

North Coast County Water District
 Minutes of the Regular Board of Directors Meeting
 February 18, 2026 at 7:00 P.M.
 North Coast County Water District
 Multipurpose Room
 2400 Francisco Blvd.
 Pacifica, CA 94044

1) CALL TO ORDER

President Hauser called Board Meeting to order at 7:00 p.m.

2) ROLL CALL

Present at Roll Call at the Multipurpose Room were President William Hauser, Vice President Anne DeJarnatt, Director Joshua Cosgrove, Director Ron Ash, Director John Vallero, General Manager Adrienne Carr, Assistant General Manager Scott Dalton, Management Analyst Stephanie Dalton, Attorney Dayna Louie, District Engineer Jonathan Sutter, and BAWSCA Board member Thomas Piccolotti.

3) PLEDGE OF ALLEGIANCE

Led by Director Cosgrove.

4) PUBLIC COMMENT

Councilmember Sue Beckmeyer reported a recent break-in at Council Chambers, resulting in stolen equipment. As a result, remote meetings are currently not possible.

5) APPROVAL OF ORDER OF AGENDA

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the order of agenda as presented. Motion passed 5-0.

6) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES

BAWSCA Board Member Piccolotti shared some of the items that were discussed at the previous BAWSCA Board of Directors and the Board Policy Committee meetings.

Vice President DeJarnatt commented on the Delta Conveyance Project, and BAWSCA Board Member Piccolotti stated he would investigate it further.

7) BOARD COMMUNICATIONS

Director Cosgrove stated that he attended an event for Supervisor David Canepa who will be running for the position of San Mateo County Assessor County Clerk Recorder & Chief Elections Officer.

8) CONSENT CALENDAR

- A. Overview of District Investments
- B. Statement for 2021 Water System Financing Project Fund
- C. Financial Statements for January 2026
- D. Minutes of the January 21, 2026 Regular Meeting of the Board
- E. Report on Sale of District Property
- F. January 2026 Leak Report
- G. January 2026 Water Quality Report
- H. January 2026 Legislative Update
- I. January 2026 Hydrological Report

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the Consent Calendar as presented. Motion passed 5-0.

9) GENERAL MANAGER'S REPORT

A. New Business1. Approval of Claims Dated February 18, 2026

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President DeJarnatt, seconded by Director Cosgrove, the Board voted unanimously to approve the Claims List dated February 18, 2026, in the amount of \$1,240,865.38. Motion passed 5-0.

2. Adopt Resolution No. 1184 Approving Statement of Investment Policy

General Manager Carr presented the District's annual Statement of Investment Policy and the accompanying resolution. She reported that no changes have been made since the last review and that all investments follow state law and prudent management practices. She also stated that the policy ensures all District funds are invested in accordance with Section 53601 of the California Government Code.

Board discussion occurred.

ON MOTION by Vice President DeJarnatt, seconded by Director Cosgrove, by the Following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 1184 Approving Statement of Investment Policy Motion passed 5-0.

Director Ash Aye
Director Cosgrove Aye
Director Vallero Aye
Vice President DeJarnatt Aye
President Hauser Aye

3. Adopt Resolution No. 1185 Adoption of Amended 2020 and 2024 Personnel Manuals With Retroactive Effective Dates

General Manager Carr summarized the Staff Report which discussed amending the 2020 and 2024 Personnel Manuals to ensure compliance with the Public Employees' Retirement Law. She stated that she worked closely with the District's legal counsel on this item, and that the changes specifically make Incentive, Longevity, and Special Class Drivers' License Pay reportable for CalPERS retirement benefits. The amendments also clarify that eligibility for Driver's License Pay is specifically for employees who must maintain such licenses for street maintenance tasks. She stated that the District's legal counsel recommended these amendments be adopted retroactively to satisfy requests made by CalPERS.

General Manager Carr responded to questions from the Board.

