

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DE JARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*

2400 Francisco Blvd.
P.O. Box 1039
Pacifica, CA 94044
www.nccwd.com



STAFF

ADRIANNE CARR, Ph.D.
GENERAL MANAGER

SCOTT DALTON
ASSISTANT GENERAL MANAGER
– OPERATIONS

Phone (650) 355-3462
Fax (650) 355-0735

AGENDA NORTH COAST COUNTY WATER DISTRICT BOARD OF DIRECTORS Regular Meeting September 16, 2026, 7:00 PM

This agenda and all accompanying materials can be viewed on the
North Coast County Water District website at: nccwd.com

This meeting will be conducted both in person and by Zoom Meeting. Members of the public may attend this meeting in person at the District's Headquarters located at 2400 Francisco Boulevard, Pacifica.

Members of the public may participate remotely as follows:

REMOTE PARTICIPATION ACCESS VIA ZOOM

Online: <https://us06web.zoom.us/j/89522433952?pwd=2sbgrRjWAnrJS733bBMIsyzZryIcwf.1>

Webinar ID: 895 2243 3952 Passcode: 691698

By Phone: (669) 444- 9171

Members of the public participating online may use "Raise Hand" function to request to speak.
Those participating by phone, press *9 to request to speak and *6 to mute or unmute.

1. Call to Order
2. Roll Call
 - A. Location of Emergency Exits
3. Pledge of Allegiance
4. Public Comment

Members of the public are invited to participate during the public comment period(s) or when a particular item is introduced. Members of the public are encouraged to participate remotely by submitting comments to info@nccwd.com at least one hour prior to the scheduled start time of the meeting. For comments submitted prior to the meeting, please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Although public comments are generally limited to three minutes per person per comment, the Board President shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.
5. Approval of Order of Agenda

ACTION

6. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues INFORMATION
7. Board Communications
8. Consent Calendar ACTION
All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item
 - A. Overview of District Investments – Attached
 - B. Financial Statements for August 2026 – Attached
 - C. Statement for 2021 Water System Financing Project Fund – Attached
 - D. Minutes of the August 19, 2026 Regular Board Meeting – Attached
 - E. Report on Sale of District Property – Attached
 - F. August 2026 Leak Report – Attached
 - G. August 2026 Water Quality Report – Attached
 - H. August 2026 Legislative Update – None
 - I. August 2026 Hydrological Report – Attached
9. General Manager's Report
 - A. New Business
 1. Approval of Claims Dated September 16, 2026 – Attached ACTION
 2. Waive the Formal Bid Process and Authorize the General Manager to Enter into a Professional Services Agreement with Superior Tank Solutions in an Amount Not to Exceed \$123,000 – Attached ACTION
 3. Approve Annual License Renewal for Neptune 360 Software and Multi-Carrier Cellular Data Plan for Advanced Metering Infrastructure (AMI) Meter Reading in an Amount of \$89,766.97 – Attached ACTION
 4. Call for Nominations: Special District Selection Committee Mail Ballot to Elect Alternate Special District Members on San Mateo LAFCo Pursuant to Government Code Section 56332– Attached INFORMATION
 5. District Headquarters Upgrade Project Update INFORMATION
 6. District Engineer's Report – Attached INFORMATION
 - Fassler Tank Project Update
 7. General Manager's Update – Attached INFORMATION
 - Fog Harvesting Project Update
 - B. Continued Business - Attached
 1. Capital Improvement Program and Bond Projects INFORMATION
10. Committee and/or Directors' Reports on Meetings Attended
 - A. City of Pacifica City Council Meeting (DeJarnatt) August 24, September 8, September 14
 - B. City of Pacifica Planning Commission (Hauser) August 25
11. Directors' Comments and/or Agenda Requests

12. Correspondence
13. Public Comment
14. Adjournment

Accessible Public Meetings - Upon request, the North Coast County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) days before the meeting. Requests should be sent to: North Coast County Water District, Attn: Alternative Agenda Request, PO Box 1039, Pacifica, CA 94044-6039 or info@nccwd.com.

NORTH COAST COUNTY WATER DISTRICT
Investment Portfolio Summary
August 31, 2026

A. LOCAL AGENCY INVESTMENT FUND

Account Value at Jul 31, 2026	Deposit/Transfer Maturity	Quarterly Interest Earned	Account Value at Aug 31, 2026	Current Yield	Y-T-D Interest Earned
14,343,482.34	750,000.00	-	15,093,482.34	3.860%	381,981.08
14,343,482.34	750,000.00	-	15,093,482.34	3.860%	381,981.08
	(b)		(c)		(a)

Note:

(a) L.A.I.F. interest is paid on a quarterly basis.

(b) Transfer fund from general fund account to LAIF account.

(c) The above fund is used to cover the following District's reserve fund policy:

Restricted Reserve Funds:

- Debt Service Reserve	\$ 2,008,680.00
- Compensated Absences	884,265.75
- Retiree COLA Payment	94,000.00
- Storage and Transmission Fees	-
Total Restricted Reserve Funds:	<u>\$ 2,986,945.75</u>

Designated Reserve Funds:

- Emergency Reserve	\$ 3,792,465.00
- CIP Reserve	399,141.59
- Operating Reserve	7,584,930.00
- OPEB Liabilities	330,000.00
Total Designated Reserve Funds:	<u>\$ 12,106,536.59</u>

Total Restricted & Designated Reserve Funds: \$ 15,093,482.34

- Unrestricted Cash	<u>\$ -</u>
Total Investment fund balance:	<u><u>\$ 15,093,482.34</u></u>

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

September 01, 2026

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

NORTH COAST COUNTY WATER DISTRICT

GENERAL MANAGER
P.O. BOX 1039
PACIFICA, CA 94044

[Tran Type Definitions](#)

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Account Number:

August 2026 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
8/31/2026	8/28/2026	RD	1806443	1767155		750,000.00

Account Summary

Total Deposit:	750,000.00	Beginning Balance:	14,343,482.34
Total Withdrawal:	0.00	Ending Balance:	15,093,482.34

North Coast County Water District
REVENUES & EXPENSES SUMMARY
For August 2026

	Current Month Aug '26	Y-T-D Total Jul '26 - Jun ' 27	FY 2024-25 Budget	% of Y-T-D Total to Budget
Operating Revenues:				
Water Consumption Sales	798,365.42	1,858,353.91	11,835,000.00	15.7%
Other Service Charges	376,208.11	794,329.22	4,016,000.00	19.78%
Total Operating Revenues	1,174,573.53	2,652,683.13	15,851,000.00	16.74%
Operating Expenses:				
Administration Expenses				
Administration - Directors	9,279.07	17,459.14	117,000.00	14.92%
Administration Employee Development	-	2,500.00	32,500.00	7.69%
Administration Operations	62,414.67	166,541.72	1,097,000.00	15.18%
Administration Profession, Fees	38,209.25	72,591.66	520,000.00	13.96%
Administration Salaries & Benefits	177,566.12	955,851.08	3,044,000.00	31.4%
Bond-Debt Service	64,858.33	129,716.66	778,300.00	16.67%
Total Administration Expenses	352,327.44	1,344,660.26	5,588,800.00	24.06%
Distribution Expenses				
Distribution - Operations	15,595.23	40,558.84	426,000.00	9.52%
Distribution Salaries & Benefits	149,116.47	297,306.74	1,923,000.00	15.46%
Total Distribution Expenses	164,711.70	337,865.58	2,349,000.00	14.38%
Plant Expenses				
Plant Operations	783,687.08	1,637,682.01	6,833,060.00	23.97%
Plant Salaries & Benefits	28,855.96	57,404.45	399,000.00	14.39%
Total Plant Expenses	812,543.04	1,695,086.46	7,232,060.00	23.44%
Total Administrative, Distribution & Plant Expenses	1,329,582.18	3,377,612.30	15,169,860.00	22.27%
Total Operating Expenses	1,329,582.18	3,377,612.30	15,169,860.00	22.27%
Net Operation Income (Loss):	(155,008.65)	(724,929.17)	681,140.00	
Non-Operating Revenues	306,968.01	334,643.62	2,365,000.00	14.15%
Net Income (Loss)	151,959.36	(390,285.55)	3,046,140.00	-12.81%

**North Coast County Water District
Revenues & Expenses Report
For August 2026**

	Current Month Aug '26	Y-T-D Total Jul '26 - Jun '27	FY 2026-27 Budget	% of Y-T-D Total to Budget
Ordinary Revenues/Expenses				
Operating Revenues				
4110 · Residential Water Sales	615,375.54	1,184,170.46	7,800,000.00	15.18%
4110001 · Residential Service Charges	330,744.90	684,020.31	3,634,000.00	18.82%
4120 · Commercial Water Sales	80,208.38	143,925.76	1,650,000.00	8.72%
4120001 · Commercial Service Charges	11,769.13	26,567.36	124,000.00	21.43%
4140 · Multi-Unit Water Sales	47,634.10	308,468.18	1,065,000.00	28.96%
4140001 · Multi-Unit Service Charges	5,020.43	29,743.88	133,000.00	22.36%
4170 · Other Public, Portables, etc.	35,552.04	102,521.46	675,000.00	15.19%
4170001 · Other Public Service Charges	5,190.10	12,895.67	57,000.00	22.62%
4180 · Irrigation	13,762.08	50,511.26	300,000.00	16.84%
4180001 · Irrigation Service Charges	2,141.85	9,097.77	40,000.00	22.74%
4185 · Recycled Water Sales	-	58,707.35	132,000.00	44.48%
4185001 · Recycled Water Service Charges	-	2,705.53	7,000.00	38.65%
4210 · Fire Standbys (Fire Protection)	5,833.28	10,049.44	63,000.00	15.95%
4230 · Water Connections	4,851.42	4,851.42	25,000.00	19.41%
4240 · Renewal of Service Fees	1,686.00	3,392.00	21,000.00	16.15%
4260 · Late Fee Charges	5,326.00	11,482.00	50,000.00	22.96%
4870 · Miscellaneous Income	9,478.28	9,573.28	75,000.00	12.76%
Total Operating Revenues	1,174,573.53	2,652,683.13	15,851,000.00	16.74%
Expenses				
130 · Administration Expenses				
Administration - Directors				
5645130 · Directors Health Insurance	7,280.07	14,560.14	92,000.00	15.83%
5940130 · Directors Fees	1,000.00	1,900.00	17,000.00	11.18%
5941130 · Directors' Election Fee	-	-	-	0.0%
5942130 · Directors Convention & Travel	999.00	999.00	8,000.00	12.49%
Total Administration - Directors	9,279.07	17,459.14	117,000.00	14.92%
Administration Employee Development				
5625130 · Meetings & Conferences	-	-	2,500.00	0.0%
5635130 · Staff Training	-	2,500.00	30,000.00	8.33%
Total Administration Employee Development	-	2,500.00	32,500.00	7.69%
Administration Operations				
5514130 · Credit Card Fees	19,904.98	40,725.20	230,000.00	17.71%
5522130 · Bad Debt Write Off	-	26.54	10,000.00	0.27%
5620130 · Advertising	-	1,483.20	8,500.00	17.45%
5621130 · Printing & Office Supplies	239.20	947.99	15,000.00	6.32%
5622130 · Utilities - District Office	3,210.52	6,315.75	45,000.00	14.04%
5623130 · Office Telephone and Internet	1,566.49	4,005.87	20,000.00	20.03%
5624130 · Janitor & Gardener	1,980.00	5,265.00	35,000.00	15.04%

**North Coast County Water District
Revenues & Expenses Report
For August 2026**

	Current Month Aug '26	Y-T-D Total Jul '26 - Jun ' 27	FY 2026-27 Budget	% of Y-T-D Total to Budget
5626130 · Dues & Memberships	-	-	60,000.00	0.0%
5626130A · BAWSCA Dues	-	26,509.50	106,500.00	24.89%
5627130 · Postage	3,167.79	7,133.56	48,000.00	14.86%
5628130 · General Manager Expenses	-	-	5,000.00	0.0%
5630130 · Insurance	15,940.89	31,881.78	175,000.00	18.22%
5631130 · Office Bldg. Maintenance & Repairs	1,715.66	2,075.66	30,000.00	6.92%
5637130 · Billing Software Support	5,049.29	26,279.66	140,000.00	18.77%
5650130 · Office Equip. Purchase & Maintenance	2,930.50	5,606.25	35,000.00	16.02%
5655130 · Office Equip. Lease & Maintenance	756.32	1,622.89	10,000.00	16.23%
5661130 · Uniforms & Safety Equipment	487.03	487.03	3,000.00	16.23%
5685130 · Water Ed/Community Services	5,000.00	5,000.00	15,000.00	33.33%
5687130 · Water Conservation	315.00	315.00	35,000.00	0.9%
5720130 · Taxes & Assessments	-	-	3,500.00	0.0%
5725130 · Rebate Programs	-	390.00	48,500.00	0.8%
5730130 · Miscellaneous Expenses	16.00	246.00	6,000.00	4.1%
5732130 · License & Certificates	60.00	60.00	2,000.00	3.0%
5733130 · Meals	-	39.84	3,500.00	1.14%
5734130 · Travel & Lodging	75.00	125.00	5,000.00	2.5%
5735130 · Employee Rec. Dinner Awards	-	-	2,500.00	0.0%
Total Administration Operations	62,414.67	166,541.72	1,097,000.00	15.18%
Administration Profession, Fees				
5680130 · Engineering	7,175.00	20,752.66	125,000.00	16.6%
5681130 · Legal Fees	11,388.50	20,824.50	120,000.00	17.35%
5682130 · Auditing & Accounting Fees	-	-	30,000.00	0.0%
5683130 · Misc. Professional Fees	19,645.75	31,014.50	245,000.00	12.66%
Total Administration Profession, Fees	38,209.25	72,591.66	520,000.00	13.96%
Administration Salaries & Benefits				
5111130 · Regular Salary	92,276.76	186,239.47	1,250,000.00	14.9%
5112130 · Overtime	-	-	5,000.00	0.0%
5640130 · Payroll Taxes	5,599.79	12,769.41	87,000.00	14.68%
5641130 · Workers Compensation	-	12,802.57	48,000.00	26.67%
5642130 · Health Insurance	23,900.96	47,801.92	300,000.00	15.93%
5642130A · Retiree's Health Insurance	24,109.87	53,277.48	330,000.00	16.15%
5643130 · CalPERS Retirement	24,776.56	623,231.42	900,000.00	69.25%
5644130 · Retiree COLA Benefit	5,093.30	16,782.22	94,000.00	17.85%
5646130 · Life Insurance	1,748.88	2,826.59	25,000.00	11.31%
5647130 · Employee Welfare	60.00	120.00	5,000.00	2.4%
Total Administration Salaries & Benefits	177,566.12	955,851.08	3,044,000.00	31.4%
5800130 · Bond-Debt Service	64,858.33	129,716.66	778,300.00	16.67%
Total 130 · Administration Expenses	352,327.44	1,344,660.26	5,588,800.00	24.06%

