

DIRECTORS

RON ASH, *President*
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STAFF

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AGENDA
NORTH COAST COUNTY WATER DISTRICT
BOARD OF DIRECTORS
Regular Meeting June 18, 2025, 7:00 PM

This agenda and all accompanying materials can be viewed on the North Coast County Water District website at: nccwd.com

This meeting will be conducted both in person and by Zoom Meeting. Members of the public may attend this meeting in person at the Sharp Park Restaurant at 2600 Francisco Boulevard, Pacifica.

Members of the public may participate remotely as follows:

REMOTE PARTICIPATION ACCESS VIA ZOOM

Online: <https://us06web.zoom.us/j/81823256011?pwd=aPCFfO5DZauqxngX5uk3GTVdFVDQr2.1>

Webinar ID: 818 2325 6011 **Passcode:** 635509

By Phone: (669) 444-9171

Members of the public participating online may use "Raise Hand" function to request to speak.
Those participating by phone, press *9 to request to speak and *6 to mute or unmute.

1. Call to Order
2. Roll Call
 - A. Location of Emergency Exits
3. Pledge of Allegiance
4. Public Comment

Members of the public are invited to participate during the public comment period(s) or when a particular item is introduced. Members of the public are encouraged to participate remotely by submitting comments to info@nccwd.com at least one hour prior to the scheduled start time of the meeting. For comments submitted prior to the meeting, please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Although public comments are generally limited to three minutes per person per comment, the Board President shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.
5. Approval of Order of Agenda

ACTION

6. Special Order of Business
 - A. Public Hearing and Annual Report on District Vacancies, Recruitment, and Retention in Compliance with AB 2561– Attached
 1. Presentation by Staff
 2. Open Public Hearing
 3. Close Public Hearing
 4. Board Comments
 - B. Consider Ordinance No. 63-2025 Cross-Connection Control Ordinance
7. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues INFORMATION
8. Board Communications
9. Consent Calendar ACTION

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item

 - A. Overview of District Investments – Attached
 - B. Financial Statements for May 2025 – Attached
 - C. Statement for 2021 Water System Financing Project Fund – Attached
 - D. Minutes of the May 21, 2025 Regular Board meeting – Attached
 - E. Report on Sale of District Property – None
 - F. May 2025 Leak Report – Attached
 - G. May 2025 Water Quality Report – Attached
 - H. May 2025 Legislative Update – None
 - I. May 2025 Hydrological Report – Attached
10. General Manager’s Report
 - A. New Business
 1. Approval of Claims Dated June 18, 2025 – Attached ACTION
 2. Adopt Resolution No. Adopting Fiscal Year 2025-2026 Salary Schedule – Attached ACTION
 3. Adopt Fiscal Year 2025-2026 Operating Budget – Attached ACTION
 4. Adopt Fiscal Year 2025-2026 Capital Improvement Program Budget – Attached ACTION
 5. Adopt Resolution No. Amending the District’s Labor Rates to be Charged for District Services– Attached ACTION
 6. Approval of Amendment to the EKI Environment & Water, Inc Task Order 25-02 in the Amount of \$68,600 for Continuing Capital Improvement Program Support and As-Needed Engineering Services - Attached ACTION
 7. Authorize the General Manager to Enter into a Professional Services Agreement with Voler Strategic Advisers for External Communications Support in an Amount Not to Exceed \$72,000– Attached ACTION
 8. Authorize General Manager to Enter into a Professional Services Agreement with HF&H for a Water Rate Study in an Amount Not to Exceed \$60,970– Attached ACTION
 9. Update Regarding the District Headquarters Upgrade Project – Attached ACTION
 10. Annual Assessment of District Internal Controls– Attached INFORMATION

11. District Engineer's Report - Attached INFORMATION
 - Sheila Tank Replacement Project
 - AMI Project

12. General Manager's Update – Attached INFORMATION

- B. Continued Business - Attached
 1. Capital Improvement Program and Bond Projects INFORMATION

11. Committee and/or Directors' Reports on Meetings Attended
 - A. City of Pacifica City Council Meeting – (DeJarnatt) May 27, June 9, 2025
 - B. City of Pacifica Planning Commission Meeting – (Hauser) June 2, June 16, 2025
 - C. CIP Committee Meeting - (Cosgrove/DeJarnatt) June 5, 2025
 - D. Personnel Committee Meeting – (Ash/Vallero) June 9, 2025
 - E. Finance Committee Meeting (Hauser/Cosgrove) June 11, 2025
 - F. Building/Cell Site/Headquarters Committee Meeting – (Cosgrove/Ash) June 12, 2025

12. Directors' Comments and/or Agenda Requests

13. Correspondence

14. Public Comment

15. Adjournment

Accessible Public Meetings - Upon request, the North Coast County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) days before the meeting. Requests should be sent to: North Coast County Water District, Attn: Alternative Agenda Request, PO Box 1039, Pacifica, CA 94044-6039 or info@nccwd.com.