ON MOTION by President Hauser, seconded by Vice President DeJarnatt, by the Following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 1185 Adoption of Amended 2020 and 2024 Personnel Manuals with Retroactive Effective Dates.

Director Ash Aye
Director Cosgrove Aye
Director Vallero Aye
Vice President DeJarnatt Aye
President Hauser Aye

Motion passed 5-0.

4. Consider Amending the District's Organization Chart to Create and Add New Administrative Services Manager Position and Adopting Resolution No. 1186 Amending the Salary Schedule to Add the Administrative Services Manager Position

General Manager Carr presented the agenda item, citing the District's 2019 Finance and Human Resources Organizational Assessment which recommended expanding workforce development and creating upward mobility for administrative staff. General Manager Carr reported that the Personnel Committee discussed creating a new Administrative Services Manager position and contracted with Gallagher (formerly Koff & Associates) to create a position description. She stated that this role would manage human resources and oversee customer service staff, tasks currently handled by the General Manager. She explained that to create this position, the Board will need to adopt an updated salary schedule, which was attached to the resolution.

Director Cosgrove inquired about the position's salary, responsibilities, and duties outlined in the position description. General Manager Carr responded to his questions.

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, by the Following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 1186 Amending the Salary Schedule to Add the Administrative Services Manager Position.

Director Ash Aye
Director Cosgrove Aye
Director Vallero Aye
Vice President DeJarnatt Aye
President Hauser Aye

Motion passed 5-0.

5. Mid-Year Budget Review

General Manager Carr presented the mid-year budget overview. She stated that the Finance Committee assessed the mid-year revenues and expenditures in preparation for the upcoming Fiscal Year 2026-2027 budget.

General Manager Carr responded to questions from the Board.

6. District Engineer's Report

District Engineer Sutter reported on the status of the Advanced Metering Infrastructure (AMI) Project. He stated that more than 12,000 meters have been replaced to date, and the schedule indicates that the project will be completed by the end of February 2026.

Director Cosgrove requested that new AMI meter information be available for customers online.

A member of the public provided public comments regarding his new AMI meter and the installation process. His information was recorded and will be followed up by staff.

District Engineer Sutter provided an update on the Urban Water Management Plan update and proposed schedule.

7. General Manager's Update

General Manager Carr provided an update on the annual Employee Recognition Event.

8. Headquarters Upgrade Project Update

General Manager Carr provided an update on the Headquarters Project, including additional work expected, and items that are scheduled for installation.

B. Continued Business1. Capital Improvement Program and Bond Projects

There was no discussion.

10) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED

A. City of Pacifica City Council Meeting

Vice President DeJarnatt provided highlights and distributed notes from the last City Council meeting.

B. Planning Commission Meeting

President Hauser stated that the meeting was held, but the remote participation option was not available and therefore he was unable to attend.

C. Personnel Committee Meeting

Director Ash reported that the items that were discussed at the meeting were already discussed this evening.

D. CIP Committee Meeting

Director Cosgrove reported on the items that had been discussed at the meeting.

11) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

General Manager Carr announced that February 15, 2026, marked the 20th anniversary that Vice President Anne DeJarnatt joined the Board of Directors in February 2006. She recognized Vice President DeJarnatt for her consistent leadership and dedicated service to the North Coast County Water District and its constituents over the last two decades.

President Hauser called for a short recess to celebrate.

12) CORRESPONDENCE

None.

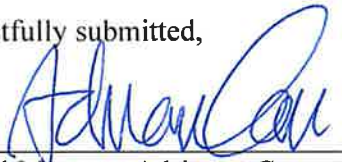
13) PUBLIC COMMENT

None.

14) ADJOURNMENT

President Hauser adjourned the meeting in honor of Vice President's DeJarnatt's 20-year anniversary of joining the Board of Directors at 8:08 p.m.

Respectfully submitted,


General Manager Adrianne Carr

Approved:


William Hauser, President