

North Coast County Water District
 Minutes of the Regular Board of Directors Meeting
 December 18, 2024 at 7:00 P.M.
 Sharp Park Restaurant Banquet Room
 2600 Francisco Blvd.
 Pacifica, CA 94044

1) CALL TO ORDER

President Cosgrove called the Board Meeting to order at 7:01 p.m.

2) ROLL CALL

Present at Roll Call at the Board Room were President Joshua Cosgrove, Vice President Ron Ash, Director Anne DeJarnatt, Director Vallero, General Manager Adrienne Carr, Assistant General Manager Scott Dalton, Attorney Patrick Miyaki, District Engineer Jonathan Sutter and BAWSCA Board Member Thomas Piccolotti.

Director Hauser was absent.

3) PLEDGE OF ALLEGIANCE

Led by President Cosgrove.

4) PUBLIC COMMENT

None.

5) APPROVAL OF ORDER OF AGENDA

President Cosgrove moved Agenda Item# 10A5 to follow item # 6A.

ON MOTION by President Cosgrove, seconded by Director DeJarnatt, the Board voted unanimously to approve the order of agenda as presented. Motion passed 4-0.

6) SPECIAL ORDER OF BUSINESS

A. Milagra Tank Site Fog Collection Presentation by Professor Daniel Fernandez of California State University, Monterey Bay

General Manager Carr introduced Professor Daniel Fernandez of California State University, Monterey Bay who provided an overview of the results from the fog collection study at the District's Milagra Ridge tank site property. Mr. Fernandez provided a slideshow, and shared data collected from fog water collection.

President Cosgrove thanked Mr. Fernandez for his presentation and stated that the District supports ongoing research of fog as a potential water source.

General Manager Carr stated that the recorded presentation will be made available on the District's website.

B. Update on the City of Pacifica's Local Coastal Land Use Plan (Previously Item# 10A5)

General Manager Carr stated that the City of Pacifica submitted the Local Coastal Land Use Plan (LCLUP) to the California Coastal Commission on Friday, December 13. She informed the Board that the District's Infrastructure Vulnerability Committee met on December 17, and that the District's legal counsel is currently reviewing matters related to the LCLUP.

President Cosgrove stated that the Infrastructure Vulnerability Committee discussed the possibility of formally communicating with the City Council

regarding the LCLUP. He expressed concern that the District did not have sufficient time to review the plan and emphasized the need for greater involvement in its preparation.

Mark Stechbart provided public comment, summarizing the latest developments in the Casa Mira Homeowners Association lawsuit and related legal decisions.

7) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES

President Cosgrove provided a brief update on the last BAWSCA Board of Directors meeting. BAWSCA Board Member Piccolotti provided additional details on Board compensation.

8) BOARD COMMUNICATIONS

None.

9) CONSENT CALENDAR

- A. Overview of District Investments
- B. Statement for 2021 Water System Financing Project Fund
- C. Financial Statements for October 2024
- D. Minutes of the November 18, 2024 Regular Meeting of the Board
- E. Report on Sale of District Property
- F. November 2024 Leak Report
- G. November 2024 Water Quality Report
- H. November 2024 Legislative Update
- I. November 2024 Hydrological Report

ON MOTION by Director DeJarnatt, seconded by President Cosgrove, the Board voted unanimously to approve the Consent Calendar as presented. Motion passed 4-0.

10) GENERAL MANAGER'S REPORT

A. New Business

1. Approval of Claims Dated December 18, 2024

A revised claims list was posted to the District's website and distributed at the meeting.

General Manager Carr responded to questions from the Board.

ON MOTION by President Cosgrove, seconded by Director DeJarnatt, the Board voted unanimously to approve the Revised Claims List dated December 18, 2024 in the amount of \$ 2,156,353.99. Motion passed 4-0.

2. Approval of Amendment to the Agreement with Brown and Caldwell for Engineering Support and Construction Management Services for the Sheila Tank Replacement Project for an Amount Not to Exceed \$308,985 and to Extend the Term of the Agreement

General Manager Carr summarized the Staff Report stating that the District contracted with Brown and Caldwell (BC) for design services for the Sheila Tank Replacement Project in 2020. She outlined five amendments that have occurred since the contract was established and explained the circumstances of the delays including structural issues related to the backfill beneath the new tank and retaining walls.

General Manager Carr indicated that Amendment 6 to the agreement adds an additional \$308,985, raising the total contract budget to \$1,476,049. This amendment covers the costs associated with additional Engineering

Services During Construction (ESDC), Construction Management (CM) services, geotechnical review, quality assurance materials testing, and specialty inspections by Miller Pacific Engineering Group (geotechnical).

She continued that in addition, Anderson Pacific has extended the project completion date from October 17, 2024 to August 20, 2025. The contract with Brown and Caldwell will also be extended through October 2025 to accommodate final completion and the preparation of record drawings.

General Manager Carr responded to questions from the Board.

ON MOTION by President Cosgrove, seconded by Director DeJarnatt, the Board voted unanimously to Approve an Amendment to the Agreement with Brown and Caldwell for Engineering Support and Construction Management Services for the Sheila Tank Replacement Project for an Amount Not to Exceed \$308,985 and to Extend the Term of the Agreement. Motion passed 4-0.

