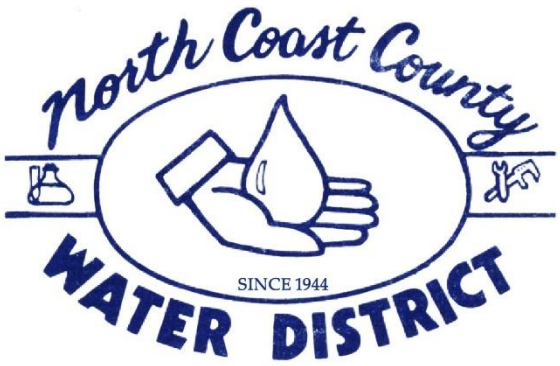



North Coast County Water District
2400 Francisco Boulevard
Pacifica, California 94044

# RATE AND FEE SCHEDULE
# 2026

Amended through Resolution No. 1196

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## SECTION 1:

## WATER CONSUMPTION CHARGES

### I. Supply and Distribution Charge

The fixed bi-monthly supply and distribution charge for all accounts within the District shall be as follows:

| Meter Size | August 1, 2026 | July 1, 2027 | July 1, 2028 |
|---|---|---|---|
| 5/8-inch | $51.98 | $55.10 | $58.41 |
| 3/4-inch | $55.52 | $58.85 | $62.38 |
| 1-inch | $62.62 | $66.38 | $70.36 |
| 1 1/2-inch | $80.35 | $85.17 | $90.28 |
| 2-inch | $101.62 | $107.72 | $114.18 |
| 3-inch | $199.15 | $211.10 | $223.77 |
| 4-inch | $310.85 | $329.50 | $349.27 |
| 6-inch | $612.29 | $649.03 | $687.97 |
| 8-inch | $1,037.84 | $1,100.11 | $1,166.12 |
| 10-inch | $1,534.32 | $1,626.38 | $1,723.96 |
| 12-inch | $1,924.41 | $2,039.87 | $2,162.26 |

Note: The bi-monthly supply and distribution charge is payable whether or not any water is used during the billing period and irrespective of the amount of water, if any, used.

### II. Water Usage Charge

A. Single Family Residential Accounts:

The bi-monthly charge for each account shall be based on the amount of water used during the billing period within each of three separately priced tiers, as shown in table below:

| ***Charges Per Hundred Cubic Feet ( $/CCF )*** *All rates subject to SFPUC wholesale water rate pass-through adjustments* | | | | |
|---|---|---|---|---|
| Tier | Tier Size (in CCFs) | Effective Aug. 1, 2026 | Effective July 1, 2027 | Effective July 1, 2028 |
| Tier 1 | 0-9 | $10.15 | $10.76 | $11.41 |
| Tier 2 | 10-12 | $11.65 | $12.35 | $13.09 |
| Tier 3 | 13 and over | $14.57 | $15.44 | $16.37 |

B. Commercial Rates: Includes Portable Meters, Master Metered Multi-Unit Residential, Commercial, Public, and Fire Standby:

The bi-monthly charge for each account shall be based on the amount of water used during the billing period. The uniform rates are shown in the table below.

***Charge Per Hundred Cubic Feet ( $/CCF )***
*All rates subject to SFPUC wholesale water rate pass-through adjustments*

| Quantity | Effective Aug. 1, 2026 | Effective July 1, 2027 | Effective July 1, 2028 |
|---|---|---|---|
| All Usage | $11.72 | $12.42 | $13.17 |

C. Recycled Water Rates:

The bi-monthly charge for each account shall be based on the amount of water used during the billing period. The uniform rates are shown in the table below.

***Charge Per Hundred Cubic Feet ( $/CCF )***
*All rates subject to SFPUC wholesale water rate pass-through adjustments*

| Quantity | Effective Aug. 1, 2026 | Effective July 1, 2027 | Effective July 1, 2028 |
|---|---|---|---|
| All Usage | $10.55 | $11.18 | $11.85 |

D. Portable Water Meters

For all water delivered through portable water meters, the charge shall be equivalent to the charge for all commercial customers. In addition, all portable water meters, which include a portable water meter, backflow preventer, hydrant wrench, and fire hose (3-inch meter only), require a deposit to insure the return of the meter and accessories in good condition and the payment of the foregoing charges. The deposit amounts are:

| Portable Water Meter Size | Amount of Deposit |
|---|---|
| 5/8-inch | $500 |
| 3-inch | $1,500 |

Customers desiring to use a portable water meter shall apply for and obtain a written permit for the use of the portable water meter from the District, and shall comply with all of the

terms and conditions of the permit. See Attachment Two, "Regulations for Use of Portable Water Meters," for the terms and conditions regarding the use of portable water meters. Customers using a portable water meter may be responsible for other additional charges or fees as specified in the "Regulations for Use of Portable Water Meters."

