Attorney Patrick Miyaki were absent at roll call but arrived at 7:03 p.m.

3) PLEDGE OF ALLEGIANCE:

Led by President Piccolotti.

4) PUBLIC COMMENT:

Linda Corwin of Moana Way reported that she showed District employee Scott Dalton some dark particles she got from her kitchen sink aerator sprayer.

Ms. Corwin stated that CCAC will be meeting with Congresswoman Anna Eshoo on July 3, 2007. She reported that AB559 is held in abeyance and that CCAC is seeking alternate funding.

5) APPROVAL OF ORDER OF AGENDA:

ON MOTION by Director Cosgrove, seconded by Director DeJarnatt, the Board voted unanimously to approve the order of agenda as submitted. Motion carried 5-0.

6) CONSENT CALENDAR:

- A. Report on Sale of District Property
- B. Financial Statements for May, 2007
- C. Overview of District Investments
 - 1. May, 2007 Union Bank Statement
 - 2. May, 2007 CAMP Statement
 - 3. May, 2007 LAIF Statement
- D. Minutes of the May 16, 2007 Regular Meeting of the Board

Item D, the Minutes of the May 16, 2007 Regular Board Meeting, was pulled due to several changes to be made by Staff.

ON MOTION by President Piccolotti, seconded by Director Vetter, the Board voted unanimously to approve the Consent Calendar as submitted, with the exception of Item D which is being brought back to the next meeting with changes.

7) GENERAL MANAGER'S REPORT:

- A. New Business
 - 1. Approve Claims Dated June 20, 2007: Staff responded to Director Brown's inquiry regarding temporary workers at the Terra Nova Pipeline Project.

Director Cosgrove inquired about the cleaning and inspection of the four tanks, and also regarding the progress payments on the Gypsy Hill and Royce Tank Projects.

General Manager Kevin O'Connell responded to Director Vetter's inquiry on the painting and sanding at the Gypsy Hill tank.

ON MOTION by Director Vetter, seconded by Director DeJarnatt, the Board voted unanimously to approve the Claims dated June 20, 2007 in the amount of \$1,135,919.09. The motion carried 5-0.

2. Authorize the General Manager to Execute the 2nd Amendment to the 2nd MOU for the Pacifica Recycled Water Project: General Manager Kevin O'Connell summarized the Staff Report and requested that the Board authorize him to execute the amendment. Mr. O'Connell responded to Director DeJarnatt's inquiry about the additional environmental analysis.

ON MOTION by Director DeJarnatt, seconded by Director Brown, the Board voted unanimously to authorize the General Manager to execute the Second Amendment to the Second Memorandum of Understanding by and between the SFPUC and NCCWD for the Pacifica Recycled Water Project. Motion carried 5-0.

3. California Special Districts Association Board of Directors – Call for Nominations: No action was taken.
4. Authorize the Attendance of Two Directors to Attend the Hetch Hetchy Tour July 11-13 at a Cost of Approximately \$750 per person: Director DeJarnatt is the only Board member who is able to attend. Staff indicated that one staff member will also attend.

ON MOTION by Director Cosgrove, seconded by Director Vetter, the Board voted unanimously to authorize one Director to attend the Hetch Hetchy Tour on July 11-13, 2007 at a cost of approximately \$750. Motion carried 5-0.

5. Discussion Regarding Water Conservation and the Beautification of District Facilities: Assistant General Manager-Administration Cari Lemke distributed a handout entitled "Water Conservation Program 2007." Director Brown suggested the formation of an ad hoc committee of himself and one other Director regarding water conservation and the beautification of District facilities. Director DeJarnatt volunteered to be a part of the committee with Director Brown.

President Piccolotti asked legal counsel if a committee could be created to deal with more than one subject. Attorney Patrick Miyaki replied that for a committee to not be subject to the Brown Act requirements, said committee can't have general jurisdiction over a particular subject matter such as the Personnel Committee or the Finance Committee. Attorney Miyaki stated it would be permissible to have a committee that handled conservation and something else that is somewhat related. Discussion occurred that beautification is related to conservation because much of the beautification the District does involves drought-tolerant plants. Following additional discussion, President Piccolotti appointed Directors Brown and DeJarnatt as the members of the Ad Hoc Committee to deal with water conservation and beautification of District facilities. Attorney Miyaki suggested revisiting the committee yearly to evaluate whether the committee is still needed.

6. Discussion Regarding the Dedication of District Tank Facilities:
There was Board discussion regarding the reason for attaching someone's name to our tanks in order to give the District a human element. President Piccolotti requested that the new Royce tank be named the Steve Hyden Memorial Tank and that a plaque be placed on the tank. Director Brown suggested placing a dedication plaque to avoid confusion, as opposed to naming a tank after a specific individual. Director DeJarnatt stated that milestones such as the completion of a project should be acknowledged.

Direction to Staff was to start the process for dedication plaques and to place this on a future agenda as an action item. When christening a newly completed tank, the press should be notified and a photographer should be present. Also, recognition should be given to District employees for their hard work.

7. Discussion Regarding Strategic Planning for the District: Director DeJarnatt spoke of a session she attended on strategic planning and suggested that the Board look into strategic planning. Extensive Board discussion occurred. General Manager Kevin O'Connell suggested that rather than bringing in an outside entity to come up with a strategic plan, the Board and Staff could brainstorm. Following additional discussion, direction to Staff was to schedule a study session with the Board and Staff to discuss strategic planning. Director Brown suggested calling it "Beyond the CIP."

B. Continued Business

1. Capital Improvement Program and Bond Projects:
A. Gypsy Hill Tank and Royce Tank Project
B. Christen Hill Tank
C. Pacifica Recycled Water Project Issues
D. Terra Nova Water Project

General Manager Kevin O'Connell discussed the highlights of the June 20, 2007 CIP & Bond Projects Status Report. He responded to Board questions and comments throughout his discussion.

8) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES:

President Piccolotti reported no changes since the last meeting. The next meeting is July 19, 2007.

9) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED:

Director DeJarnatt reported she spoke at the City Council meeting regarding items the North Coast County Water District has to offer regarding water conservation.

10) DIRECTOR'S COMMENTS AND/OR AGENDA REQUESTS:

None.

11) CORRESPONDENCE.

None.

12) PUBLIC COMMENT:

Linda Corwin of Moana Way referred to an article in the American Journal of Ophthalmologists regarding contact lenses.

Ms. Corwin asked President Piccolotti if he had spoken with BAWSCA members regarding chloramine, and President Piccolotti responded in the affirmative.

13) ADJOURN:

President Piccolotti adjourned the meeting at 8:26 p.m. The next regularly scheduled meeting of the Board of Directors will be held on Wednesday, July 18, 2007.

Respectfully submitted,

Approved:

Kevin O'Connell, General Manager

Tom Piccolotti, President