**North Coast County Water District
Revenues & Expenses Report
For August 2026**

	Current Month Aug '26	Y-T-D Total Jul '26 - Jun ' 27	FY 2026-27 Budget	% of Y-T-D Total to Budget
120 · Distribution Expenses				
Distribution - Operations				
5230120 · Utilities	5,404.43	11,575.28	82,000.00	14.12%
5314120 · Other Services - Misc.	4,266.00	4,266.00	50,000.00	8.53%
5315120 · Contract Services	-	-	10,000.00	0.0%
5350120 · Tools & Equipment	655.95	5,314.88	15,000.00	35.43%
5412120 · Operating Supplies	-	-	4,000.00	0.0%
5420120 · Inventory	-	9,696.95	135,000.00	7.18%
5623120 · Telephone	970.69	1,941.38	15,000.00	12.94%
5661120 · Uniforms & Safety Equipment	735.80	1,021.46	12,000.00	8.51%
5670120 · Distribution Repairs & Maintenance	2,950.33	5,900.23	75,000.00	7.87%
5730120 · Misc. Supplies/Expenses	204.52	319.04	20,000.00	1.6%
5750120 · Recycled Water Operations	407.51	523.62	8,000.00	6.55%
Total Distribution - Operations	15,595.23	40,558.84	426,000.00	9.52%
Distribution Salaries & Benefits				
5111120 · Regular Salary	104,368.49	213,359.61	1,402,000.00	15.22%
5112120 · Overtime	5,239.47	8,241.12	40,000.00	20.6%
5113120 · Duty	7,479.60	14,310.88	94,000.00	15.22%
5640120 · Payroll Taxes	7,484.70	16,419.99	106,000.00	15.49%
5642120 · Health Insurance	24,544.21	44,975.14	281,000.00	16.01%
Total Distribution Salaries & Benefits	149,116.47	297,306.74	1,923,000.00	15.46%
Total 120 · Distribution Expenses	164,711.70	337,865.58	2,349,000.00	14.38%
110 · Plant Expenses				
Plant Operations				
5130110 · Water Purchases - SFPUC	739,701.09	1,460,328.93	6,155,560.00	23.72%
5230110 · Utilities	32,366.55	67,949.66	350,000.00	19.41%
5312110 · Lab	562.79	3,783.26	35,000.00	10.81%
5314110 · Regulatory Fees	-	89,262.28	155,000.00	57.59%
5350110 · Tools & Equipment	-	198.78	6,000.00	3.31%
5412110 · Operating Supplies	1,047.26	1,339.90	2,000.00	67.0%
5623110 · Telephone	339.34	679.64	11,000.00	6.18%
5629110 · Vehicle Maintenance	2,056.66	6,526.17	30,000.00	21.75%
5632110 · Fuel	6,442.24	6,442.24	60,000.00	10.74%
5661110 · Uniforms & Safety Equipment	764.61	764.61	3,500.00	21.85%
5670110 · Plant Repair & Maintenance	406.54	406.54	25,000.00	1.63%
Total Plant Operations	783,687.08	1,637,682.01	6,833,060.00	23.97%

**North Coast County Water District
Revenues & Expenses Report
For August 2026**

	Current Month Aug '26	Y-T-D Total Jul '26 - Jun ' 27	FY 2026-27 Budget	% of Y-T-D Total to Budget
Plant Salaries & Benefits				
5111110 · Regular Salary	23,889.04	47,492.47	330,000.00	14.39%
5112110 · Overtime	-	-	2,000.00	0.0%
5640110 · Payroll taxes	1,827.52	3,633.18	24,000.00	15.14%
5642110 · Health Insurance	3,139.40	6,278.80	43,000.00	14.6%
Total Plant Salaries & Benefits	28,855.96	57,404.45	399,000.00	14.39%
Total 110 · Plant Expenses	812,543.04	1,695,086.46	7,232,060.00	23.44%
Total Administrative, Distribution & Plant Expenses	1,329,582.18	3,377,612.30	15,169,860.00	22.27%
Total Operating Expense	1,329,582.18	3,377,612.30	15,169,860.00	22.27%
Net Operating Income (Loss)	(155,008.65)	(724,929.17)	681,140.00	
Non-Operating Revenues/(Expenses)				
4910 · Revenue from Leases of Property	14,910.16	41,765.65	270,000.00	15.47%
4920 · Interest Revenues	719.41	1,539.53	500,000.00	0.31%
4930 · Taxes and Assessments	291,338.44	291,338.44	1,520,000.00	19.17%
4950 · Grant Revenue	-	-	-	
4977 · Gain on Sale of Assets	-	-	-	
4980 · Transmission & Storage	-	-	75,000.00	0.0%
5910 · Interest Expense	-	-	-	
Total Non-Operating Revenues	306,968.01	334,643.62	2,365,000.00	14.15%
Net Income (Loss)	151,959.36	(390,285.55)	3,046,140.00	-12.81%

NORTH COAST COUNTY WATER DISTRICT
Wilmington Trust Fund Summary
8/31/2026

A. 2021 WATER SYSTEM FINANCING PROJECT FUND

Asset Name	Opening Balance at Jul 31, 2026	Distribution/ Transfer	Current Month Dividend	Closing Balance at Aug 31, 2026	Current Yield	Y-T-D Dividend
Blackrock Liquidity Municipal Fund	420,505.04	-	719.41	421,224.45	2.180%	7,233.91
Total	420,505.04	-	719.41	421,224.45	2.180%	7,233.91

Principal Asset & Sub Asset Allocation

Asset Class	Total Market Value (%)	Closing Market Value	Cost	Unrealized Gain/Loss	Accrued Income	Market Value w/ Accrued Income
Cash & Equivalents						
Taxable	0.17%	\$707.48	\$707.48	-	\$0.78	\$708.26
Tax-Exempt	99.83	420,516.97	420,516.97	-	701.91	421,218.88
Total Cash & Equivalents	100.00%	\$421,224.45	\$421,224.45	-	\$702.69	\$421,927.14
TOTAL PRINCIPAL ASSETS	100.00%	\$421,224.45	\$421,224.45	-	\$702.69	\$421,927.14

Income Asset & Sub Asset Allocation

Asset Class	Total Market Value (%)	Closing Market Value	Cost	Unrealized Gain/Loss	Accrued Income	Market Value w/ Accrued Income
No investments held at this time						
TOTAL ASSETS	100%	\$421,224.45	\$421,224.45	-	\$702.69	\$421,927.14

Transaction Activity Detail

Trade Date Settlement Date	Transaction Type	Transaction Description	Quantity	Price	Principal Cash	Income Cash
OPENING BALANCE					\$4,181.39	-
08/03/2026 08/03/2026	Purchases	PURCHASED 4192.901 UNITS OF BLCKRCK LIQ FD MUNICSH-INST AT 1.0001 TRADE DATE 2026-08-03 SETTLEMENT DATE 2026-08-03	4,192.90	\$ 1.00	-\$4,193.32	-
08/03/2026	Dividends	CASH RECEIPT OF DIVIDEND EARNED ON WILMINGTON US GOVT MONEY MKT CL SLCT UNITS DUE 2026-07-31	-	-	-	11.93
08/03/2026	Dividends	CASH RECEIPT OF DIVIDEND EARNED ON BLCKRCK LIQ FD MUNICSH-INST UNITS DUE 2026-07-31	-	-	-	707.48
08/03/2026	Other Receipts	CASH RECEIPT MISCELLANEOUS TRANSFER FROM ACCT:	-	-	11.93	-
08/03/2026	Cash Disbursements	CASH DISBURSEMENT MISCELLANEOUS TRANSFER TO ACCT:	-	-	-	-11.93
08/04/2026	Other Receipts	CASH RECEIPT MISCELLANEOUS TRANSFER FROM ACCT:	-	-	707.48	-
08/04/2026	Cash Disbursements	CASH DISBURSEMENT MISCELLANEOUS TRANSFER TO ACCT:	-	-	-	-707.48
CLOSING BALANCE					\$707.48	-

1522

North Coast County Water District
Minutes of the Regular Board of Directors Meeting
August 19, 2026 at 7:00 P.M.
North Coast County Water District
Multipurpose Room
2400 Francisco Blvd.
Pacifica, CA 94044

1) CALL TO ORDER

President Hauser called Board Meeting to order at 7:00 p.m.

2) ROLL CALL

Present at Roll Call were President William Hauser, Vice President Anne DeJarnatt, Director Joshua Cosgrove, Director Ron Ash, General Manager Adrienne Carr, Assistant General Manager Scott Dalton, Administrative Services Manager Stephanie Dalton, Attorney Dayna Louie, BAWSCA Board member Thomas Piccolotti, and District Engineer Jonathan Sutter.

Director John Vallero was absent.

3) PLEDGE OF ALLEGIANCE

Led by Director Ash.

4) PUBLIC COMMENT

None.

5) APPROVAL OF ORDER OF AGENDA

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the order of agenda as presented. Motion passed 4-0.

6) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES

BAWSCA Board Member Piccolotti provided a report from the July 16, 2026 BAWSCA Board of Directors meeting.

General Manager Carr provided a report from the monthly BAWSCA Water Management Representatives Meeting, which took place at the San Mateo County Department of Emergency Management (DEM) facility. She stated that the meeting focused on connecting the DEM with BAWSCA agencies to explore opportunities for emergency support. The General Manager shared information discussed at the meeting, including emergencies related to cybersecurity.

7) BOARD COMMUNICATIONS

None.

8) CONSENT CALENDAR

- A. Overview of District Investments
- B. Statement for 2021 Water System Financing Project Fund
- C. Financial Statements for July 2026
- D. Minutes of the July 15, 2026 Regular Meeting of the Board
- E. Report on Sale of District Property
- F. July 2026 Leak Report
- G. July 2026 Water Quality Report
- H. July 2026 Legislative Update
- I. July 2026 Hydrological Report

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the Consent Calendar as presented. Motion passed 4-0.

9) GENERAL MANAGER'S REPORT

A. New Business

1. Approval of Claims Dated August 19, 2026

An update to the original claims list was distributed to all attendees and posted on the District's website before the meeting. This update included vendor invoices received after the claims list was initially prepared on August 14.

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President DeJarnatt, seconded by Director Ash, the Board voted unanimously to approve the updated Claims List dated August 19, 2026, in the amount of \$1,213,296.67. Motion passed 4-0.

2. Consider Adoption of Resolution No. Adopt Resolution No. 1196: Amendment of Guidelines for Inspection of Public Records

General Manager Carr provided an overview of the District's current policy for handling Public Records Act requests as detailed in Resolution No. 676, *Adoption of Guidelines for Inspection of Public Records*, adopted in 1976. She stated that the District seeks to update this policy and that this update fulfills a requirement for renewing the District's Transparency Certificate of Excellence.

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, by the following Roll Call Vote, the Board unanimously voted to adopt Resolution No. 1196 Amendment of Guidelines for Inspection of Public Records:

Director Ash Aye
Director Cosgrove Aye
Vice President DeJarnatt Aye
President Hauser Aye

Motion passed 4-0.

3. Accept Sheila Tank Replacement and PRV Improvements Project as Complete, Authorize the Release of Retention, and Authorize Filing a Notice of Completion

General Manager Carr provided an overview of the Sheila Tank Replacement and Pressure Regulating Valve (PRV) Improvements Project (Project). She stated that the Project was awarded to Anderson Pacific Engineering Construction, Inc. in April 2022 and began in June 2022, with an initial contract amount of \$5,932,000, including \$100,000 for change orders. Over time, change orders increased the total contract value to \$6,672,453. She discussed the final change orders, which included an altitude valve position switch, additional paving, access road finishing, and other tasks. She explained that the final inspection of the Project by Brown and Caldwell, along with the review and inspection by District staff and the District Engineer, confirmed that the completed Project by Anderson Pacific Engineering Construction, Inc. satisfactorily fulfills the Project requirements.

General Manager Carr responded to questions from the Board.

Councilmember Wright congratulated the District on the completion of Sheila Tank and expressed his appreciation for the District, noting that even with the challenges the project presented, in Pacifica “we can do big things by working together.”

BAWSCA Boardmember Piccolotti expressed appreciation for the District Engineer, General Manager, Board, and Staff for their efforts in controlling costs, and noted that, through the Project, the District found a great engineering firm.

The Board of Directors expressed their appreciation for staff and provided sentiments regarding the completion of the Project.

ON MOTION by Vice President DeJarnatt, seconded by Director Ash, the Board voted unanimously to accept Sheila Tank Replacement and PRV Improvements Project as complete; authorize the General Manager to file a Notice of Completion for the Project; and to authorize the General Manager to release the retention held on the Project.

Motion passed 4-0.

4. Annual Review of District Reserve Fund Policy

General Manager Carr provided an overview of the Reserve Fund Policy, noting that the Board must review the reserve fund balance annually with the budget, per the policy adopted in January 2014. The policy defines two reserves: Restricted (by statute or contract) and Designated (for specific purposes). She stated that the Board packet included a calculation of the reserve totals for Fiscal Year 2026-2027.

5. District Headquarters Upgrade Project Update

General Manager Carr provided an update on fencing and different exterior options for the District’s administration building.