## III. SFPUC Wholesale Water Rate Pass-Through

The proposed rates are based on the SFPUC projected increases in its wholesale water rates on July 1 of each year. SFPUC rates are projected to increase from the current rate of $5.80 per CCF to $6.23 per CCF in July 2026, $6.69 per CCF in July 2027, and $6.91 per CCF in July 2028. Pursuant to California Government Code Section 53756, the District is proposing to pass through any additional increases in the SFPUC wholesale water rates that are above these projected SFPUC wholesale water rates.

A passthrough will be implemented by increasing the District's proposed Water Usage Charge by the amount of the SFPUC wholesale water rate increase in cents per CCF in excess of the projected SFPUC wholesale rate. For example, if the updated SFPUC rate for FY 2027-28 changes from $6.69 to $6.84, the $0.15 difference will be added to the Water Usage Charge charged to residential and commercial customers. Similarly, the District is proposing to pass through any savings in the SFPUC wholesale water rates that are below the projected wholesale water rates.

Recycled water rates would change in relation to pass-through adjustments to commercial rates to maintain a ratio of 90% of the commercial volumetric rate charged. In example above, if the volumetric rates increased by $0.15, commercial water rates would increase from $12.42 to $12.57 per CCF in FY 2027-28. However, recycled water rates would increase by $0.13, from $11.18 to $11.31, so that the new recycled rate would continue to be equal to 90% of the commercial volumetric rate.

Prior to implementing a pass through of the SFPUC wholesale water rates, the District will send written notification to all customers at least 30 days prior to the effective date of the passthrough increase or savings.

## IV. Water Shortage Revenue Stabilization Adjustments Rates

During a water shortage, the District will implement a range of actions to reduce water use and help ensure that demand for water does not exceed supply. To recover its costs of service and remain financially stable during periods of drought and reduced water sales, the District may implement a temporary Water Shortage Revenue Stabilization Adjustment that corresponds to the water shortage. The proposed Water Shortage Revenue Stabilization Factors, by which Water Usage Charges are adjusted in conjunction with the varying reduction stages, are presented below. When implemented, these Water Shortage Revenue Stabilization Factors would be multiplied by the Water Usage Charges and would not be applied to the Supply and Distribution Charges. As an example, the Tier 1 single family Water Usage Charge is proposed to be $10.15 starting August 1, 2026. If a Stage 1 shortage were declared in that year, and the Board of Directors chose to enact corresponding Water Shortage Revenue Stabilization Adjustments, the Tier 1 Water Usage Charge , $10.15, would be multiplied by the Water Shortage Revenue Stabilization Factor of 1.032, which would equate to $10.47 per CCF in Tier 1. Similarly, the

Tier 2 Water Usage Charge , $11.65, would also be multiplied by the Water Shortage Revenue Stabilization Factor of 1.032, which would equate to $12.02 per CCF in Tier 2.

| **Proposed Water Shortage Revenue Stabilization Adjustments by Water Shortage Stage and Customer Class** | | | | | | |
|---|---|---|---|---|---|---|
| | **Stage 1** | **Stage 2** | **Stage 3** | **Stage 4** | **Stage 5** | **Stage 6** |
| **Customer Class** | 0-10% Reduction | 11-20% Reduction | 21-30% Reduction | 31-40% Reduction | 41-50% Reduction | >50% Reduction |
| Single Family Residential | 1.032 | 1.065 | 1.123 | 1.198 | 1.300 | 1.410 |
| Commercial | 1.034 | 1.070 | 1.133 | 1.217 | 1.334 | 1.468 |

## SECTION 2:

## FEES AND CHARGES TO ESTABLISH AND/OR INCREASE WATER SERVICE

A. Transmission and Storage Fees – Effective September 1, 2022

1. The transmission and storage fee is determined by the number and size of domestic water meters required to provide water service to a customer, as follows:

| Size of Domestic Water Meter | Fee |
|---|---|
| 5/8 x 3/4-inch* | $ 10,624 |
| 3/4-inch | $ 15,936 |
| 1-inch | $ 26,559 |
| 1 1/2-inch | $ 53,119 |
| 2-inch | $ 84,990 |
| 3-inch | $ 169,980 |
| 4-inch | $ 265,594 |

