

DIRECTORS
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AMENDED 6/17/2024

AGENDA
NORTH COAST COUNTY WATER DISTRICT
BOARD OF DIRECTORS
Special Meeting June 20, 2024, 7:00 PM

This agenda and all accompanying materials can be viewed on the North Coast County Water District website at: nccwd.com

This meeting will be conducted both in person and by Zoom Meeting. Members of the public may attend this meeting in person at the **Pacifica School District Board Room at 375 Reina Del Mar Ave., Pacifica.**

Members of the public may participate remotely as follows:

REMOTE PARTICIPATION ACCESS VIA ZOOM

Online: <https://us06web.zoom.us/j/89764180424?pwd=Q3b1O3mWyXUZMAkK6YJYWaD1laweU9.1>

Webinar ID: 8976 418 0424 **Passcode:** 453318

By Phone: (669) 444-9171

Members of the public participating online may use "Raise Hand" function to request to speak. Those participating by phone, press *9 to request to speak and *6 to mute or unmute.

1. Call to Order
2. Roll Call
 - A. Location of Emergency Exits
3. Pledge of Allegiance
4. Public Comment

Members of the public are invited to participate during the public comment period(s) or when a particular item is introduced. Members of the public are encouraged to participate remotely by submitting comments to info@nccwd.com at least one hour prior to the scheduled start time of the meeting. For comments submitted prior to the meeting, please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Although public comments are generally limited to three minutes per person per comment, the Board President shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.
5. Approval of Order of Agenda

ACTION

6. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues INFORMATION
7. Board Communications
8. Consent Calendar ACTION

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item

 - A. Overview of District Investments – Attached
 - B. Statement for 2021 Water System Financing Project Fund – Attached
 - C. Financial Statements for April 2024 – Attached
 - D. Minutes of the May 15, 2024 Meeting of the Board – Attached
 - E. Report on Sale of District Property – Attached
 - F. May 2024 Leak Report – Attached
 - G. May 2024 Water Quality Report – Attached
 - H. May 2024 Legislative Update – None
 - I. May 2024 Hydrological Report – Attached
9. General Manager’s Report
 - A. New Business
 1. Approval of Claims Dated June 20, 2024 – Attached ACTION
 2. Adopt Resolution No. Adopting Fiscal Year 2024-2025 Salary Schedule – Attached ACTION
 3. Adopt Fiscal Year 2024-2025 Operating Budget– Attached ACTION
 4. Adopt Fiscal Year 2024-2025 Capital Improvement Program Budget – Attached ACTION
 5. Adopt Resolution No. Amending the District’s Labor Rates to be Charged for District Services– Attached ACTION
 6. Approval of Resolution No. of the North Coast County Water District Calling for an Election to be held on Tuesday, November 5, 2024 for the Election of Two (2) Members of the Governing Board Representing Zone C and Zone D – Attached ACTION
 7. Waive the Formal Bid Process and Authorize the General Manager to Purchase a Service Truck in an Amount not to Exceed \$80,000 – Attached ACTION
 8. Authorize General Manager to Enter into a Professional Services Agreement with Carollo Engineers, Inc. for Recycled Water Engineering Report Services for an Amount Not-to-Exceed \$49,100 - Attached ACTION
 9. Update on the City of Pacifica’s Local Coastal Land Use Plan – Attached INFORMATION
 10. Update on District Headquarters Upgrade Project INFORMATION
 11. District Engineer’s Report INFORMATION
 - Sheila Tank Replacement Project
 - Loop at Everglades Drive Pipeline Project
 12. General Manager’s Update – Attached INFORMATION
 - B. Continued Business - Attached
 1. Capital Improvement Program and Bond Projects INFORMATION
10. Committee and/or Directors’ Reports on Meetings Attended
 - A. Infrastructure Vulnerability Committee – May 16, 2024 (Cosgrove/DeJarnatt)
 - B. City of Pacifica City Council Meeting – May 23, May 28, June 10 (DeJarnatt)
 - C. City of Pacifica Planning Commission Meeting – May 20, June 3, June 17 (Hauser)

- D. Policy, Procedure, and Practices Committee – (DeJarnatt/Hauser) May 22, 2024
- E. Finance Committee Meeting – (Hauser/Cosgrove) June 12, 2024

- 11. Directors' Comments and/or Agenda Requests
 - A. Board President's Thought for the Month: Want to feel good? Volunteer to read to children. Stories are great motivators.
- 12. Correspondence
- 13. Public Comment
- 14. Adjournment

Accessible Public Meetings - Upon request, the North Coast County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) days before the meeting. Requests should be sent to: North Coast County Water District, Attn: Alternative Agenda Request, PO Box 1039, Pacifica, CA 94044-6039 or info@nccwd.com.