The Board provided input on the exterior options and said it would like to see additional renderings before deciding on any changes.

6. District Engineer’s Report

District Engineer Sutter provided an update on the status of the Fassler Tank Project.

7. General Manager’s Update

General Manager Carr provided an update on the District’s contribution to the Fog Fest and its participation in the parade and the booth schedule for September 26 and 27, 2026.

General Manager Carr provided a presentation on AB 1572 Non-Functional Turf and discussed the District’s plan to include the new guidelines in District Ordinance No. 61 by the end of the year.

B. Continued Business

1. Capital Improvement Program and Bond Projects

There was no discussion.

10) COMMITTEE AND/OR DIRECTORS’ REPORTS ON MEETINGS ATTENDED

A. City of Pacifica City Council Meeting

Vice President DeJarnatt provided highlights from the City Council meetings attended.

Councilmember Beckmeyer provided a brief update from the City Council meeting regarding the topic of an increase in sales tax.

Councilmember Wright discussed the revenue challenges the City of Pacifica is experiencing.

B. City of Pacifica Planning Commission

President Hauser provided a report from the meeting he attended.

C. Building/Headquarters/Cell Site Committee

Director Cosgrove provided a report from the meeting, including cell site discussion and the Headquarters design options discussed earlier in the meeting.

11) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

None.

12) CORRESPONDENCE

None.

13) PUBLIC COMMENT

None.

14) ADJOURNMENT

President Hauser adjourned the meeting at 7:59 p.m.

Respectfully submitted,

Approved:

General Manager Adrienne Carr

William Hauser, President

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DEJARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*

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**STAFF**

ADRIANNE CARR, Ph.D.
GENERAL MANAGER

SCOTT DALTON
ASSISTANT GENERAL MANAGER
- OPERATIONS

Phone (650) 355-3462
Fax (650) 355-0735

**REPORT ON SALE OF DISTRICT
EQUIPMENT, MATERIAL OR OTHER PERSONAL PROPERTY**

AUGUST 2026

PURCHASER: William Wilkeson

- **DESCRIPTION:** B-3 Media Blast Machine
- **QUANTITY:** 1
- **DATE:** 8/19/2026
- **PRICE:** \$480.00

Monthly Leak Report

August 2026

#	Location	Date/Time	Response Time ^(a)	Repair Time ^(b)	Water Loss (gallons)	People Affected	How People Notified	Contractors	Total Staff + Work-hours***	Leak Description	Reimbursable	Piping Materials
1	607 Farallon Ave.	8/04/2026 2:30PM - 8:30PM	15 minutes	6 Hours	Approximately 7,500 Gallons	None	N/A	No	5 Workers @ 2 RT Hrs = 10 RT Hrs 5 Workers at 4 OT Hrs = 20 OT Hrs	Crack on main	No	1 - 6" x 8" full circle clamp
2	Intersection Bill Drake Way & Esplanade	8/21/2026 2:00PM - 6:00PM	15 minutes	4 Hours	Approximately 10,000 Gallons	2 Apartment Buildings 2 Businesses	In Person	No	5 Workers @ 2 RT Hrs = 10 RT Hrs 5 Workers @ 2 OT Hrs = 10 OT Hrs	Crack on main	Yes	1 - 6" x 20" full circle clamps 1 - 6" x 15" full circle clamps
3	1170 Banyan	8/26/2026 8:30AM - 12:30PM	Planned	4 Hours	Approximately 3,500 Gallons	None	N/A	No	4 Workers @ 4 RT Hrs = 16 RT Hrs	Copper Leak	No	N/A

Footnotes:

- (a) Describes the time between when the leak was first reported to the District until the time staff arrived on the scene and started throttling down the leak.
- (b) Estimated time for the duration is measured from the time the District receives the leak report to the time it takes staff to stop the leak. Additional effort is required to complete backfill, site clean-up, complete paveworks/concrete restoration, and/or demobilization, etc.

Monthly Fluoride Monitoring*- August 2026

<u>Date of Sample</u>	<u>Location of Sample</u>	<u>Fluoride level mg/L</u>	<u>Monitored By</u>
08/03 – 08/09/26	HTWTP/ SF Jail	0.64	SFPUC
08/07/26	5066 Palmetto Ave.	0.60	NCCWD
08/07/26	Main Pump Station	0.64	NCCWD
08/07/26	332 San Pedro Ave.	0.62	NCCWD
08/07/26	730 St. Lawrence Ct.	0.61	NCCWD
08/10 – 08/16/26	HTWTP/ SF Jail	0.67	SFPUC
08/14/26	5066 Palmetto Ave.	0.65	NCCWD
08/14/26	Main Pump Station	0.65	NCCWD
08/14/26	332 San Pedro Ave.	0.63	NCCWD
08/14/26	730 St. Lawrence Ct.	0.63	NCCWD
08/17 – 08/23/26	HTWTP/ SF Jail	0.68	SFPUC
08/21/26	5066 Palmetto Ave.	0.63	NCCWD
08/21/26	Main Pump Station	0.67	NCCWD
08/21/26	332 San Pedro Ave.	0.65	NCCWD
08/21/26	730 St. Lawrence Ct.	0.66	NCCWD
08/24 – 08/30/26	HTWTP/ SF Jail	0.66	SFPUC
08/28/26	5066 Palmetto Ave.	0.63	NCCWD
08/28/26	Main Pump Station	0.66	NCCWD
08/28/26	332 San Pedro Ave.	0.64	NCCWD
08/28/26	730 St. Lawrence Ct.	0.66	NCCWD

*This report summary displays the levels of fluoride reported by San Francisco Public Utilities Commission (SFPUC) Water Quality Division at the Harry Tracy Water Treatment Plant (HTWTP), as well as the levels collected at the North Coast County Water District (NCCWD) sample stations throughout Pacifica. Per the SFPUC Water Quality Department Notifications and Communications Plan: The control range for the HTWTP is 0.6 mg/L to 1.2 mg/L. The optimal fluoride level for the water supplied by the SFRWS (San Francisco Regional Water System) is 0.70 mg/L.

San Francisco Public Utilities Commission

Hydrological Conditions Report

August 2026

H. Forrester, R. Milton, L. Stewart
Prepared September 1, 2026



View looking downstream at O'Shaughnessy Dam spillway during September 1st California Division of Safety of Dams (DSOD) inspection. Inspections and maintenance have been underway at dams, powerhouses, and valves throughout the upcountry system as the summer season closes.

System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1. Current System Storage as of September 1, 2026							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
Tuolumne System							
Hetch Hetchy Reservoir ¹	311,876		360,360		48,484		87%
Cherry Reservoir ²	240,080		268,811		28,731		89%
Lake Eleanor ³	20,954		27,100		6,146		77%
Water Bank	570,000		570,000		0		100%
Tuolumne Storage	1,142,910		1,226,271		83,361		93%
Local Bay Area Storage							
Calaveras Reservoir	58,367	19,019	96,670	31,500	38,303	12,481	60%
San Antonio Reservoir	42,934	13,990	52,506	17,109	9,572	3,119	82%
Crystal Springs Reservoir	41,314	13,462	68,743	22,400	27,430	8,938	60%
San Andreas Reservoir	15,940	5,194	18,898	6,158	2,958	964	84%
Pilarcitos Reservoir	1,808	589	3,118	1,016	1,310	427	58%
Total Local Storage	160,363	52,254	239,936	78,183	79,573	25,929	67%
Total System	1,303,273		1,466,206		162,933		89%

¹ Maximum Hetch Hetchy Reservoir storage with drum gates activated.

² Maximum Cherry Reservoir storage with flashboards removed.

³ Maximum Lake Eleanor storage with all flashboards installed.

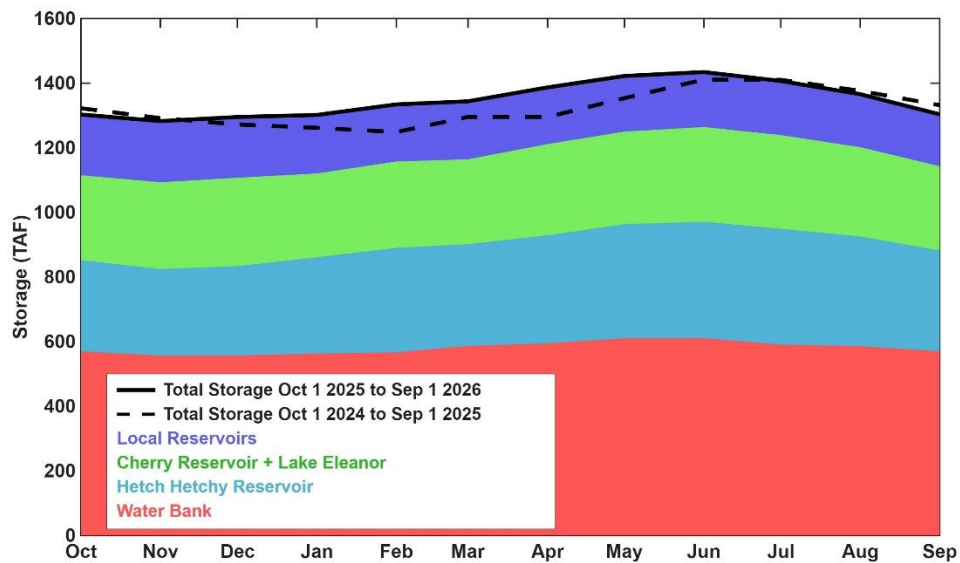


Figure 1: Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage for the previous 12 months.

Hetch Hetchy System Precipitation Index

Current Month: The August 2026 six-station precipitation index was 0.02 inches, or 200% of the 1991-2020 median August precipitation.

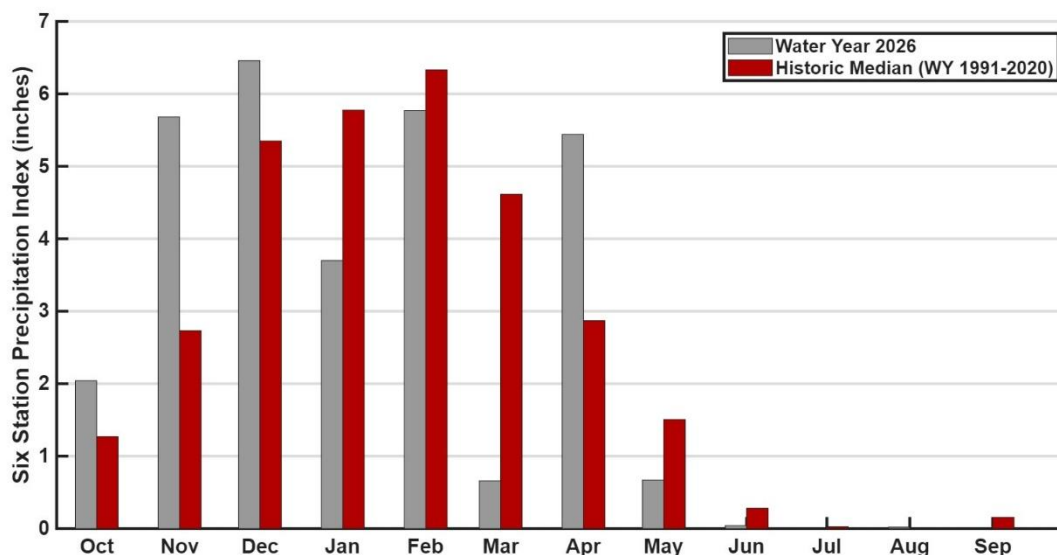


Figure 2: Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians as of September 1. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

Cumulative Precipitation to Date: The cumulative six-station precipitation index for Water Year (WY) 2026 is 30.45 inches, which is 86% of the median to-date. The Hetch Hetchy Weather Station received 0.08 inches of precipitation in August resulting in a total of 31.10 inches for WY 2026, or 90% of the WY median to-date. The cumulative WY 2026 Hetch Hetchy Weather Station precipitation is shown in Figure 3 in red.

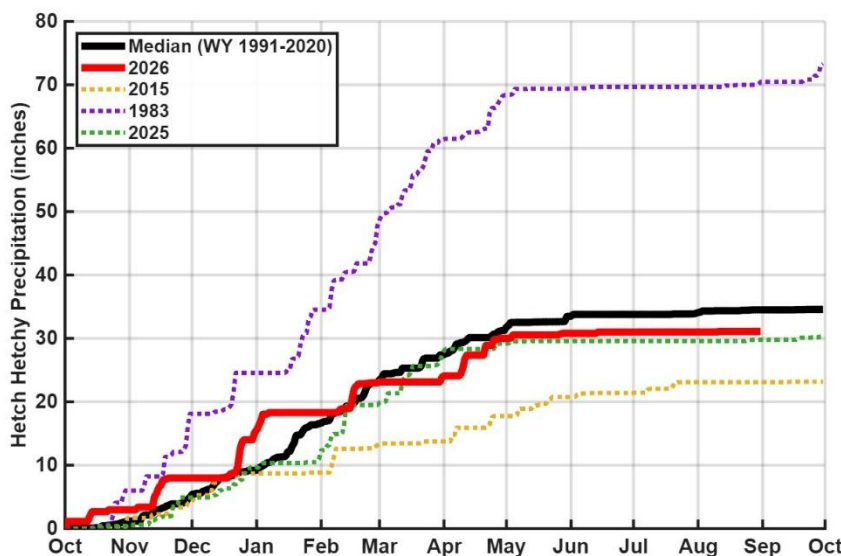


Figure 3: Water Year 2026 cumulative precipitation measured at Hetch Hetchy Weather Station as of September 1. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2025 for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for August 2026 and Water Year 2026 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
All flows are in acre-feet ¹	August, 2026				October 1, 2025 through August 31, 2026			
	Observed Flow	Median ¹	Mean ¹	Percent of Mean	Observed Flow	Median ¹	Mean ¹	Percent of Mean
Inflow to Hetch Hetchy Reservoir	1,884	5,262	13,011	14%	584,918	701,700	756,455	77%
Inflow to Cherry Lake and Lake Eleanor	0 ²	2,325	4,561	0%	403,936	464,076	503,655	80%
Tuolumne River at LaGrange	11,286	16,872	28,918	39%	1,440,030	1,653,577	1,930,331	75%
Water Available to City	0	0	1,636	0%	393,533	580,260	870,168	45%

¹Hydrologic Record: 1991-2020

²Evaporation losses exceeded total real inflows resulting in a net negative monthly inflow via mass balance calculations.