*5/8-inch water meter with 3/4-inch threads

Domestic water meters larger than 4 inches will be subject to transmission and storage fees as approved by the Board of Directors. The District will determine the size of the domestic water meter required to be installed using the procedure set out on Attachment One.

a. Residential Service Connections: The size of a domestic water meter for residential service shall be based on the calculations described in Attachment One for the size of the domestic service meter needed to satisfy the flow requirements. The District's typical residential service configuration with a fire service line is shown on the District's Standard Detail NC-01 and NC-02, as it may be amended from time to time. For purposes of this Rate and Fee Schedule, the term "District service line" refers to the water pipeline from the District's distribution pipeline to the domestic and fire service water meters, the term "domestic service line" refers to the water pipeline from the domestic water meter to the residence, and the term "fire service line" refers to the water pipeline from the fire service meter to the customer's fire sprinkler system.

(i) New Residential Construction. The City of Pacifica Fire Sprinkler Ordinance ("City Ordinance") requires new residential structures to have automatic fire sprinkler systems installed. To comply with the City Ordinance, all new residential structures shall be constructed with a minimum 1-inch District service line, a minimum 1-inch fire meter, and an appropriately sized domestic water meter, all as shown on Standard Detail NC-16. The District may provide a larger fire service meter if required to provide greater flow to the fire sprinkler system as determined by the designer of the fire sprinkler system in accordance with NFPA Standard 13D. The size of the

domestic water meter shall be determined following the procedure set forth in Attachment One. The District will base the transmission and storage fee on the size of the domestic water meter.

(ii) Residential Remodel or Expansion. Certain residential remodels or expansions, because of the installation of additional plumbing fixtures, will require the installation of a larger domestic water meter. If a remodel or expansion of a residence requires the installation of a larger domestic water meter than that which served the residence before the remodel or expansion, the property owner shall pay the District the transmission and storage fee established for the larger domestic water meter. The amount of transmission and storage fee for the new larger domestic water meter will be reduced by the then existing transmission and storage fee for the domestic water meter being replaced. For example, if the property has an existing 5/8 x 3/4-inch domestic meter and a remodel requires a new 3/4-inch domestic meter, the property owner shall pay the District a transmission and storage fee in an amount equal to the 3/4-inch transmission and storage fee reduced by the 5/8 x 3/4-inch transmission and storage fee (currently, $15,936 minus $10,624, or $5,312).

The City Ordinance requires the installation of fire sprinkler systems for residential expansions larger than 1000 square feet. To comply with the City Ordinance, all such residential structure expansions shall be provided with a minimum 1-inch fire meter and an appropriately sized domestic water meter, all as shown on Standard Detail NC-16. The District may provide a larger fire service line and meter if required to provide greater flow to the fire sprinkler system as determined by the designer of the fire sprinkler system in accordance with NFPA Standard 13D. The District will base the transmission and storage fee solely on the size of the domestic water meter. If the expansion does not require a larger domestic water meter, then the property owner will not be required to pay an additional transmission and storage fee. If the expansion does require a larger domestic water meter, then the property owner shall pay a transmission and storage fee as determined in the previous paragraph.

b. Commercial/Industrial: Commercial and industrial structures have two separate water service lines; one service line is for fire sprinkler systems ("fire service line"), as shown on Standard Detail NC-02, and one service line for all other plumbing fixtures in the structure ("domestic service line"), as shown on Standard Detail NC-3. The size of a commercial/industrial domestic water meter shall be based on the size of the domestic service line needed to satisfy the requirements of Attachment One. The size of the fire service line shall be adequate to provide adequate flow as determined by the designer of the fire sprinkler system in accordance with NFPA Standard 13 or 13R, as appropriate.

(i) New Commercial/Industrial Construction. The District will determine the transmission and storage fee based upon the size of the domestic water meter.

