

**North Coast County Water District**  
 Minutes of the Special Meeting of the Board of Directors  
 May 19, 2022 at 7:00 P.M.  
 2400 Francisco Blvd.  
 Pacifica, CA 94044

**DUE TO COVID-19 AND IN ACCORDANCE WITH ASSEMBLY BILL 361, WHICH MODIFIES GOVERNMENT CODE SECTION 54953, THE MEETING WAS CONDUCTED USING A HYBRID FORMAT OFFERING THE OPTION OF PARTICIPATING IN PERSON, ONLINE OR BY TELECONFERENCE. INSTRUCTIONS FOR PARTICIPATION ONLINE OR BY PHONE WERE GIVEN ON THE AGENDA. EACH VOTE WAS TAKEN BY ROLL CALL VOTE**

1) CALL TO ORDER

President Piccolotti called the Regular Board Meeting to order at 7:03 p.m.

2) ROLL CALL

Present at Roll Call at the District Office were President Thomas Piccolotti, Vice President Jack Burgett, Director Anne DeJarnatt, Director Joshua Cosgrove, Director Ron Ash, General Manager Adrienne Carr and Attorney Patrick Miyaki.

3) PUBLIC COMMENT

None.

4) CLOSED SESSION

Attorney Miyaki adjourned the Board into Closed Session at 7:03 P.M.

Pursuant to California Government Code Section 54956.9(d)(4) Conference with Legal Counsel – Anticipated Litigation Initiation of Litigation  
 One Potential Case

5) REPORT ON ACTION TAKEN IN CLOSED SESSION

The Board returned to Open Session at 8:29 P.M. and Attorney Miyaki reported that there was no action taken during closed session.

6) DISTRICT'S HEADQUARTERS UPGRADE PROJECT, CITY OF PACIFICA'S TEMPORARY SAFE PARKING PROGRAM, AND COASTAL DEVELOPMENT PERMIT FOR FRANCISCO BOULEVARD SITE, CDP-437-22

General Manager Carr provided a report regarding the Temporary Safe Parking Program and the potential parking spot in front of the District Headquarters.

A status update was provided on the District's Headquarters' Project indicating that the design phase is currently 55% complete. General Manager Carr shared a timeline of the planning application submittal process and meetings with the City of Pacifica. She stated that the District submitted the planning application to the City of Pacifica on March 21, 2022. In April, the City followed up with comments on the application, including that the diagonal parking included in the building plans would create a hazardous condition for drivers on Francisco Blvd., and that the District would need to eliminate diagonal parking from the plans. The City also requested that the District conduct two new analyses: a traffic analysis and noise study.

She stated that Staff met with the City of Pacifica Planning Department on April 25, 2022 to discuss the Determination of Incompleteness letter sent by the City on April 20. During that meeting, the City informed the District that the City Council had approved a Temporary Safe Parking Program parking spot in front of the

District Headquarters at 2400 Francisco Boulevard, and Planning staff stated that this might be another reason why Engineering said that the diagonal parking needed to be eliminated.

Staff met with the City of Pacifica Engineering Department staff on May 5, 2022, and City staff confirmed that they would not recommend the diagonal parking due to the planned location of a motorhome parking spot designated in the same location. Engineering staff stated that if the City moved the parking spot from that location, then the District would be required to perform a traffic study before the approval of diagonal parking. Engineering stated that traffic calming measures, such as a stop sign at Brighton, additional signage, and pavement striping would be needed to support the approval of the diagonal parking. Engineering told the District to hold off on the traffic study until after Planning Commission meeting on May 16, 2022.

On May 11, 2022, the General Manager then spoke with Pacifica’s City Manager to discuss the Temporary Safe Parking Permit Program parking spot in front of the District’s Headquarters. The City Manager provided information about the lawsuit from the ACLU and the associated settlement agreement. The General Manager pointed out that the settlement agreement allowed for different spots to be designated, but the City Manager stated that there was no pathway at this time to redesignating the location of that parking spot. The City Manager suggested that the District provide a comment to the Planning Commission at their May 16, 2022 hearing requesting a future location change.

General Manager Carr provided a summary of the comment letter that was submitted to the Planning Commission in advance of the May 16, 2022 Public Hearing.

General Manager Carr provided a brief background and timeline of the City’s programs to address oversized vehicle parking including the one-year Unhoused in Pacifica Motorhome Permit Parking Pilot Program that was proposed in July 2020. The District’s Headquarters was a proposed location for parking for that program, as well. She stated that City Manager Kevin Woodhouse informed the District in August 2020 that the City had decided not to move forward with the Public Right-of-Way parking spots, and instead would focus on private property parking spots, i.e. churches. This was the last communication that the District received from the City Manager or any City representative in regards to oversized vehicle parking or any parking program on Francisco Blvd.

General Manager Carr reported on the May 16, 2022 Planning Commission hearing, including information about the initial vote of the Commission not to approve the Coastal Development Permit for the parking spot in front of the District Headquarters, and then a second vote by the Planning Commission to approve the Coastal Development Permit with conditions. General Manager Carr summarized the timeline and process for filing an appeal

Board discussion occurred.

ON MOTION by President Piccolotti seconded by the following Roll Call Vote, the Board unanimously voted to appeal the City of Pacifica Planning Commission decision to approve Coastal Development Permit, CDP-437-22, for the Francisco Boulevard site in front of the District’s headquarters building:

Director Ash	Aye
Director DeJarnatt	Aye
Director Cosgrove	Aye
Vice President Burgett	Aye
President Piccolotti	Aye

Motion passed 5-0.

7) ADJOURNMENT

President Piccolotti adjourned the meeting at 8:55 P.M. in memory of Jean Headley, the District's former minutes transcriber.

Respectfully submitted,

Approved:

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General Manager Adrienne Carr

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Tom Piccolotti, President