Hetch Hetchy System Operations

Water deliveries via the San Joaquin Pipeline (SJPL) were 220 MGD throughout the month of August.

Hetch Hetchy Reservoir power draft and stream release totaled 29,480 acre-feet during the month of August. The required minimum instream release during August was 110 cfs (Year Type B). It reduces to 80 cfs on September 1st and again to 65 cfs on September 15th (Year Type B).

Cherry Reservoir power draft and stream release totaled 12,928 acre-feet during the month of August. The required minimum instream release for August was 15 cfs and will remain at 15 cfs for September.

Lake Eleanor stream release totaled 1,333 acre-feet during the month of August. 2,648 acre-feet of water was transferred to Cherry Reservoir via the Cherry-Eleanor Pumping Station. The required minimum instream release for August was 20 cfs. It will remain at 20 cfs through September 15th, reducing to 10 cfs on September 16th.

Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant production rate for the month was 30 MGD. The Sunol Valley Water Treatment Plant was offline and produced 0 MG.

Regional System Water Delivery

The average August delivery rate was 229 MGD which shows no change from the July delivery rate of 229 MGD.

Local Precipitation

The rainfall summary for August 2026 and Water Year 2026 is presented in Table 3.

Weather Station Location	August 2026		October 1, 2025 through August 31, 2026	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	0.08	267%	37.46	112%
Lower Crystal Springs Reservoir	0.05	100%	29.51	134%
Calaveras Reservoir	0.00	0%	21.81	121%

*Mean Period = WY 1991-2020

Water Supply and Planned Water Supply Management

Conditions in the Tuolumne River Basin were characteristically dry during August with temperatures slightly above seasonal average. A stable pattern of hot and dry conditions at the beginning of the month was interrupted in mid-August by a low-pressure system delivering cooler temperatures and modest upcountry precipitation. Warm and dry conditions re-established in late August but were again interrupted by a low-pressure system delivering sharp cooling and modest precipitation at the end of the month.

Unimpaired flow at La Grange remained below the Districts' maximum entitlement throughout the month. As such, no Water Available to the City (WAC) was observed in August (Figure 4). Inflows to SFPUC reservoirs were similarly low. Hetch Hetchy Reservoir is drafting via instream releases and Kirkwood Powerhouse power draft to match deliveries to the SJPL and Moccasin Fish Hatchery. Power draft from Hetch Hetchy Reservoir will continue to match deliveries during September. Cherry Reservoir is drafting via minimum instream releases and scheduled Holm Powerhouse power draft to provide recreational releases through Labor Day. Holm Powerhouse will then remain offline until active weather resumes. Lake Eleanor is drafting via minimum instream releases. The Cherry-Eleanor Pumps were activated for nine days in early August, targeting a Lake Eleanor storage of 22,000 acre-feet to accommodate construction activities. The pumps are planned to be reactivated after Labor Day, targeting a reservoir storage of 18,000 acre-feet on September 30th. Water Bank is expected to remain full or debit slightly through September.

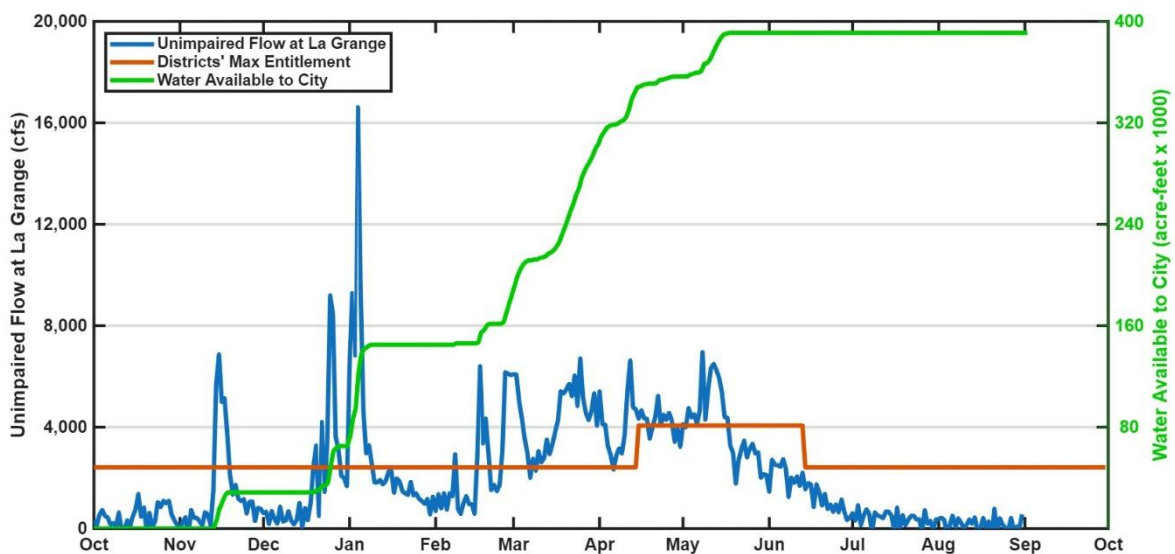


Figure 4: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.

**NORTH COAST COUNTY WATER DISTRICT
CLAIMS LIST
SEPTEMBER 16, 2026**

9A1

	PAYEE	A/C NO.	DESCRIPTION	TOTAL
1	55 Backflow Testing And Service	5631-130	Backflow Testing for Headquarters	360.00
2	Airgas NCN	5730-120	Monthly Propane Cylinder Rental	114.52
3	AM Conservation Group, Inc.	5687-130	Water Efficient Hose Nozzles, Rain Gauges, and Leak Detection Tablets	1,957.07
4	Anderson Pacific	1117-135	Sheila Tank Project - Release of Retention	322,845.75
		1117-183B	PRV Improvements Project - Release of Retention	10,772.65
5	AT&T	Various	Internet and Phone Service for Plant and District Headquarters	1,014.91
6	Baird Trucking, Inc.	5670-120	Dump Fees	2,200.00
7	BAWSCA	5687-130	Lawn Be Gone Pre-Inspection Fees	315.00
8	Bay Area Integration	1118-112B	Computer and Telecommunications Equipment for Headquarters	540.00
		5650-130	IT Software Fees for August	1,565.00
		Various	IT Services for August	2,520.00
9	Bayside Fog Collectors	1118-130	Fog Collector Mesh, Trough, and Data Logger	2,943.00
10	Dataprose	Various	Utility Bill Mailing, Postage Deposit, and Postage for August 2026	4,285.05
11	EKI	1117-135	Sheila Tank Project Closeout Support for August	800.00
		1117-137	Fassler Tank Replacement Support for August	80.00
		1118-135	Advanced Metering Infrastructure Project Implementation for August	2,949.00
		5680-130	GIS Support and General Engineering Services for August	7,175.00
		5683-130	Risk and Resilience Assessment and Emergency Response Plan Services for August	7,055.75
12	Ferguson Waterworks	1118-135	Advanced Metering Infrastructure Project - Spare Meters	10,065.63
		5637-130	Neptune 360 and Data Plan Annual Service Fee	89,766.97
13	Hanson Bridgett LLP	5681-130	Legal Fees for August 2026	11,388.50
14	Hach	5312-130	Lab Supplies	528.39
15	J. Snell & Co. Inc.	5650-130	Office Equipment	862.52
16	Jean Pierre Gardening	5624-130	Gardening Services for NCCWD Headquarters, 171 Clarendon, and Linda Mar Median	1,305.00
17	Jones Real Estate Appraisal	5683-130	Land Appraisal Report	1,300.00
18	KBA	5655-130	Copier Overage Charges from 07/30/26 to 08/29/26	35.93
19	Maes, Jesse	5730-120	Reimbursement for DOT Medical Exam	90.00
20	Muscio Electric	5631-130	Building Security Alarm System Programming	1,785.00
21	New Resources Group, Inc.	5685-130	Water Drop Plush for Outreach and Events	2,860.00
22	Pacific Manor Hardware	5350-120	Small Tools	109.78
		5420-120	Inventory Supplies	27.41
		5670-120	Concrete	92.23
23	PG&E	Various	Monthly Gas & Electric Costs for Plant, Office, & Distribution	39,589.65
24	Recology of the Coast	5623-130	Garbage Service for Clarendon Rd and Francisco Blvd 08/01/26 - 09/30/26	726.26
25	Red Wing Shoe Store	5661-120	Safety Boots (1 Pair)	297.70
26	Regnart, Norman	5730-130	Reimbursement for DOT Medical Exam	90.00
27	SFPUC	5130-110	Water Purchased & Service Charges from 08/11/26 to 09/09/26	694,471.70
28	Shoe Depot	5661-130	Safety Boots (1 Pair)	242.27
29	Thomas J Piccolotti LLC	5683-130	Strategic Counsel Services for 07/17/26 to 08/19/26	4,250.00
30	Underground Republic Water Works	5420-120	Inventory Supplies	6,915.65
31	U.S. Bank	Various	See Details Attached	11,688.19
32	Verdant Commercial Capital	5655-130	Copier Machine Lease for September 2026	604.03
33	Verizon Wireless	Various	Monthly Service for Cell Phones and Tablets from 7/24/26 to 8/23/26	1,087.18
34	Volter Strategic Advisors	5683-130	External Communications Support Services for September 2026	6,000.00
35	Wilmington Trust	2218	Annual Principal Payment for 2021 Water System Financing & CSDA Water Revenue Bonds Series 2012C	894,897.12
		2235	Semiannual Interest Payment for 2021 Water System Financing & CSDA Water Revenue Bonds Series 2012C	397,194.31
				\$ 2,547,764.12

NORTH COAST COUNTY WATER DISTRICT
CLAIMS LIST
SEPTEMBER 16, 2026

U.S. BANK NATIONAL ASSOCIATION Business Card Company Statement Expenses Breakdown Billing Date: 08/22/2026			
A/C No.	Vendor	Description	Amount
5312-110	Hach	Lab Supplies	562.79
5350-120	Home Depot	Submersible Stick Water Transfer Pump	655.95
5412-110	Hassett Hardware	Supplies for Vallemar Tank	377.32
5412-110	Lowe's	Supplies for Filter Plant	20.28
5412-110	Napa Auto Parts	Supplies for Vallemar Tank	47.34
5412-110	Sherwin Williams	Paint for Vallemar Tank	602.32
5621-130	Amazon.com	Office Supplies	209.23
5621-130	Grocery Outlet	Office Kitchen Supplies	29.97
5631-130	Grainger	Parts for Office Water Fountain	156.03
5631-130	Hassett Hardware	Paint for Main Office Power Box	29.63
5623-130	Comcast	Internet & Phone Service for Offices	1,373.21
5629-110	Adam-Hill Company	Parts for Truck No. 19	77.18
5629-110	Eldorado Forklift Co.	Parts for Forklift	28.05
5629-110	Hassett Hardware	Fasteners and Oil for Truck No. 6	129.31
5629-110	Home Depot	Parts for Truck Nos. 2 and 6	492.87
5629-110	James Ford, Inc.	Parts and Service for Truck Nos. 10 and 28	140.93
5629-110	Napa Auto Parts	Parts for Truck Nos. 6 and 29	1,066.50
5629-110	O'Reilly Auto Parts	Parts for Truck No. 28	25.34
5629-110	Putnam Toyota	Service for Vehicle No. 3	96.48
5650-130	Apple.com	Cellular Phone Data Storage	0.99
5650-130	Adobe	Adobe Acrobat Annual License - One User	239.88
5650-130	Intermedia	Monthly Email Screening, Microsoft Software License Fees, Phone Service	1,124.63
5661-110	Amazon.com	Safety Gloves	398.16
5661-110	Bubba's Fire Extinguisher Co.	Fire Extinguishers for Vehicles	247.62
5661-110	Ferguson	Safety Gloves	77.72
5661-110	Grainger	Safety Gloves	41.11
5661-120	Bubba's Fire Extinguisher Co.	Fire Extinguishers for Pump Stations	247.62
5661-130	Bubba's Fire Extinguisher Co.	Fire Extinguishers for Headquarters	244.76
5661-120	Vestis	Uniforms	190.48
5670-110	Amazon.com	Rust Resistant Paint	406.54
5670-120	Hassett Hardware	Concrete	103.27
5670-120	Home Depot	Concrete	647.06
5734-130	Fastrak	Tolls for Employee Training - Class A Drivers License Course	75.00
5750-120	Fastsigns	Signage for Recycled Water Fill Station	523.62
5942-130	ACWA	ACWA 2026 Fall Conference Registration for Director DeJarnatt	999.00
		Total:	11,688.19



Corporate Account Summary		Payment Information	
Previous Balance	\$29,298.91	Amount Due	\$33,050.28
Purchases and Other Charges	\$11,688.19	Payment due in accordance with your agreement with U.S. Bank.	
Cash Advances	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Cash Advance Fees	\$0.00		
Late Payment Charges	\$10.16		
Credits	\$0.00 CR	To overnight or courier a payment, please send to: Corporate Payment Systems 3180 Rider Trail S, Department 790428 Earth City, MO 63045-1518	
Payments	\$7,946.98 PY		
New Balance	\$33,050.28		
Disputed Amount	\$0.00		

Account Messages	
Your account is past due \$21,341.87. Past due amount is included in the amount due. Please remit immediately.	