(ii) Commercial/Industrial Remodel or Expansion. Certain commercial/industrial remodels or expansions, because of the installation of additional plumbing fixtures, will require the installation of a larger domestic water meter. If a remodel or expansion of a commercial/industrial structure requires the installation of a larger domestic water meter than currently serving the commercial/industrial structure before the remodel or expansion, the property owner shall pay the District the transmission and storage fee established for the new larger domestic water meter, reduced by the then-existing transmission and storage fee for the domestic water meter being replaced. For example, if a commercial structure has a 1-inch domestic water meter and an expansion requires a new 1 1/2-inch domestic water meter, the property owner shall pay the District a transmission and storage fee in the amount equal to the 1

1/2-inch transmission and storage fee reduced by the 1-inch transmission and storage fee (currently $53,119 minus $26,559, or $26,560), regardless of whether or not the fire service line size is required to be increased as part of the remodel or expansion.

c. Multiple Unit Developments Requiring Individual Water Meters. District policy requires that certain existing multiple unit residential, commercial, and mixed use developments that provide water service through a master meter must install individual water meters for each separate use, including for each (1) residential dwelling unit; (2) commercial unit; (3) common area, and (4) irrigation use. If the individual water meters that will be installed for each separate use will together total more than the water service capacity provided through the master meter, the property owner must pay the District the transmission and storage fee equivalent to the increased water service capacity.

2. There is no transmission and storage fee applicable to separate service connections which are installed solely to provide irrigation for landscaped areas (1) located immediately contiguous to multiple unit residential structures, and (2) that are intended solely for the use of residents thereof, provided that transmission and storage fees have been paid for each residential unit in the structure. For example, if each unit in a multiple unit residential structure pays separate transmission and storage fees for each individual unit, the District shall not impose a transmission and storage fee for a separate service connection installed only to provide irrigation for landscaped areas contiguous to the multiple unit structure. However, if each unit does not pay separate transmission and storage fees for the residential structure, the District shall impose transmission and storage fees for the contiguous property. The transmission and storage fees set out in Section 2.A.1 above shall apply to service connections installed to irrigate other areas in the vicinity of multi-unit premises, including open space areas, parks, recreational facilities, medians and other areas available for public use.

3. There is no additional transmission and storage fee applicable to any existing District customer (residential, commercial/industrial, and public) when (1) the customer requests to install a new water service connection for irrigation use only for the sole purpose of separating the domestic water use from the irrigation water use, and (2) the customer will not increase its total water use as a result of the installation of the new water connection for irrigation use only. If after the installation of the water service connection for irrigation use only the customer's total water use increases, the customer must pay the transmission and storage fee associated with the meter size that would be required to accommodate the increased water use. The customer must pay all other rates and charges pertaining to the installation of the water service connection for irrigation use only, such as connection charges, meter charges, water usage charges, and material and labor costs.

4. For new residential, commercial/industrial, and public construction when the customer desires to install two separate water service connections for irrigation only use and for domestic only use, the District's transmission and storage fee will be based on total estimated water use for both water service connections.

B. Connection and Meter Charges

Connection and meter charges for new service, increased service due to a remodel or expansion, or additional service such as an irrigation line at an existing premises are payable in advance, not less than 15 days prior to installation of service. Charges shall be the actual cost to the District, that is the cost of materials, including the meter utilized, and the hourly charges for

District employees and equipment. Charges for employees' time shall be at rates established from time to time by the Board of Directors based upon the full hourly salary and benefits of District employees. The applicant will be required to make an advance payment and will be refunded, or required to pay, any difference between the deposit and the actual cost of connection. The District shall estimate the deposit for service at the time of application.

The applicant is responsible for arranging for the installation or upgrade of the domestic service line at applicant's sole cost and expense.

C. Limit on Prepayment of Connection and Storage Transmission Charges

Connection charges and storage and transmission charges paid will be returned to the applicant if water service is not commenced within eighteen (18) months of payment of said charges and fees. The applicant will then have to reapply for a connection and pay the then-current charges and fees.

D. New Accounts Initiation

The District shall collect a charge of $24 for: (1) the initiation of water service at a newly-constructed building or any other case in which a new meter is installed; and (2) the resumption of service in a new name at a building to which service was previously provided to another person and at which the prior account has been closed, such as upon the sale of a building or change of tenants. If a customer requests that the District initiate service between 4:30 p.m. and 8:00 a.m., the District shall collect an additional charge of $24, for a total of $48.

There is no separate charge for closing an account.

E. Security Deposits

A security deposit shall be required in the case of all new accounts other than those opened by a person who (1) has been a customer of the District for at least two consecutive years and who has established a record of prompt and reliable payment of water bills for that two year period (i.e. no 48 hour shut off notices), and (2) is moving from one residence within the District to another or is purchasing additional property within the District. A security deposit also shall be required from existing customers when the District shuts off service for non-payment.

The amount of the deposit shall be (1) $100 for residential accounts (owner-occupied, as well as tenant-occupied), and (2) for all other accounts, an amount established by the General Manager equal to double the estimated bi-monthly bill. The deposit may be furnished in cash, check, or money order. The District may apply the deposit to any fees or charges not paid by the customer within thirty (30) calendar days from the date of the invoice.