3. Update on Hanson Bridgett Billing Rates

General Manager Carr summarized the staff report.

President Cosgrove thanked Attorney Miyaki for the services provided.

4. Update on the District Headquarters Upgrade Project

General Manager Carr provided an update on the construction progress of the District Headquarters. She discussed Change Order #4, which has been entered with an amount not to exceed \$23,487.00. This Change Order covers clarifications for the vehicle wash rack, telecommunications and security systems, elevator waterproofing, and asphalt replacement in the corporation yard.

In addition, General Manager Carr mentioned that the District is in the process of finalizing a request for proposals (RFP) to select a vendor for site security systems and access control systems. This item is expected to come before the Board for approval in February or March 2025. She also shared drone photographs from the project site.

5. District Engineer's Report

District Engineer Sutter summarized the Staff Report and provided updates on the Sheila Tank Replacement Project and the Fassler Tank Project.

6. General Manager's Update

General Manager Carr stated that she had a discussion with Pacifica Police Captain Glasgo regarding the tsunami warning that occurred on December 5, 2024.

General Manager Carr provided a slide on California's reservoir levels.

B. Continued Business

1. Capital Improvement Program and Bond Projects

There was no discussion.

11) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED

A. City of Pacifica City Council Meeting

Director DeJarnatt provided the highlights of the meetings she attended.

President Cosgrove reported that he attended the City Council meeting on December 9th, which included the reorganization of the City Council. He congratulated incoming City Councilmembers Greg Wright and Mayra Espinosa and thanked outgoing Councilmembers Bigstycck and Vaterlaus.

B. City of Planning Commission Meeting

None.

C. ACWA JPIA Membership Summit

Director DeJarnatt provided a report from the summit.

D. ACWA Fall Conference

Director DeJarnatt stated she enjoyed the conference and provided a brief report.

12) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

President Cosgrove read aloud the President's Thought for the Month.

President Cosgrove requested a CIP Committee Meeting.

13) SPECIAL ORDER OF BUSINESS

A. Oath of Office Ceremony for Returning Board Members Joshua Cosgrove and John Vallero

BAWSCA Boardmember Thomas Piccolotti administered the Oath of Office to President Cosgrove. Director Vallero was sworn into office by General Manager Carr at the District offices at an earlier time.

General Manager Carr congratulated President Cosgrove on his 20 years of service to the District, having continuously served on the Board of Directors since 2004.

B. Selection of Board President and Vice-President

President Cosgrove thanked the Board for their continued support of his leadership.

President Cosgrove opened nominations for Board President. President Cosgrove nominated Ron Ash for Board President. Hearing no other nominations, President Cosgrove closed nominations.

ON MOTION by President Cosgrove, seconded by Director DeJarnatt, by the following Roll Call Vote, the Board voted unanimously to elect Director Ash as Board President:

Director Ash	Aye
Director Cosgrove	Aye
Director DeJarnatt	Aye
Director Vallero	Aye

Motion passed 4-0.

President Cosgrove opened nominations for Vice President. Director DeJarnatt nominated William Hauser for Board Vice President. Hearing no other nominations, President Cosgrove closed nominations.

ON MOTION by Director DeJarnatt, seconded by President Cosgrove, by the following Roll Call Vote, the Board voted unanimously to elect William Hauser as Board Vice President:

Director Ash	Aye
Director Cosgrove	Aye
Director DeJarnatt	Aye
Director Vallero	Aye

Motion passed 4-0.

President Cosgrove called a short recess. The Board reconvened at 8:31 p.m.

14) CLOSED SESSION – One Item

Pursuant to California Government Code Section 54956.8
Conference with Real Property Negotiators
Property: 171-173 Clarendon Road, Pacifica, CA 94044-2724
Agency Negotiators: General Manager Carr
Negotiating Parties: Mark F. & Angelika G. Claussen Trust
Under Negotiation: Price and Terms of Payment

15) REPORT ON ACTION TAKEN IN CLOSED SESSION

At 8:38 p.m. the Board returned from Closed Session.

Attorney Miyaki reported that in closed session, the Board provided direction to the Agency Negotiator.

16) CORRESPONDENCE

None.

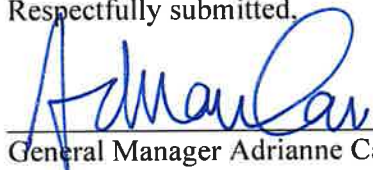
17) PUBLIC COMMENT

None.

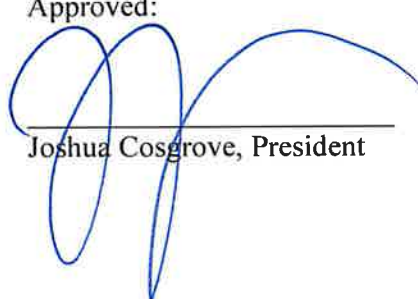
18) ADJOURNMENT

President Cosgrove adjourned the meeting at 8:38 p.m. in memory of Robert “Bob” Drucker. BAWSCA Board member Piccolotti and Vice President Ash shared memories and reflections.

Respectfully submitted,


General Manager Adrienne Carr

Approved:


Joshua Cosgrove, President