Corporate Account Activity	
NORTH COAST COUNTY WATER	Total Corporate Activity \$7,936.82 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-27	07-22	74798266208000000000230	PAYMENT - THANK YOU 00000 C	7,946.98 PY
08-24	08-24		LATE PAYMENT CHARGE	10.16

New Activity			
Purchases	\$0.99	Total Activity	\$0.99
Cash Advances	\$0.00		
Cash Advances Fees	\$0.00		
Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-04	24692166216401386416590	APPLE.COM/BILL 866-712-7753 CA	0.99
				(transactions continued on next page)

Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number:
Unique ID:
Amount Due: \$33,050.28

Amount Enclosed \$

If paying by check, include coupon with payment to address below.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

00000002818 000638234742682 P 2
|

PO BOX 1039
PACIFICA CA 94044-6039

Statement Date : 08-24-2026

New Activity cont

Purchases	\$2,453.10	Total Activity	\$2,453.10
Cash Advances	\$0.00		
Cash Advances Fees	\$0.00		
Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-30	07-29	24755426210272107574795	FASTSIGNS 61101 650-3450900 CA	245.00
07-31	07-30	24692166211406892338365	IN *DAVID PEREIRA 650-7128260 CA	740.00
08-10	08-07	24692166219405009346537	VESTIS SERVICES LLCDS 800-888-2900 MA	92.49
08-10	08-08	24692166220406027908362	VESTIS SERVICES LLCDS 800-888-2900 MA	97.99
08-13	08-12	24755426224272246624232	FASTSIGNS 61101 650-3450900 CA	278.62
08-21	08-20	24011346233100031142871	ACWA SACRAMENTO WWW.ACWA.COM CA	999.00

Purchases	\$126.45	Total Activity	\$126.45
Cash Advances	\$0.00		
Cash Advances Fees	\$0.00		
Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-21	08-20	24428066232300978789351	PUTNAM TOYOTA BURLINGAME CA	96.48
08-24	08-21	24427336233740303078284	GROCERY OUTLET OF V SAN FRANCISCO CA	29.97

Purchases	\$1,116.69	Total Activity	\$1,116.69
Cash Advances	\$0.00		
Cash Advances Fees	\$0.00		
Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-29	07-28	24765016209838661486830	HASSETT ACE HARDWARE PACIFICA CA	103.27
08-13	08-11	24943016224010188224229	HOMEDEPOT.COM 800-466-3337 GA	655.95
08-20	08-18	24943016231010185735350	THE HOME DEPOT #6655 COLMA CA	357.47

(transactions continued on next page)



Statement Date : 08-24-2026

New Activity cont

NORTH COAST CWD	Purchases	\$7,990.96	Total Activity	\$7,990.96
	Cash Advances	\$0.00		
	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-24	07-23	24765016204832733536917	HASSETT ACE HARDWARE PACIFICA CA	29.63
07-24	07-23	24793386204000719766089	ADOBE INC 800-8336687 CA	239.88
07-28	07-27	24765016208837473461271	HASSETT ACE HARDWARE PACIFICA CA	64.18
07-29	07-28	24431066209475910178451	FASTRAK CSC 415-486-8655 CA	25.00
07-29	07-27	24692166209404659792274	THE HOME DEPOT 6655 COLMA CA	448.29
07-29	07-27	24765016209838661485782	HASSETT ACE HARDWARE PACIFICA CA	19.76
07-29	07-28	24765016209838661486749	HASSETT ACE HARDWARE PACIFICA CA	82.38
07-29	07-28	24765016209838661487564	HASSETT ACE HARDWARE PACIFICA CA	53.78
07-30	07-29	24435656210201212135986	CAL-STEAM 2507 BURLINGAME CA	77.72
07-30	07-29	24765016210839853510004	HASSETT ACE HARDWARE PACIFICA CA	21.96
07-31	07-29	24643726211030011374027	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	23.67
07-31	07-30	24765016211841066546659	HASSETT ACE HARDWARE PACIFICA CA	55.98
08-03	07-31	24055226212842188551851	JAMES FORD INC HALF MOON BAY CA	84.03
08-03	08-02	24431066214479036172599	FASTRAK CSC 415-486-8655 CA	25.00
08-03	08-01	24692166213408122776982	COMCAST BUSINESS 844-963-0200 PA	873.44
08-04	08-03	24692166215400701930187	SQ *ELDORADO FORKLIFT COM REDWOOD CITY CA	28.05
08-05	08-04	24493986217241164900196	INTERMEDIA.NET INC 800-379-7729 WA	1,124.63
08-05	08-04	24765016216847051499569	HASSETT ACE HARDWARE PACIFICA CA	13.19
08-06	08-05	24692166217402384730155	AMAZON MKTPL*5693U8T02 AMZN.COM/BILL WA	398.16
08-06	08-05	24765016217848235512391	HASSETT ACE HARDWARE PACIFICA CA	47.42
08-06	08-05	24793386217003143780093	SHERWIN-WILLIAMS708070 SAN FRANCISCO CA	301.16
08-07	08-06	24431066218481358236222	FASTRAK CSC 415-486-8655 CA	25.00
08-10	08-07	24643726221030013822369	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	23.67
08-10	08-07	24943016220010198696758	THE HOME DEPOT #6655 COLMA CA	289.59
08-11	08-10	24692166222302191260219	AMAZON.COM*5H8CY34U0 AMZN.COM/BILL WA	8.39
08-11	08-10	24765016222854241464760	HASSETT ACE HARDWARE PACIFICA CA	18.67
08-12	08-11	24692166223300417228316	COMCAST / XFINITY 800-266-2278 CA	499.77
08-12	08-11	24692166223300759380642	LOWES #01019* SAN BRUNO CA	20.28
08-12	08-11	24793386223004099260090	SHERWIN-WILLIAMS708070 SAN FRANCISCO CA	301.16
08-13	08-11	24394696224017022552114	ADAM-HILL COMPANY 650-589-9655 CA	77.18
08-14	08-12	24643726225030011346458	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	546.94
08-17	08-14	24055226226858917536603	JAMES FORD INC HALF MOON BAY CA	56.90
08-17	08-14	24431056227347517387125	O'REILLY 3562 PACIFICA CA	25.34
08-17	08-13	24643726226030011450630	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	76.35
08-17	08-14	24643726228030013789116	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	258.04
08-17	08-13	24755426226172266443885	GRAINGER BURLINGAME CA	41.11
08-17	08-14	24755426227262271977131	GRAINGER BURLINGAME CA	156.03
08-18	08-17	24692166229406880590407	AMAZON.COM*5A0YC50M0 AMZN.COM/BILL WA	43.92
08-18	08-17	24765016229862596464270	HASSETT ACE HARDWARE PACIFICA CA	44.58
08-19	08-18	24692166230407770150531	AMAZON.COM*5A0KP5MP1 AMZN.COM/BILL WA	251.64
08-20	08-18	24643726231030011273688	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	143.44
08-20	08-19	24692166231408446074062	AMAZON MKTPL*5A1148Q41 AMZN.COM/BILL WA	27.12
08-20	08-19	24765016231864958512106	HASSETT ACE HARDWARE PACIFICA CA	59.29
08-20	08-19	24765016231864958512502	HASSETT ACE HARDWARE PACIFICA CA	70.02
08-21	08-20	24692166232409125348719	AMAZON.COM*5A8KE6221 AMZN.COM/BILL WA	78.28
08-24	08-21	24116416233716654303204	HACH COMPANY 970-663-1377 CO	562.79
08-24	08-20	24643726233030011409462	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	41.73
08-24	08-21	24692166233400393713063	AMAZON MKTPL*5A1DU6YN0 AMZN.COM/BILL WA	51.52

(transactions continued on next page)

Statement Date : 08-24-2026

New Activity cont					
08-24	08-22	24692166234401737052712	AMAZON.COM*5A5AN9YT2 AMZN.COM/BILL WA		154.90
Department: 00000				Total:	\$11,688.19
Division: 00000				Total:	\$11,688.19



Statement Date : 08-24-2026

Page 1 of 2

Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$0.99
Purchases and Other Charges	\$0.99	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity		\$0.99	
Disputed Amount	\$0.00		

Account Messages			
We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.			
Cardholder	Date	Approver	Date

New Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-04	24692166216401386416590	APPLE.COM/BILL 866-712-7753 CA	0.99

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

NORTH COAST COUNTY WATER DIST

Account Number:
Unique ID:
Amount Due: \$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

00000000260 000638234740124 P
NCCWD
PO BOX 1039
2400 FRANCISCO BLVD
PACIFICA CA 94044-6039

Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$2,453.10
Purchases and Other Charges	\$2,453.10		
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD,	
Credits	\$0.00 CR	CALL CUSTOMER SERVICE	1-800-344-5696
Payments	\$0.00 PY		

Total Activity **\$2,453.10**

Disputed Amount \$0.00

Account Messages

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder Date Approver Date

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-30	07-29	24755426210272107574795	FASTSIGNS 61101 650-3450900 CA	245.00
07-31	07-30	24692166211406892338365	IN *DAVID PEREIRA 650-7128260 CA	740.00
08-10	08-07	24692166219405009346537	VESTIS SERVICES LLCDS 800-888-2900 MA	92.49
08-10	08-08	24692166220406027908362	VESTIS SERVICES LLCDS 800-888-2900 MA	97.99
08-13	08-12	24755426224272246624232	FASTSIGNS 61101 650-3450900 CA	278.62
08-21	08-20	24011346233100031142871	ACWA SACRAMENTO WWW.ACWA.COM CA	999.00

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

NORTH COAST COUNTY WATER DIST

Account Number:

Unique ID:

Amount Due:

\$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

00000004827 000638234744691 P



NCCWD
2400 FRANCISCO BLVD.
PACIFICA CA 94044-2300



Statement Date : 08-24-2026

Page 1 of 2

Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$126.45
Purchases and Other Charges	\$126.45	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity		\$126.45	
Disputed Amount	\$0.00		

Account Messages			
We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.			
Cardholder	Date	Approver	Date

New Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-21	08-20	24428066232300978789351	PUTNAM TOYOTA BURLINGAME CA	5687-110 96.48
08-24	08-21	24427336233740303078284	GROCERY OUTLET OF V SAN FRANCISCO CA	5621-130 29.97

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

NORTH COAST COUNTY WATER DIST

Account Number:
Unique ID:
Amount Due: \$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

00000006332 000638234746196 P



NCCWD
P.O. BOX 1039
2400 FRANCISCO BLVD
PACIFICA, CA 94044-8039

Statement Date : 08-24-2026



Page 1 of 2

Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$1,116.69
Purchases and Other Charges	\$1,116.69		
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity		\$1,116.69	
Disputed Amount	\$0.00		

Account Messages

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only.
Payments are authorized.

Date

Approver

Date

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-29	07-28	24765016209838661486830	HASSETT ACE HARDWARE PACIFICA CA	5670-120 103.27
08-13	08-11	24943016224010188224229	HOMEDPOT.COM 800-466-3337 GA	5350-120 655.95
08-20	08-18	24943016231010185735350	THE HOME DEPOT #6655 COLMA CA	5670-120 357.47

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

NORTH COAST COUNTY WATER DIST

Account Number:

Unique ID:

Amount Due:

\$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

00000019133 000638234758997 P



NCCWD
P.O. BOX 1039
2400 FRANCISCO BLVD.
PACIFICA CA 94044-6039

Statement Date : 08-24-2026

Page 1 of 4

Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$7,990.96
Purchases and Other Charges	\$7,990.96		
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity	\$7,990.96		
Disputed Amount	\$0.00		

Account Messages

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder	Date	Approver	Date
------------	------	----------	------

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-24	07-23	24765016204832733536917	HASSETT ACE HARDWARE PACIFICA CA 5631-130	29.63
07-24	07-23	24793386204000719766089	ADOBE INC 800-8336687 CA 5650-130	239.88
07-28	07-27	24765016208837473461271	HASSETT ACE HARDWARE PACIFICA CA 5412-110	64.18
07-29	07-28	24431066209475910178451	FASTRAK CSC 415-486-8655 CA 5734-130	25.00
07-29	07-27	24692166209404659792274	THE HOME DEPOT 6655 COLMA CA 5629-110	448.29
07-29	07-27	24765016209838661485782	HASSETT ACE HARDWARE PACIFICA CA 5412-110	19.76
07-29	07-28	24765016209838661486749	HASSETT ACE HARDWARE PACIFICA CA	82.38
07-29	07-28	24765016209838661487564	HASSETT ACE HARDWARE PACIFICA CA	53.78
07-30	07-29	24435656210201212135986	CAL-STEAM 2507 BURLINGAME CA 5661-110	77.72
07-30	07-29	24765016210839853510004	HASSETT ACE HARDWARE PACIFICA CA 5412-110	21.96
07-31	07-29	24643726211030011374027	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	23.67
07-31	07-30	24765016211841066546659	HASSETT ACE HARDWARE PACIFICA CA	55.98
08-03	07-31	24055226212842188551851	JAMES FORD INC HALF MOON BAY CA 5629-110	84.03

(New Activity continued on next page)

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

NORTH COAST COUNTY WATER DIST

Account Number:

Unique ID:

Amount Due:

\$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

00000020449 000638234760313 P



NORTH COAST CWD
2400 FRANCISCO BLVD
PACIFICA CA 94044-2300

Statement Date : 08-24-2026

New Activity - Continued

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-02	24431066214479036172599	FASTRAK CSC 415-486-8655 CA	5734-130 25.00
08-03	08-01	24692166213408122776982	COMCAST BUSINESS 844-963-0200 PA	5629-130 873.44
08-04	08-03	24692166215400701930187	SQ *ELDORADO FORKLIFT COM REDWOOD CITY CA	5629-110 28.05
08-05	08-04	24493986217241164900196	INTERMEDIA.NET INC 800-379-7729 WA	5650-130 1,124.63
08-05	08-04	24765016216847051499569	HASSETT ACE HARDWARE PACIFICA CA	5412-110 13.19
08-06	08-05	24692166217402384730155	AMAZON MKTPL*5693U8T02 AMZN.COM/BILL WA	5661-110 398.16
08-06	08-05	24765016217848235512391	HASSETT ACE HARDWARE PACIFICA CA	5412-110 47.42
08-06	08-05	24793386217003143780093	SHERWIN-WILLIAMS708070 SAN FRANCISCO CA	1 301.16
08-07	08-06	24431066218481358236222	FASTRAK CSC 415-486-8655 CA	5734-130 25.00
08-10	08-07	24643726221030013822369	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	5412-110 23.67
08-10	08-07	24943016220010198696758	THE HOME DEPOT #6655 COLMA CA	5670-120 289.59
08-11	08-10	24692166222302191260219	AMAZON.COM*5H8CY34U0 AMZN.COM/BILL WA	5621-130 8.39
08-11	08-10	24765016222854241464760	HASSETT ACE HARDWARE PACIFICA CA	5412-110 18.67
08-12	08-11	24692166223300417228316	COMCAST / XFINITY 800-266-2278 CA	5629-130 499.77
08-12	08-11	24692166223300759380642	LOWES #01019* SAN BRUNO CA	5412-110 20.28
08-12	08-11	24793386223004099260090	SHERWIN-WILLIAMS708070 SAN FRANCISCO CA	1 301.16
08-13	08-11	24394696224017022552114	ADAM-HILL COMPANY 650-589-9655 CA	5629-110 77.18
08-14	08-12	24643726225030011346458	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	5629-110 546.94
08-17	08-14	24055226226858917536603	JAMES FORD INC HALF MOON BAY CA	56 56.90
08-17	08-14	24431056227347517387125	O'REILLY 3562 PACIFICA CA	25.34
08-17	08-13	24643726226030011450630	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	76.35
08-17	08-14	24643726228030013789116	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	258.04
08-17	08-13	24755426226172266443885	GRAINGER BURLINGAME CA	5631-130 41.11
08-17	08-14	24755426227262271977131	GRAINGER BURLINGAME CA	5631-130 156.03
08-18	08-17	24692166229406880590407	AMAZON.COM*5A0YC50M0 AMZN.COM/BILL WA	5621-130 43.92
08-18	08-17	24765016229862596464270	HASSETT ACE HARDWARE PACIFICA CA	5629-110 44.58
08-19	08-18	24692166230407770150531	AMAZON.COM*5A0KP5MP1 AMZN.COM/BILL WA	5670-110 251.64
08-20	08-18	24643726231030011273688	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	5629-110 143.44
08-20	08-19	24692166231408446074062	AMAZON MKTPL*5A1148Q41 AMZN.COM/BILL WA	5621-130 27.12
08-20	08-19	24765016231864958512106	HASSETT ACE HARDWARE PACIFICA CA	5629-110 59.29
08-20	08-19	24765016231864958512502	HASSETT ACE HARDWARE PACIFICA CA	1 70.02

(New Activity continued on next page)

Statement Date : 08-24-2026

New Activity - Continued

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-21	08-20	24692166232409125348719	AMAZON.COM*5A8KE6221 AMZN.COM/BILL WA	5621-130 78.28
08-24	08-21	24116416233716654303204	HACH COMPANY 970-663-1377 CO	5312-110 562.79
08-24	08-20	24643726233030011409462	NAPA AUTO PARTS- SAN BRUN SAN BRUNO CA	5629-110 41.73
08-24	08-21	24692166233400393713063	AMAZON MKTPL*5A1DU6YN0 AMZN.COM/BILL WA	5621-170 51.52
08-24	08-22	24692166234401737052712	AMAZON.COM*5A5AN9YT2 AMZN.COM/BILL WA	5670-110 154.90

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DEJARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*

2400 Francisco Blvd.
P.O. Box 1039
Pacifica, CA 94044
www.nccwd.com

**STAFF**

ADRIANNE CARR, Ph.D.
GENERAL MANAGER

SCOTT DALTON
ASSISTANT GENERAL MANAGER
– OPERATIONS

Phone (650) 355-3462
Fax (650) 355-0735

STAFF REPORT

DATE: September 16, 2026
TO: Board of Directors
FROM: Adrienne Carr, General Manager
RE: Waive the Formal Bid Process and Authorize the General Manager to Enter into a Professional Services Agreement with Superior Tank Solutions in an Amount Not to Exceed \$123,000

BACKGROUND

Sharp Park Tank is a 500,000-gallon welded steel tank constructed in 1962. Located on Sharp Park Road, it plays a vital role in water storage, supplying Royce Tank, Vallemar Tank, Gypsy Hill Tank, and feeding customers on Talbot Ave. Additionally, it serves as the emergency feed to Zone 10.

A recent Department of Drinking Water (DDW) report, following the District's Sanitary Survey inspection, identified areas for improvement at Sharp Park Tank. District staff solicited proposals from several tank contractors for work including spot-coating repairs, ladder repairs, and maintenance of vents, roof hatches, and handrails. Among those solicited, only one, Superior Tank Solutions, performed a site visit and provided a proposal to the District. After reviewing references from their previous clients, District staff are confident in the selection of this contractor. The proposal from Superior Tank Solutions is included as Attachment A.

Superior Tank Solutions also provided an estimate for add-on services, including a full roof overcoat for \$25,000, or an entire exterior overcoat for the roof and shell for \$55,000. District Staff recommends that the full roof overcoat be performed at the same time as the other work.

The District's policy on awarding contracts (Resolution 1181) provides that construction contracts over \$100,000 require the General Manager to obtain sealed competitive bids. Because Superior Tank Solutions is qualified to perform repairs on the welded steel tank, staff is asking the Board to waive the bidding requirement.

FISCAL IMPACT

The overall cost of the repairs are estimated to be \$123,000 funded through the District's CIP Budget in the Tank Recoating and Repairs line item.

RECOMMENDATION

Staff recommends that the Board of Directors waive the requirement to obtain formal bids and authorize the General Manager to Enter into a Professional Services Agreement with Superior Tank Solutions in an Amount Not to Exceed \$123,000.

ATTACHMENTS

A. Superior Tank Solutions proposal, dated August 10, 2026



ATTACHMENT A

DATE: AUGUST 10th , 2026

**NORTH COAST COUNTY WATER DISTRICT
ATTN: MR. NORM REGNART
RE: BOLTED STEEL TANK EMERGENCY MAINTENANCE
REVISION – 0.0**

Superior Tank Solutions, Inc. is pleased to offer the following **PROPOSAL** for your consideration. The proposal is applicable to the welded steel tank, 48'D x 40'H. To furnish Materials, equipment, Labor & Insurance to Fabricate, Coat, Deliver and Install the following:

(Plans & specifications have not been provided.)

SCOPE OF WORK

PRE-JOB REQUIREMENTS:

Prior to initiating the tank interior repair operation, the following activities must be completed in a regulatory compliant manner.

- The Owner is responsible for de-watering the tank to the lowest possible level for washout/cleaning operations, a few inches may remain, and performing a lock-out tag-out procedure on all tank connections.
- The tanks must be safe for employees to enter, work, and climb.
- The Owner is responsible for opening manways and allowing the tank to air out where tank draining is required.
- The Owner is responsible to provide water onsite for tank rinsing.

Confined Space Entry:

- Prior to entry into the tank, the specific site conditions and confined space conditions shall be evaluated in accordance with OSHA 29 CFR 1910.146.

GENERAL PROJECT INFORMATION:

- STS will provide project submittals.
- STS will provide in-house NACE/AMPP CIP oversight during the project.
- STS will provide NACE/AMPP CP for Cathodic Protection if applicable.
- STS will document the project in a final completion report with narrative and photographs.
- STS will utilize coating methods to prevent overspray.

MAINTENANCE UPGRADES AND REPAIRS:

1. Tank Washout and Inspection:

- a. Owner will drain the tank to the lowest possible level, a few inches may remain.
- b. Remaining water and deposits will be removed from the tank interior.
- c. Scaffolding, and/or extension wands will be used to access upper portions of the tank.
- d. Pressure wash the tank shell and floor.
- e. Remove all accumulated sediment and mud from the tank floor before and after the interior is cleaned. Removal shall be performed by squeegee, vacuum or other procedure that will not damage the interior coating.
- f. Waste will be pumped out and into a sediment catch bag with dechlorination tabs.
- g. Spot coating repairs will be performed on the Tank floor and bottom few feet of the shell to areas of coating failure (if necessary).
 - (a) Power Tool Clean the affected areas per SSPC-SP 2 or 3.
 - (b) Coating will be a NSF 600 approved epoxy.
- h. Welding Coating Repairs
 - (a) Interior spot repair to areas damaged by welding SSPC-SP 2 or 3 with a NSF 600 epoxy coating
 - (b) Exterior spot repair to areas damaged by welding and new appurtenances damaged by welding SSPC-SP 2 or 3 with an epoxy coating and finish coat of polysiloxane.
- i. Perform disinfection of the tank in accordance with AWWA C-652 – Method 2 Disinfection of Water Tanks.

2. Upgrades and Repairs:

- a. Provide and Install a new compliant roof vent with a fine mesh screen and compliant mushroom hood.
 - (a) Current 48-52"D center vent will be removed and replaced with 60"D center vent with repad – flanged neck and aluminum vent and/or fiberglass hood.
 - (b) Replace the tie-offs around the center vent that will be obstructing the new vent installation.
- b. Install 2 additional 24" mushroom vents near the perimeter to improve airflow and reduce atmospheric corrosion.
- c. Remove the existing roof railing and weld 5' of OSHA compliant roof railing to each side of the exterior ladder.
- d. Remove the existing circular roof hatch and replace with a new 30" shoebox style locking roof hatch with an aluminum lid and gasket.
- e. Remove the existing interior ladder and replace with a new NSF 61 FRP ladder.
 - (a) Install a new SS fall arrest for the FRP interior ladder.
- f. Provide and install a new gasket on the roof hatch.
- g. Provide and install a new SS self-closing gate at the top of the exterior ladder.
- h. Perform a cathodic protection system evaluation prior to draining the tank.
- i. Cut off the existing LLI mount and seal the opening.

3. Optional Add-On:

EXTERIOR ROOF OVERCOAT OR FULL ROOF AND SHELL OVERCOAT:

- a. Pressure wash all exterior areas to remove contaminants and chalking
- b. Spot preparation and prime all areas where coating failure or damage.
- c. Mask off and protect areas not to be coated.
- d. Prime Coat:
 - a. Apply prime coat of epoxy to all exterior areas, applied in one coat 3-6 mils DFT
- e. Finish Coat:
 - a. Apply finish coat of Polyurethane or Polysiloxane to all exterior areas, applied in one coat 3-6 mils DFT
 1. Color will be selected by the Owner in writing

PROPOSAL COST:

The cost to perform the above tank maintenance, items 1-3 are below.

OPTION	SCOPE	COST
1-2	Tank Interior Washout, Spot Coating Repair, Center vent and Auxiliary Vents, Roof hatch, Handrail, etc. Upgrades and Repairs	\$ 98,000.00
Add On	Full Roof Overcoat	\$25,000.00
Add On	Entire Exterior Overcoat (Includes roof & Shell)	\$55,000.00
TOTAL	Add Selected Items and Total Here	\$

**Above price includes all insurances, licenses and taxes.*

EXCLUSIONS:

Abrasive blasting, Permits, Bonds, Confined Space Rescue Team, Tank Hardware Replacement, Climate Control or Dehumidification, Concrete or Gravel Foundation, hazardous waste handling or disposal, Foundation work of any kind, Transducers, Special Inspections, Anchor Bolt Assemblies, Fiber Expansion Board, Level Switch, Process Piping, Probes, Internal Vortex Breakers, Transmitters, Subgrade, Alarms, Blinds, Flex Coupling, Heat Tape, Instrumentation, Downcomers or Supports thereof (Except Where Specified Above), Flex Tends, Valves, Meters, Grading, Gauges, Flap Gates, Water to Hydro-Test or Vacuum Test or Disposal thereof, Bact-T or V.O.C. Tests, Electrical Wiring or Controls thereof, Conduits, Surveying, External or Internal or Below Grade Piping, Fittings, or Internals or items not specifically mentioned above.



CONDITIONS AND CLARIFICATIONS:

- Superior assumes the site is compact, level and fully accessible for the delivery of materials.
- Work will be performed in a continuous manner without interruption.
- Interior coating repairs in the lower few feet of the tank are limited to 1 pint of coating material and only include areas accessible from the floor. All areas damaged by welding will be repaired.
- The Owner is responsible to provide water for cleaning and washing procedures.
- The optional items cost may change if contracted independent of the base scope.
- The above costs do not take into consideration any restrictive work hour rules, union labor or any special provisions such as safety schooling, safety clothing or hazardous training seminars that may be required.
- Superior will provide a one (1) year warranty on the upgrades; however, spot coating repairs are not covered under the warranty.
- NTP must be provided with a reasonable amount of time for STS to gather materials, fabricate parts, mobilize and complete the work.
- If unforeseen conditions or unanticipated costs are identified during the welding or repair process, STS will contact the Owner for direction prior to proceeding.
- Residual water and deposits removed from the tank will be disposed of onsite. Containment, haul off or disposal are not included.
- Rescheduling work within 48 hours of the start date may result in a re-scheduling charge.
- Prevailing wages and certified payroll are included per the DIR.

QUOTE VALIDITY: 30 DAYS

TERMS: 30% with NTP and Balance Due Upon Substantial Completion

DELIVERY TIME: 3-8 weeks depending on the time of year and final scope

Thank you for the opportunity to be of service. If you have any questions or require additional information, please do not hesitate to contact me at your earliest convenience.

Cole Deblock – Northern California Manager

Phone: 916-472-9233

CDeblock@superiortanksolutions.com

Owner's Authorized Signature

Date

Name Printed

Title

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DEJARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*

2400 Francisco Blvd.
 P.O. Box 1039
 Pacifica, CA 94044
www.nccwd.com

**STAFF**

ADRIANNE CARR, Ph.D.
GENERAL MANAGER

SCOTT DALTON
ASSISTANT GENERAL MANAGER
– OPERATIONS

Phone (650) 355-3462
Fax (650) 355-0735

STAFF REPORT

DATE: September 16, 2026
TO: Board of Directors
FROM: Adrienne Carr, General Manager
RE: Approval of Annual License Renewal for Neptune 360 Software and Multi-Carrier Cellular Data Plan for Advanced Metering Infrastructure (AMI) Meter Reading in the Amount of \$89,766.97

BACKGROUND

At the April 16, 2025 Board of Directors meeting, the Board of Directors awarded Ferguson Waterworks the contract for the District's Advanced Metering Infrastructure (AMI) Project. The Project commenced in August 2025, and by the end of April 2026, over 12,500 water meters had been replaced with new Neptune Mach 10 ultrasonic meters with cellular endpoint transmitters. These meters and endpoints, together with Neptune's software application, Neptune 360, make up the new AMI system.