After two consecutive years of prompt and reliable payment of water bills with no 48 hour shut off notices and compliance with other District regulations, a deposit shall be refunded by means of a credit against future water bills. If the District retains the security deposit for a minimum period of 12 months, the deposit will accrue interest in the total amount of $2.50 for accounts that the deposit is held by the District for 12 through 23 months, for accounts held for 24 or more months the total amount of $5.00 will be added. A deposit also shall be refunded, less amounts due for the closing bill, when a customer moves and the account is closed. If the

account is closed within the first year that the security deposit is provided to the District, no interest will accrue or be paid to the customer.

F. Materials, Labor, and Miscellaneous Costs

In addition to all other fees and charges that must be paid to the District as set forth in this Rate and Fee Schedule, the customer shall reimburse the District for the cost of all materials (water meter, pipeline, and related materials), District labor, District equipment, and any other costs required for the installation of any water service connection. The customer shall reimburse the District for costs related to any upgrade of or addition to any water service connection.

## SECTION 3:

## OTHER FEES AND CHARGES

A. Fire Protection Service Connections

The charge for all private fire protection service connections, including all structures that have a fire service line will be as follows:

| Fire Meter Size | Effective Aug. 1, 2026 | Effective July 1, 2027 | Effective July 1, 2028 |
|---|---|---|---|
| 2-inch or less | $14.46 | $15.33 | $16.25 |
| 4-inch | $45.19 | $47.90 | $50.77 |
| 6-inch | $90.36 | $95.78 | $101.53 |
| 8-inch | $180.71 | $191.55 | $203.04 |

B. Reconnection Fee (After Shutoff for Delinquent Bill)

After water service has been discontinued to a premises because of nonpayment of water bills or other violation of District regulations, the District shall require the customer to pay a Reconnection Fee, as follows:

- If service is requested to be restored during normal business hours (8 a.m. to 5 p.m.): $50

- If service is requested to be restored before or after normal business hours or on a Saturday, Sunday, or District holiday: $81

This reconnection fee is in addition to the security deposit specified in Section 2.E of this schedule.

C. Returned Check Charge

If a customer's check is returned dishonored by the financial institution on which it is drawn, in addition to the amount of the dishonored check, the customer shall pay a charge of $20.00. The customer must pay the amount of the dishonored check, plus the $20.00 charge to the District by cash, money order or cashier’s check.

If a customer has three (3) checks returned as dishonored by a financial institution in a one (1) year period, the customer, for the twelve-month period immediately following the third returned check, shall pay its water bills by cash, money order or certified check.

D. Copying Charges

1. The charge for providing copies of District records is $0.25 per black-and-white copy per page, and $0.35 per color copy per page, except as provided in Section D.2 and D.3.

2. If a person requests no more than three copies (e.g., three copies of one page or one copy of a three-page document), he or she shall be provided these copies without charge. A person may not make use of this small-request exception for copying charges more than one time per year.

3. There will be no charges for providing copies of agendas for regular or special meetings of the Board of Directors.

4. If a certified copy is requested there will be an additional charge of $1.00 for each document certified.

E. Meter Shutoff at Customer Request

There shall be no charge for shutting off a meter at a customer's request and restoring service within 48 hours of the shutoff. If the meter is shut off for longer than 48 hours, the charge shall be $48, which covers both the shutoff and restoration of service.

F. Damage to District Property

If a lock, installed on a meter which has been turned off due to delinquency in payment, is removed or damaged, the customer shall be charged $55 for replacing the lock prior to the District's restoring service, in addition to all other amounts due.

If a customer damages other District property, the customer shall be charged the full cost of repair and replacement, including the cost of parts and labor.

G. Illegal Use of Water

It shall be unlawful for any person to connect to or take water from the District's water system without authorization from the District and without paying the full charges therefore. The District shall charge any person who violates this Section ten (10) times the estimated value of the water taken. Additionally, any person who commits, solicits, aids or abets such unauthorized connection shall face civil penalties, criminal penalties, or both.

Any water meter that has been altered, tampered with, or bypassed so as to cause no measurement or an inaccurate measurement of water service will create an inference that this Section has been intentionally violated.

