

RESOLUTION NO. 1010

AMENDING RULES OF THE BOARD
NORTH COAST COUNTY WATER DISTRICT

WHEREAS, the District's Rules of the Board establish rules to govern the procedures of the Board of Directors; and

WHEREAS, Rule III of the Rules of the Board sets forth procedures for Board committees; and

WHEREAS, the Board's advisory committees, which are composed solely of members of the legislative body that are less than a quorum of the Board and do not have continuing subject matter jurisdiction or a fixed meeting schedule, are not subject to the open meeting requirements of the Ralph M. Brown Act (California Government Code section 54950 et. seq.); and

WHEREAS, the Board evaluated the procedures for its advisory committees and decided that as a policy matter it desires transparency for its meetings regardless of whether the meeting is subject to the requirements of the Brown Act; and

WHEREAS, the Board desires to amend its Rules of the Board to adopt procedures for its advisory committee meetings that generally would provide for some advance notice to the public and would make those meetings open to the public.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the North Coast County Water District hereby amends the District's Rules of the Board as follows:

I. Rule III. Rule III, Committees, Section B, is amended by deleting the entire section and replacing it with the following section:

B. Advisory Committees. The Board by a majority vote of the entire Board, or the President of the Board on his or her own initiative, may create advisory committees to undertake special assignments on behalf of the Board. The President of the Board will designate the Chairperson of each advisory committee. Advisory committees created under this section must consist solely of members of the Board that constitute less than a quorum of the Board and must not have continuing subject matter jurisdiction or a fixed meeting schedule. An advisory committee will exist until its special assignment is completed or until it is disbanded by the President of the Board or by a majority vote of the entire Board. At least once a year, the President of the Board and the Chair of each advisory committee will review the special assignment of each advisory committee to determine if the special assignment has been completed or if there is still a need or desire for the continued existence of the advisory committee.

Advisory committee meetings generally should comply with the following procedures:

1. Notice. Notice of an advisory committee meeting should be provided to the local newspaper, posted on the sign board at the District office, and posted on the District's website as soon as possible before the meeting. The notice will specify the date, time, and location of the advisory committee meeting and provide a general description of the topics to be discussed at the meeting.

2. Open to Public. All advisory committee meetings for which advance notice has been provided will be open to the public, and any person attending the meeting will be given an opportunity to address the advisory committee concerning the items to be discussed during the meeting.

3. Time of Meeting. The specific time for having an advisory committee meeting will be determined by the Chair of the committee in consultation with the General Manager. If practical, the advisory committee meeting will be held in the late afternoon or early evening for the convenience of the public who may want to attend the meeting.

Advisory Committees are not subject to the requirements of the Brown Act, and therefore these procedures are intended to be following to the greatest extent possible, but need not be followed for every advisory committee meeting.

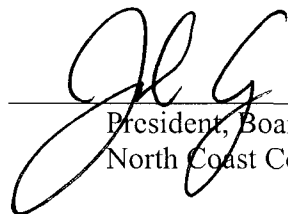
II. Effective Date. The foregoing amendments to the Rules of the Board are effective upon enactment of this resolution.

PASSED AND ADOPTED this 19th of March, 2008, by the following vote:

AYES: Directors Cosgrove, DeJarnatt, Piccolotti and Vetter

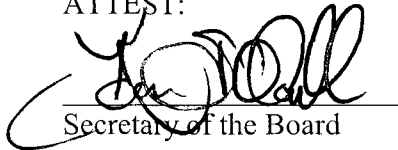
NOES: Director Brown

ABSENT: None



President, Board of Directors
North Coast County Water District

ATTEST:



Secretary of the Board