As part of the AMI Project contract, the District received a one-year subscription to Neptune 360. Neptune 360 provides District staff with an agency-side portal to perform essential functions related to customer service, billing, and meter reading. The software includes a metrics dashboard with charts and graphs that provide an overview of the District's meter system and uses key performance indicators to flag meters that need attention, such as those with continuous water usage, which is then used to send leak alerts to customers. The portal also provides field operations staff with additional important distribution system data, such as pressure readings in each pressure zone, reverse flow alerts, and more. The system records and stores data in 15-minute intervals for each meter in the Neptune 360 database, which can be backed up and archived on the District's server.

Alongside the Neptune 360 agency platform, Neptune offers Neptune My360, a customer portal where District customers can register for an account, track hourly water consumption, set notification thresholds, and get alerts if water is used when they are out of town. At the time of this report, Neptune My360 had 1,106 registered users.

Under the AMI Project contract, the District must renew its Neptune 360 subscription each year through its Neptune distributor, Ferguson Waterworks. The annual subscription cost is based on the number of active endpoints in the District's meter network. The multi-carrier cellular data

plan is also an essential system component that enables meter data transmission and is included in the renewal. See Attachment A for more details.

FISCAL IMPACT

The annual cost of the software and cellular data plan is approximately \$8.40 per meter, for a total of \$106,993.00. However, the cost for this first annual renewal is prorated as many of the meters were installed less than one year ago. While this expense was not included in the FY 2026-2027 Operating Budget, there will be sufficient revenue to cover this expense.

RECOMMENDATION

Staff recommends that the Board of Directors approve the annual license renewal for Neptune 360 Software and multi-carrier cellular data plan for Advanced Metering Infrastructure (AMI) meter reading in the amount of \$89,766.97.

ATTACHMENTS

A. Fergusson Waterworks Invoice No. 1927890



ATTACHMENT A

EMAIL DUPLICATE INVOICE

FERGUSON ENTERPRISES LLC #1423
PO BOX 31001-4333
PASADENA, CA 91110-4333

Deliver To:
From: Adam Arevalo
adam.arevalo@ferguson.com
Comments:

Please Contact With Questions:
510-786-3333

Invoice Number	Customer	Page
1927890	459203	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE ---> 89766.97

FERGUSON ENTERPRISES LLC #1423
PO BOX 31001-4333
PASADENA, CA 91110-4333

Sold To:

NORTH COAST COUNTY WATER DIST
METER ACCOUNT
2400 FRANCISCO BLVD
PACIFICA, CA 94044

Ship To:

NORTH COAST COUNTY WATER DIST
2400 FRANCISCO BLVD
METER ACCOUNT
PACIFICA, CA 94044

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
3300	3300	CAE	NEPTUNE 360 RENEWAL	PIV	NEPTUNE 360 RENEWAL	07/29/2026	99774
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
54	54	SP-N13980806	N360 + MC DATA PLAN 10001-20000	3.540	EA	191.16	
4	4	SP-N13980806	N360 + MC DATA PLAN 10001-20000	4.730	EA	18.92	
8	8	SP-N13980806	N360 + MC DATA PLAN 10001-20000	5.830	EA	46.64	
1580	1580	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.050	EA	9559.00	
1467	1467	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.210	EA	9110.07	
1651	1651	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.210	EA	10252.71	
2031	2031	SP-N13980806	N360 + MC DATA PLAN 10001-20000	5.600	EA	11373.60	
1761	1761	SP-N13980806	N360 + MC DATA PLAN 10001-20000	7.160	EA	12608.76	
50	50	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.270	EA	313.50	
130	130	SP-N13980806	N360 + MC DATA PLAN 10001-20000	3.700	EA	481.00	
180	180	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.580	EA	1184.40	
20	20	SP-N13980806	N360 + MC DATA PLAN 10001-20000	5.770	EA	115.40	
500	500	SP-N13980806	N360 + MC DATA PLAN 10001-20000	7.390	EA	3695.00	
90	90	SP-N13980806	N360 + MC DATA PLAN 10001-20000	4.730	EA	425.70	
2	2	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.060	EA	12.12	
1500	1500	SP-N13980806	N360 + MC DATA PLAN 10001-20000	7.310	EA	10965.00	
3	3	SP-N13980806	N360 + MC DATA PLAN 10001-20000	5.100	EA	15.30	
149	149	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.060	EA	902.94	
80	80	SP-N13980806	N360 + MC DATA PLAN 10001-20000	5.470	EA	437.60	
336	336	SP-N13980806	N360 + MC DATA PLAN 10001-20000	5.610	EA	1884.96	
533	533	SP-N13980806	N360 + MC DATA PLAN 10001-20000	6.130	EA	3267.29	
245	245	SP-N13980806	N360 + MC DATA PLAN 10001-20000	7.020	EA	1719.90	
1	1	N14099306	MY360 ENDPOINTS 10001-20K	11186.000	EA	11186.00	

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/website-info/terms-of-sale>
GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

WATER FLOW RATE NOTICE: LAVATORY FAUCETS WITH FLOW RATES OVER 0.5 GPM ARE NOT ALLOWED FOR 'PUBLIC USE' IN CALIFORNIA.



Invoice Number	Customer	Page
1927890	459203	2

Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount
			7/25/26-7/24-27			

Invoice Sub-Total	89766.97
Tax	0.00
Total Amt	89766.97

TOTAL DUE --->	89766.97
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ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/website-info/terms-of-sale>

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WATER FLOW RATE NOTICE: LAVATORY FAUCETS WITH FLOW RATES OVER 0.5 GPM ARE NOT ALLOWED FOR 'PUBLIC USE' IN CALIFORNIA.

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DEJARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*

2400 Francisco Blvd.
 P.O. Box 1039
 Pacifica, CA 94044
 www.nccwd.com

**STAFF**

ADRIANNE CARR, Ph.D.
 GENERAL MANAGER

SCOTT DALTON
 ASSISTANT GENERAL MANAGER
 – OPERATIONS

Phone (650) 355-3462
 Fax (650) 355-0735

STAFF REPORT

TO: Board of Directors
 FROM: Adrienne Carr, General Manager
 DATE: September 16, 2026
 RE: San Mateo County Local Agency Formation Commission – Nominations for Alternate Special District Member

INFORMATION

As a member of the San Mateo Local Agency Formation Commission (LAFCo), the North Coast County Water District has the opportunity to nominate an independent Special District Alternate Member for a term expiring in May 2028.

San Mateo LAFCo is comprised of two county supervisor members appointed by the Board of Supervisors, two city council members appointed by the City Selection Committee (also known as the Council of Mayors), two special district members selected by the Special Districts Selection Committee (comprised of the presiding officers of the independent special districts), and one public member appointed by the six members of the Commission. An alternate for each type of membership is also selected in the same manner as regular members. Terms are four years, ending on the first Monday in May, and members serve until reappointed or their successor is appointed. Government Code Section 56332 directs that the LAFCo Executive Officer shall call a meeting or provide for mail ballot to appoint independent special district members to LAFCo to fill vacancies or expiring terms.

Nominations are now open for the Independent Special District Alternate Member position expiring in May 2028. LAFCo has requested that Board presidents or board-appointed alternates complete the following two steps: Submit written nominations for the alternate LAFCo member on the District's letterhead with the Board President's signature or that of a board-appointed alternate, and complete and submit the "Authorization to transmit the LAFCo Special District Member Mail Ballot by Electronic Mail."

All authorization forms and nominations for the Alternate Member position are due to LAFCo by **5:00 p.m. September 25, 2026**. Once the nomination period closes, the LAFCo Executive

Officer will distribute a notice and mail ballots, requesting the return of the ballot no later than 21 days after the notice date.

Information about the process and LAFCo is included here as Attachments A, B, and C.

RECCOMENDATION

This item is for discussion only and does not require Board action.

ATTACHMENTS

- A. Call for Nominations: Special District Selection Committee Mail Ballot to Elect
Alternate Special District Members on San Mateo LAFCo Pursuant to
Government Code Section 56332
- B. Authorization to Transmit Special District Selection Committee Ballot by Electronic Mail
- C. San Mateo LAFCo Fact Sheet

ATTACHMENT A

SAN MATEO



LOCAL AGENCY FORMATION COMMISSION

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

Please forward to Board President

August 24, 2026

To: Presiding Officers/Board Presidents
Independent Special Districts, San Mateo County

Subject: Call for Nominations: Special District Selection Committee Mail Ballot to Elect
Alternate Special District Members on San Mateo LAFCo Pursuant to
Government Code Section 56332

The purpose of this letter is to open the nomination period for the Independent Special District Selection Committee (SDSC) to fill the independent special district **Alternate Member position expiring in May 2028**. This alternate member position is currently vacant as the former member, Kathryn Slater-Carter of the Montara Water and Sanitary District and the San Mateo County Harbor District, was recently elected to a Regular Member position.

As you know, San Mateo LAFCo is comprised of two county supervisor members appointed by the Board of Supervisors, two city council members appointed by the City Selection Committee (also known as the Council of Mayors), two special district members selected by the Special Districts Selection Committee (comprised of the presiding officers of the independent special districts), and one public member appointed by the six members of the Commission. An alternate for each type of membership is also selected in the same manner as regular members. Terms are four years ending on the first Monday in May and members serve until reappointed or their successor is appointed. Government Code Section 56332 directs that the LAFCo Executive Officer shall call a meeting or provide for mail ballot to appoint independent special district members to LAFCo to fill vacancies or expiring terms.

In this case, it has been determined that the nomination and election of the alternate special district member shall be held by mail. **Nominations for the alternate member may only be submitted in writing via mail, fax or e-mail and with the signature of the Special District President/Chair (or board-appointed alternate board member) and must be received by LAFCo by 5:00 p.m. Friday September 25, 2026.**

Once the nomination period is closed, the LAFCo Executive Officer will distribute a notice and mail ballots, requesting return of the ballot no later than 21 days from the date of the notice. Section 56332(c)(2) provides for distribution of mail ballots by certified mail or by electronic

COMMISSIONERS: VIRGINIA CHANG KIRALY, CHAIR, SPECIAL DISTRICT ▪ ANN DRAPER, VICE CHAIR, PUBLIC ▪ KATHRYN SLATER-CARTER, SPECIAL DISTRICT ▪ DAVID J CANEPA, COUNTY ▪ DEBBIE RUDDOCK, CITY ▪ STEPHEN RAINALDI, CITY ▪ JACKIE SPEIER, COUNTY

ALTERNATES: NOELIA CORZO, COUNTY ▪ VACANT, SPECIAL DISTRICT ▪ GREG WRIGHT, CITY ▪ VACANT, PUBLIC

STAFF: ROB BARTOLI, EXECUTIVE OFFICER ▪ SARAH FLAMM, MANAGEMENT ANALYST ▪ TIM FOX, LEGAL COUNSEL ▪
DIANE ESTIPONA, CLERK

mail with the consent of the district. For both expediency and cost savings it is hoped that districts will consent to distribution of the ballots by electronic mail. To this end, it is requested that your District return the attached "Authorization to transmit the LAFCo Special District Member Ballot by Electronic Mail" and provide LAFCo with the desired email address for distribution of the ballot.

In summary, nominations are now open for the independent special district Alternate Member position with term ending May 2028. We are requesting nominations and your district's authorization to transmit an election ballot via email.

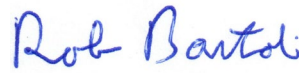
Board presidents or board-appointed alternates are requested to complete the following two steps:

1. Submit written nominations for the alternate LAFCo member on your district's letterhead with your signature or that of a board-appointed alternate.
2. Complete and submit the "Authorization to transmit the LAFCo Special District Member Mail Ballot by Electronic Mail." If not completed, LAFCo will send your district a hard copy of the ballot to the District General Manager.

You must return your authorization form and nomination paperwork to LAFCo no later than 5:00pm, Friday September 25, 2026.

If you have questions concerning this process, please contact me directly.

Sincerely,



Rob Bartoli
Executive Officer

Attachment: Authorization Form
Special Districts in San Mateo County Roster
San Mateo LAFCo Fact Sheet

Distribution: Presiding Officers of Independent Special Districts in San Mateo County

ATTACHMENT B

**Authorization to Transmit Special District Selection Committee Ballot
by Electronic Mail
[Pursuant to Section 56332 (C) (2)]**

The _____ District hereby authorizes LAFCo
(name of district)

to send the Special District Selection Committee Ballot by electronic mail to:

(Name of board president or board authorized voting delegate **and e-mail address**)

for the purpose of voting for alternate special district term ending May 2028.

Submitted by: _____
Printed Name of District President or District Manager/Chief

Signature: _____

Date: _____

**Please return by Friday, September 25, 2026 by mail, fax or electronic
mail to:**

Rob Bartoli, Executive Officer
San Mateo LAFCo
455 County Center
Redwood City, CA 94063
650/363-4224 – phone
650/363-4849 – fax

Electronic mail: **rbartoli@smcgov.org**

Independent Special Districts in San Mateo County as of
For Purposes of voting for Special District Members on LAFCo

3/25/26

Bayshore Sanitary District
Broadmoor Police Protection District
Coastside County Water District
Coastside Fire Protection District
Colma Fire Protection District
Granada Community Services District
Highlands Recreation District
Ladera Recreation District
Menlo Park Fire Protection District
MidPeninsula County Water District
Montara Water and Sanitary District
North Coast County Water District
Peninsula Health Care District
San Mateo County Harbor District
San Mateo County Mosquito Abatement District
San Mateo County Resource Conservation District
Sequoia Health Care District
West Bay Sanitary District
Westborough County Water District
Woodside Fire Protection District

Note: Midpeninsula Regional Open Space District is not included because the majority of the District's territory is located in Santa Clara County.