H. Hydrant Flow Testing Charge

Any person or entity that desires to conduct flow tests on a hydrant shall reimburse the District for all costs and expenses related to the hydrant flow testing, including the costs for District labor, traffic control and water loss. The person or entity requesting the hydrant flow test shall deposit $500 with the District to cover those costs and expenses. Within 10 working days of completion of hydrant flow testing, the person or entity will be refunded, or required to pay, any difference between the deposit and the actual District cost. A District representative

shall oversee and observe the hydrant flow testing procedures. The person or entity requesting the hydrant flow test shall arrange, at its sole cost and expense, for the test to be conducted by a person or entity experienced in conducting such tests.

I. Late Charge

A late charge in the amount of $10 will be imposed on all customer who do not pay the bi-monthly water usage charge within 30 days from the date of the District invoice.

A Shut-Off Warning Notice Fee of Twenty-four Dollars ($24) will be imposed on all customers who receive a door hanger Shut-Off Warning Notice delivered to the premises, according to the District's Residential Water Service Termination Policy.

For all other fees and charges established in this Rate and Fee Schedule, there will be a late charge equal to one percent (1%) per month for all money owed to the District that has not been paid within 30 days from the date of the District invoice.

J. Liens for Unpaid Rates, Fees, and Charges

If any rates, fees, or charges for water or other services provided by the District remain delinquent and unpaid for a period of sixty (60) days or more from the date of the District invoice for those rates, fees, or charges, and if the owner of the property is responsible for the delinquent and unpaid rates, fees, or charges, the District may record a lien against that property in accordance with the California Water Code.

The District, at least seven (7) calendar days before it records the lien, will mail a notice to the property owner advising that if all unpaid and delinquent rates, fees, and charges are not paid in full the District will record a lien against the property. The seven (7) calendar day period begins on the date the notice in post-marked. No other notice is required before the recordation of the lien.

The amount of the lien will include (1) all unpaid rates, fees, and charges; (2) all late fees and interest that accrues on the unpaid rates, fees, and charges; and (3) all costs incurred by the District to record, collect, and release the lien.

The District will release the lien after the amount of the lien has been paid in full.

The authority to impose a lien as provided in this section is in addition to all other remedies available to the District for the non-payment of rates, fees, and charges under the District's Rate and Fee Schedule or the law.

K. Special Service Requests

In addition to all other fees and charges that must be paid to the District as set forth in this Rate and Fee Schedule, the customer shall reimburse the District for the cost of all materials, District labor, District equipment, and any other costs required for any special service provided by the District.

## SECTION 4:
## FEES AND DEPOSITS APPLICABLE TO PROJECTS INVOLVING EXTENSIONS OF WATER SYSTEM

A. Application Processing Fee

Prior to the District's processing of an initial application for projects involving extensions of the water system, the applicant shall submit a deposit towards the processing fee. The fees shall be the actual District cost to process the application and the District shall determine the amount of the deposit. Such projects may include residential subdivisions, condominiums, hotels, multiple dwelling units, and commercial and industrial areas. Applicants for minor projects, as defined in Section 5 of the Rate and Fee Schedule, shall pay an application processing fee of $300.

B. Final Plan Check and Construction Inspection Fees

The applicant for projects involving extensions of the water system shall submit to the District a fee as required in the Water Supply Agreement. This fee is to cover the cost of checking final plans, construction inspection, modification of the District's water system maps, and administrative, legal and auditing costs. The fee shall be the actual District cost. The District will estimate the cost and the applicant shall deposit the amount of the estimated cost with the District. For minor projects, as defined in Section 5 of the Rate and Fee Schedule, the applicant shall submit a deposit of $500 and the District shall bill the applicant periodically for District costs incurred during the final plan check and construction inspection process as necessary to maintain a balance on deposit of $500. The applicant will be refunded, or required to pay, any difference between the deposit and the actual District cost.

## SECTION 5: DEFINITIONS

"District cost" means all costs incurred by the District, including engineering, legal and administrative.

"Minor Project" means construction of a pipeline extension of a non-complex nature to serve a single parcel of property located in a previously subdivided location, as determined by the District.

"Adequate Flow" means the total estimated peak water supply demand of the premise on the water service connection as determined by the methods described in Attachment 1 and in accordance with UPC, Section 6.

"Minimum Water Pressure" means, at the plumbing fixture located at the highest elevation and the farthest distance away from the water service connection, a minimum water pressure of 15 psi during peak water supply demand periods in accordance with UPC, Section 6.

"NFPA" means National Fire Protection Association

"UPC" means Uniform Plumbing Code, 2000 Edition or subsequent editions.

