

**DIRECTORS**  
JACK J. BURGETT, *President*  
JOSHUA COSGROVE, *Vice-President*  
ANNE DE JARNATT, *Director*  
RON ASH, *Director*  
WILLIAM HAUSER, *Director*  
RUSSELL CONROY,  
*Director Emeritus*

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**STAFF**  
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GENERAL MANAGER  
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– OPERATIONS  
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**AGENDA**  
**NORTH COAST COUNTY WATER DISTRICT**  
**BOARD OF DIRECTORS**  
**Regular Meeting January 18, 2023, 7:00 PM**

**This agenda and all accompanying materials can be viewed on the North Coast County Water District website at: [nccwd.com](http://nccwd.com)**

**Due to Covid-19 and in accordance with Assembly Bill 361, which modifies Government Code Section 54963, this meeting will be conducted by teleconference. Board members and members of the public also may attend this meeting in person at the District Office located at 2400 Francisco Boulevard, Pacifica.**

**You may participate remotely as follows:**

**REMOTE PARTICIPATION ACCESS VIA ZOOM**

**Online:** <https://us06web.zoom.us/j/81198274399?pwd=VjJlRkV4VC84d082RmZra1hTTG44Zz09>

**Webinar ID:** 811 9827 4399 **Passcode:** 779670 **By Phone:** (669) 444-9171

Members of the public participating online may use “Raise Hand” function to request to speak.

Those participating by phone, press \*9 to request to speak and \*6 to mute or unmute.

1. Call to Order
2. Roll Call
  - A. Location of Emergency Exits
3. Pledge of Allegiance
4. Public Comment

Members of the public are invited to participate during the public comment period(s) or when a particular item is introduced. Members of the public are encouraged to participate remotely by submitting comments to [info@nccwd.com](mailto:info@nccwd.com) at least one hour prior to the scheduled start time of the meeting. For comments submitted prior to the meeting, please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Although public comments are generally limited to three minutes per person per comment, the Board President shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.
5. Approval of Order of Agenda ACTION
6. Board Communications
7. Special Order of Business ACTION
  - A. Presentation by Nigro & Nigro, PC of Districts FY 2021-2022 Audit – Attached Board Only
  - B. Accept District’s FY 2021-2022 Audit

7. Special Order of Business (Continued)
  - C. Establish Representative to Serve as Board Liaison to City of Pacifica City Council and Commission Meetings – Attached
  - D. Review of Board Committees and Board President’s Committee Appointments and Appointments for Representatives to Other Groups and Organizations – Attached
  
8. Consent Calendar ACTION

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

  - A. Overview of District Investments – Attached
  - B. Statement for 2021 Water System Financing Project Fund – Attached
  - C. Financial Statements for December 2022 – Attached
  - D. Minutes of the December 14, 2022 5:30 P.M. Special Meeting of the Board – Attached
  - E. Minutes of the December 14, 2022 7:00 P.M. Special Meeting of the Board – Attached
  - F. Report on Sale of District Property – None
  - G. December 2022 Leak Report – Attached
  - H. December 2022 Water Quality Report – Attached
  - I. December 2022 Legislative Update – None
  - J. December 2022 Hydrological Report – Attached
  
9. General Manager’s Report
  - A. New Business
    1. Approval of Claims Dated January 18, 2023 – Attached ACTION
    2. Reaffirm Resolution No. 1129 “Making Findings Pursuant to Assembly Bill 361 That the Proclaimed State of Emergency Continues to Impact the Ability to Meet Safely in Person” – Attached ACTION
    3. Consider Approval of Director Burgett’s Attendance at the 2023 Family Farm Alliance Annual Conference for an Amount of \$619 and Compensation for Two Days of Service – Attached ACTION
    4. Authorize Board President to Execute an Agreement with Thomas J. Piccolotti for Strategic Counsel Services at a Cost Not-to-Exceed \$75,000 ACTION
    5. Consider Adoption of Resolution No. Amending Conflict of Interest Code – Attached ACTION
    6. Authorize the General Manager to Enter into Task Order 23-01 with EKI Environment and Water for Emergency Response Plan Services for an Amount Not-to-Exceed \$39,000 – Attached ACTION
    7. Update on District's Headquarters Upgrade Project and City of Pacifica Temporary Safe Parking Program INFORMATION
    8. Discussion Regarding Relocation of District Headquarters Operations, including Board Meetings, During Headquarters’ Construction DISCUSSION
    9. General Manager’s Update – Attached INFORMATION
      - Drought Update
      - Update on Sheila Tank Replacement Project
      - January 2023 Winter Storm Event
      - Update on Groundwater Project
      - Update on Fog Water Collection Project
  
  - B. Continued Business - Attached
    1. Capital Improvement Program and Bond Projects INFORMATION

10. Bay Area Water Supply and Conservation Agency Issues INFORMATION
11. Committee and/or Directors' Reports on Meetings Attended
  - A. Headquarters Renovation and Coastal Development Permit Advisory Committee Meeting (Cosgrove/Burgett) December 28, 2022
  - B. City of Pacifica Planning Commission Meeting (Burgett) January 17, 2023
12. Directors' Comments and/or Agenda Requests
13. Correspondence
14. Public Comment
15. CLOSED SESSION – Two Items
  - Pursuant to California Government Code Section 54956.9(d)(1)  
Conference with Legal Counsel – Existing Litigation  
Name of Case: North Coast County Water District v. City of Pacifica, Case No. 22-CIV-03493
  - Pursuant to California Government Code Section 54956.9(d)(2)  
Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation  
One Potential Case
16. Report on Action Taken in Closed Session
17. Adjournment

Accessible Public Meetings - Upon request, the North Coast County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) days before the meeting. Requests should be sent to: North Coast County Water District, Attn: Alternative Agenda Request, PO Box 1039, Pacifica, CA 94044-6039.