**LOCAL AGENCY FORMATION COMMISSION**

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

Rob Bartoli, Executive Officer
 rbartoli@smcgov.org
 www.sanmateolafco.org

Purpose of LAFCo

Created by the California legislature in 1963, LAFCo is a State-mandated, independent commission with countywide jurisdiction over changes in organization and boundaries of cities and special districts including annexations, detachments, incorporations, and formations. As required by State law, LAFCo adopts a net operating budget, which is apportioned in thirds to the County of San Mateo, the 20 cities in the County, and 20 of the 21 independent special districts; the majority of the Midpeninsula Regional Open Space District territory is located in Santa Clara County and the District is under the funding mandate for Santa Clara LAFCo.

The Commission has responsibility in the following areas affecting local government in the County:

1. To discourage urban sprawl and encourage the orderly growth and development of local government agencies;
2. To prevent premature conversion of agricultural and open space lands;
3. To review, approve, or disapprove proposals for changes in the boundaries and organization of the 20 cities, 21 independent special districts, and 33 active County and city governed special districts, plus incorporations of cities and formations of special districts;
4. To conduct municipal service reviews and establish and periodically update spheres of influence – future boundary, organization, and service plans – for the County, cities, and special districts; and
5. To perform and assist in studies of local government agencies with the goal of improving efficiency and reducing costs of providing urban services.

Commission Roster

The Commission is made up of two members of the County Board of Supervisors, two members of city councils from cities in the County, two board members of independent special districts in the County, a public member, and four alternate members (County, city, special district, and public). The Commission contracts with the County of San Mateo for staff, facilities, and legal counsel. The Executive Officer serves in the administrative capacity, which includes staff review of each proposal, sphere of influence studies, and assistance to local agencies and the public.

Commissioner	Member Type	Term Expires
Virginia Chang Kiraly, Chair	Special District	May 2028
Ann Draper, Vice Chair	Public	May 2030
Debbie Ruddock	City	May 2029
David Canepa	County	May 2028
Kathryn Slater-Carter	Special District	May 2030
Jackie Speier	County	May 2028
Stephen Rainaldi	City	May 2030
Vacant	Alternate Special District	May 2028
Greg Wright	Alternate City	May 2027
Vacant	Alternate Public	May 2030
Noelia Corzo	Alternate County	May 2028

Commission Meetings

1. LAFCo meetings are held on the third Wednesday of odd-numbered months (January, March, May, July, September, November) at 2:30 pm in the Board of Supervisors' Chambers, 500 County Center, Redwood City. Extra meetings may be held as needed.
2. If an agenda item is of interest to you, the Chair will call for comments from the audience when the item is ready for discussion. Please complete a speaker slip available on the table in the foyer and give it to the Commission Clerk to assist the Chair in organizing the progress of the hearing.
3. When addressing the Commission, please proceed to the microphone and state your name, the organization you are representing, or your city of residence for the Clerk.

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DEJARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*
2400 Francisco Blvd.
P.O. Box 1039
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**STAFF**

ADRIANNE CARR, Ph.D.
GENERAL MANAGER
SCOTT DALTON
ASSISTANT GENERAL MANAGER
- OPERATIONS
Phone (650) 355-3462
Fax (650) 355-0735

TO: Board of Directors
FROM: Jonathan Sutter, District Engineer
DATE: September 16, 2026
RE: District Engineer's Report

Update on Fassler Tank Replacement Project

The District received one comment letter on the public draft Initial Study/Mitigated Negative Declaration (IS/MND) for the Fassler Tank Replacement Project. The California Department of Fish and Wildlife recommended additional avoidance and minimization measures to protect nesting birds. These recommendations include extending the nesting bird season during which pre-construction surveys are required, shortening the allowable time between completion of surveys and the start of construction, and increasing buffers around active nests.

The District and its consultant, Environmental Science Associates, are incorporating applicable recommendations and preparing responses to the comment letter, the Mitigation Monitoring and Reporting Program, and the final IS/MND. The District anticipates presenting the final IS/MND for adoption at the October 2026 Board meeting.

DIRECTORS

WILLIAM HAUSER, *President*
ANNE DEJARNATT, *Vice-President*
RON ASH, *Director*
JOSHUA COSGROVE, *Director*
JOHN VALLERO, *Director*

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STAFF REPORT

TO: Board of Directors
FROM: Adrienne Carr, General Manager
DATE: September 16, 2026
RE: General Manager's Update

Fog Harvesting Project Partnership Update

Staff will provide an update on the current research efforts underway at the Milagra Tank Site as a part of the District's partnership with researchers at UC Santa Cruz and Cal State Monterey Bay.

BAWSCA Board Meeting Presentation

The General Manager was invited to provide a presentation at the September BAWSCA Board of Directors meeting on Thursday, September 17 at 6:30 p.m. The presentation will consist of an overview of District operations and facilities and include information about the District's recent projects, including the Headquarters Upgrade Project.

Pacific Coast Fog Fest Sponsorship

The District is sponsoring the Pacific Coast Fog Fest on September 26 and 27 with a \$5,000 contribution. This sponsorship includes parade registration, booth rental for both days, advertising, and more. The booth will highlight the District's fog harvesting efforts, featuring visuals and data from the school and residential fog collector pilot program, as well as fog collectors on District property. Additionally, the booth will feature information on the District's water conservation and educational efforts.

Contracts and Agreements

To comply with Resolution No. 1181, Amending Policies and Procedures for the Award of Contracts and the Delegation of Authority to the General Manager, the following report details the contracts that were executed by the General Manager that fall within the General Manager's spending authority.

EKI Environment & Water

To cover expenses associated with project closeout, the General Manager entered into an Amendment to Task Order 25-04 with EKI Environment & Water for AMI Project support services for \$5,500 for a new total not to exceed \$184,500.

Turner Real Estate

To assist the District with listing surplus District property, the General Manager entered into a Residential Listing Agreement with Turner Real Estate, which terms include a 2.5% commission to the broker upon sale.

Attachments

- A. Current Reservoir Conditions, California Major Water Supply Reservoirs, Current Conditions as of September 10, 2026.

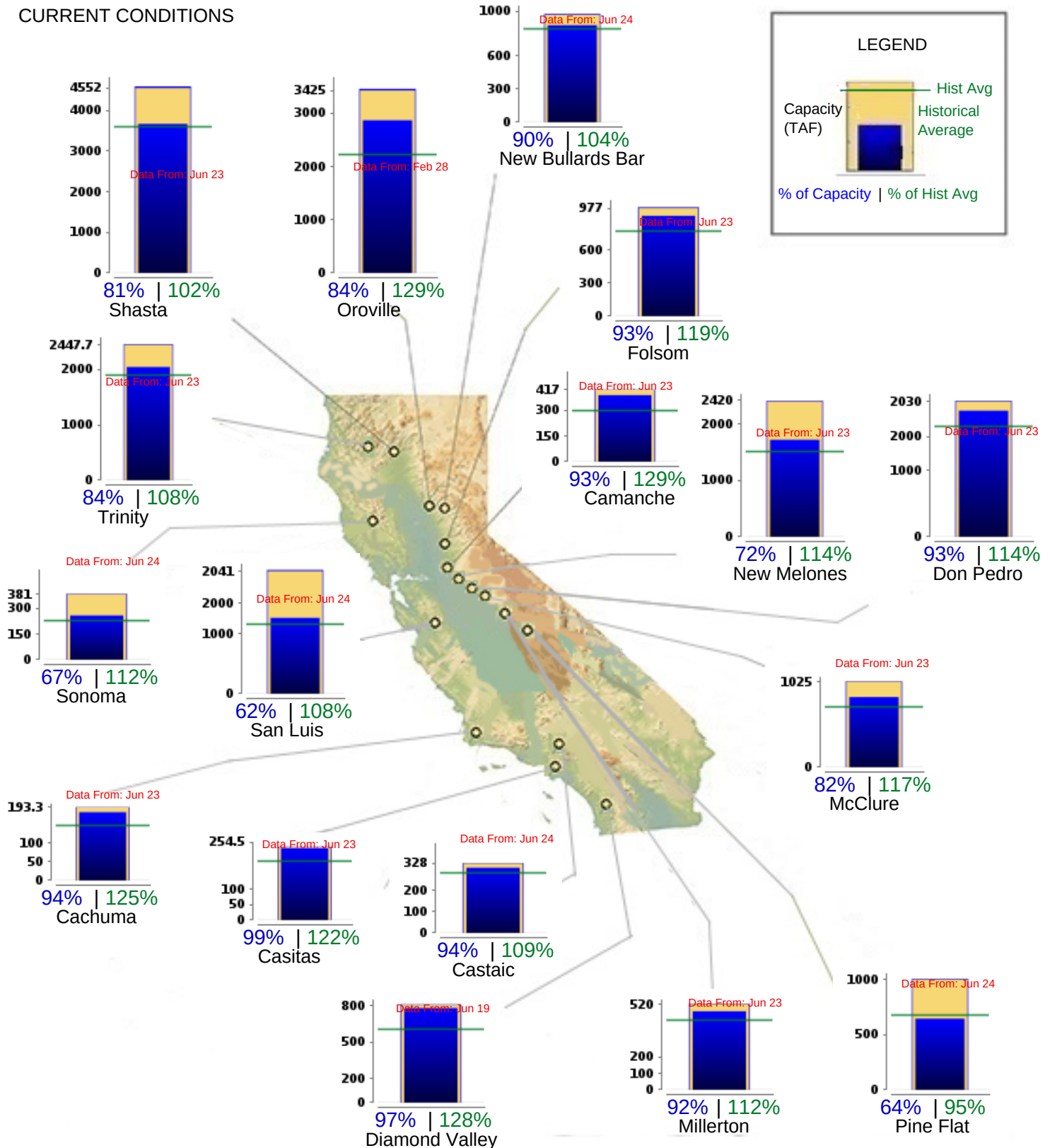


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - September 9, 2026

CURRENT CONDITIONS





Capital Improvement Projects

MONTHLY STATUS REPORT AUGUST 2026

POTABLE PIPING IMPROVEMENTS

1117-130 21" Transmission Main Pipeline Inspection

The San Francisco Sheriff's Department aging County Jail pipeline is in poor condition and currently shares the tunnel with the District's 21" transmission main pipeline. District staff and the District Engineer met with the Sheriff's Department to discuss partnering on a project, as there could be cost savings if both entities performed repair or replacement activities at the same time. The Sheriff's Department is currently working with the SFPUC to review options.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$50,000	\$0	0%	\$50,000

1117-145 Emergency Pipeline Repairs

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$100,000	\$0	0%	\$100,000

1117-149 FY 26-27 Potable Pipeline Improvements – Design

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$300,000	\$0	0%	\$300,000

MISCELLANEOUS PROJECTS

1118-122B Vehicle Replacement

Staff placed an order for the pipe trailer replacement, which should be shipping soon.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$55,000	\$0	0%	\$55,000

1118-160 Water System Hydraulic Model Update & Integration with GIS

The results of the hydraulic model update, including fire hydrant testing, were presented to the CIP committee in June. The District Engineer will prepare a summary memo to distribute to the Board of Directors.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$20,000	\$8,439	42.19%	\$11,562



Capital Improvement Projects

POTABLE STORAGE TANK/RESERVOIR PROJECTS

1117-134 Tank Recoating and Repairs Project

The District is planning to perform repairs on Sharp Park Tank, and staff will provide an update to the Board at a future meeting.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$150,000	\$0	0%	\$150,000

ANNUAL PROJECTS

1117-112 Reservoir Site Paving Project (Annual)

No work performed in August.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$12,000	\$0	0%	\$12,000

1117-113 Reservoir Fence Maintenance (Annual)

No work performed in August.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$12,000	\$0	0%	\$12,000

117-145 Annual Valve Exercise Program

Costs for this program thus far are primarily related to staff time.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$5,000	\$0	0%	\$5,000

1117-145 Annual Flushing & Dead-End Blow-Off Project

Costs for this program thus far are primarily related to staff time.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$10,000	\$0	0%	\$10,000

1117-165 Easement Protection (Annual Program)

Annual easement clearing will be completed in June 2027.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$15,000	\$0	0%	\$15,000



Capital Improvement Projects

1117-169 Meter Replacement Program

District staff met with Westborough Water District (WWD) and the City of Daly City to discuss the installation of two 10-inch meters at the WWD intertie at Christen Hill Tank and two 6-inch meters at the interties with Daly City as a part of the AMI Project.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$10,000	\$0	0%	\$10,000

1117-170 Fire Hydrant Replacement Project

District staff replaced a fire hydrant 1479 Crespi Drive.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$40,000	\$0	0%	\$40,000

1117-183B Pressure Regulator Station Upgrades

No pressure regulator station upgrades were made in August.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$40,000	\$10,773	26.93%	\$29,227

BUILDING PROJECTS

1118-112B Francisco Headquarters Upgrade

An update on the Project will be provided at the meeting.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$100,000	\$3,318	3.32%	\$96,682

1118-172B Computer Upgrades/SCADA/Office

SCADA upgrades continue.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$70,000	\$635	0.91%	\$69,365

RECYCLED WATER PROJECT

1116-201B Recycled Water

The City completed its required bioassay testing the first week in September. The recycled water will be allowed to restart and the Residential Recycled Water Fill Station will open after the analysis of the testing is completed and then approved by the State.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$10,000	\$0	0%	\$10,000



Capital Improvement Projects

RESERVOIR CONSTRUCTION PROJECTS

1117-137 Fassler Tank – Design / Construction

An update will be provided at the meeting.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$50,000	\$640	1.28%	\$49,360

WATER AVAILABILITY STUDY

1116-610A San Pedro Creek Feasibility Study

EKI Environment & Water is assisting the District with planning work for the relocation of the District's diversion on San Pedro Creek.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$50,000	\$28,809	57.62%	\$21,191

1118-130 Equipment (Fog Collectors)

Fog collectors were installed in late May, and an update will be provided at the meeting.

Budget	Year to Date Spent	Percent Spent	Balance Remaining
\$5,000	\$0	0%	\$5,000