## DERIVATION TABLE

| Section | Source |
|---|---|
| 1.A | Resolution Nos. 784, 807, 817, 839, 915, 934, 950, 961, 985, 1007, 1029, 1041, 1062, 1081, 1133, 1193 |
| 1.B | Resolution Nos. 784, 801, 807, 817, 839, 915, 934, 950, 961, 985, 1007, 1028, 1062, 1081, 1133, 1193 |
| 1.C | Resolution Nos. 752 and 915, 1133, 1193 |
| 1.D | Resolution Nos. 752, 787, 807, 915, 934, 1028, 1133, 1193 |
| 2.A | Resolution Nos. 752, 820, 829, 836, 915, 970, 973, 1033, 1141 |
| 2.B | Resolution Nos. 787, 866 and 915, 1193 |
| 2.C | Resolution No. 752, 1193 |
| 2.D | Resolution Nos. 752, 842, 850 and 915, 1193 |
| 2.E | Resolution Nos. 842, 850, 915, 953, 965, 1008 |
| 2.F | Resolution No. 915 |
| 3.A | Resolution Nos. 752, 839, 915, 1062, 1193 |
| 3.B | Resolution Nos. 787, 842, 915, 1108 |
| 3.C | Resolution Nos. 787 and 915 |
| 3.D | Resolution No. 808 and 1196 |
| 3.E | Resolution No. 842 |
| 3.F | Resolution No. 842 |
| 3.G | Resolution No. 915 |
| 3.H | Resolution No. 915 |
| 3.I | Resolution No. 915, 980, 1108 |
| 3.J | Resolution No. 1013 |
| 3.K | Resolution No. 915 |
| 4.A | Resolution No. 775 |
| 4.B | Resolution No. 842 and 915 |
| Section 5 | Resolution No. 915 |
| Attachment One | Resolution No. 839 and 915 |
| Attachment Two | Resolution No. 915 |
| Attachment Three | Resolution No. 1192 |
| Attachment Four | Resolution No. 1108 |

## ATTACHMENT ONE:
## DETERMINING SIZE OF DOMESTIC METER

Sizing of Domestic Water Meters

A. Each domestic water meter shall be sized to provide adequate water supply service (in conformance with the requirements for "adequate flow" and "minimum water pressure" as described in Chapter 6, UPC) for the premise, and the sizing of the domestic water meter shall be in conformance with the procedure described below. Water meters will not be installed and water service will not be provided at a new location until the owner/applicant has demonstrated to the District that the total peak flow demand is within the capacity of the domestic water meter requested for that location. After a meter has been installed and water service initially provided, the owner/applicant shall not install additional water-using devices, without the express written consent of the District.

B. The size of domestic water meters shall be determined by the following procedure:

1. Step 1: The total estimated peak water supply demand on the domestic water meter shall be calculated as the sum of (a) the peak flow of plumbing fixtures as determined from Table A-2 and Charts A-2 and A-3 in Appendix A of the Uniform Plumbing Code ("UPC"), or from similar charts and tables of subsequent editions of the UPC, and (b) the peak flow of other devices such as irrigation systems and equipment. The demand weight of plumbing fixtures not shown in the UPC will be assigned by the District based on other recognized industry publications where applicable and based on engineering experience of the District in all other cases. (Note: for master domestic water meters, the total estimated peak water supply demand on each water meter must be calculated separately as well as the total peak water supply demand on the domestic water meter.)

2. Step 2: Select the smallest size of domestic water meter (or District approved combination of meters) from the Table below which has or have sufficient capacity for the total estimated peak water supply demand calculated in Step 1:

| Domestic Meter Size | Peak Flow Capacity in Gallons per Minute |
|---|---|
| 5/8" x 3/4-inch* | 20 gpm |
| 3/4-inch | 30 gpm |
| 1-inch | 50 gpm |
| 1 1/2-inch | 100 gpm |
| 2-inch | 160 gpm |
| 3-inch | 350 gpm |
| * 5/8-inch meter with 3/4-inch threads. | |

The domestic water meter size calculated by this procedure is the minimum size that the applicant may use.

## ATTACHMENT TWO:
## REGULATIONS FOR USE OF PORTABLE WATER METER

1. The portable water meter shall not be used for any purpose not described on the Application.

2. The portable water meter shall not be removed from the City of Pacifica without the written consent of the District.

3. Any unauthorized use of the portable water meter shall be deemed an illegal use of water and Applicant shall be subject to penalties as set forth in the District's Rate and Fee Schedule.

4. Applicant, at its sole cost and expense, shall be responsible for the following:

a. Picking up, delivering and transporting the portable water meter to and from the District office.

b. Ensuring that only properly trained people use and operate the portable water meter.

c. Installing and using the portable water meter in a responsible, safe and careful manner. The Applicant shall install the portable water meter in accordance with District instructions, including the following: the backflow preventer unit shall be installed on the hydrant 2.5-inch nozzle, the six-foot fire hose shall be attached between the backflow preventer, unit and the water meter assembly shall be set at ground level.

d. Notifying the City of Pacifica Fire Department when, where and how the portable water meter will be used in advance of the use of the portable water meter, and complying with all rules and regulations of the Fire Department.

e. Taking necessary measures to secure the portable water meter from theft or damage, and notifying the District immediately if the portable water meter is stolen, damaged or if it malfunctions.

f. Accepting all responsibility for damage and liability caused by the use of the portable water meter, including, but not limited to, flooding and erosion.

g. Take all necessary measures in order to meet National Pollutant Discharge Elimination System ("NPDES") discharge regulations as stated in the San Mateo County Storm Water Pollution Prevention Program.

5. Applicant shall be responsible for all damage to the portable water meter. District, in its discretion, may repair any damage to the portable water meter at the sole cost and expense of Lessee. District may deduct such cost and expense from Applicant's security deposit.

## ATTACHMENT THREE:
## LABOR RATES TO BE CHARGED FOR DISTRICT SERVICES

The Board of Directors establishes the following hourly rates as those to be charged for all purposes under the Rate and Fee Schedule adopted by Resolution 1192 on June 17, 2026.

Office

| | |
|---|---|
| Temporary Assistance | $54 |
| Customer Service Representative I | $68 |
| Customer Service Representative II | $72 |
| Utility Billing Specialist | $83 |
| Management Analyst I | $89 |
| Management Analyst II | $106 |
| Secretary to the Board | $98 |
| Customer Service Supervisor | $110 |
| Admin. Services/Accountant | $140 |
| General Manager | $242 |

Field Operations

| | |
|---|---|
| Utility Maintenance Worker I | $65 |
| Utility Maintenance Worker II | $79 |
| Utility Maintenance Worker III | $86 |
| Mechanic Fleet | $82 |
| GIS Technician | $70 |
| Plant Technician/ Lead Water Operator | $99 |
| Lab Technician | $92 |
| Field Supervisor / Plant & Mechanical Supervisor | $120 |
| Superintendent | $160 |
| Assistant General Manager – Operations | $173 |

A charge of 20 percent of the above hourly rates will be added to all charges for field employees to cover the cost of administrative support.

# ATTACHMENT FOUR:
# RESIDENTIAL WATER SERVICE TERMINATION POLICY

North Coast County Water District
Residential Water Service Termination Policy
(Effective February 1, 2020)

1. Background

This policy is adopted to satisfy North Coast County Water District's (District) obligations under California Government Code Section 60370 et seq., California Public Utilities Code Section 10001 et seq. and Health and Safety Code Section 116900 et seq., which govern the termination of certain utility service. Health and Safety Code Section 116900 et seq., the Water Shutoff Protection Act enacted by SB 998, requires urban water suppliers and urban and community water systems, such as the District, to adopt a written policy regarding the discontinuation of residential service due to non-payment. The District can be contacted by phone at (650) 355-3462 to discuss options for averting discontinuation of water service for non-payment under the terms of this policy.

This policy will be available and posted on the District's website (www.nccwd.com) in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language that is spoken by at least 10% of the residents in the service area.

2. Payment for Residential Water Service

Every person receiving water service from the District is required to pay for such service within 20 days of mailing of the statement or billing. Except as prohibited by statute, the District will have the right to discontinue water service for the failure to make complete and timely payment. The District will not discontinue residential service for nonpayment until the subject account has been delinquent for at least 60 calendar days.

3. Late Fee

If payment for a bill is not received by close of business on the 20th calendar day after the bill date, the account is considered “delinquent.” On the 30th calendar day after the bill date, a Late Fee will be assessed as established in the District’s Rate and Fee Schedule.

4. Payment Arrangements

Any customer who is unable to pay for water service or any other fees assessed in

accordance with the District's Rate and Fee Schedule or this policy and within the normal payment period may request a payment arrangement to avoid disruption of service. The District will grant a payment arrangement or amortization plan as specified in this policy for any customer who does not already have an active payment arrangement or amortization plan.

Payment arrangements that extend into the next billing period are considered an amortization plan, which must be in writing and confirmed by the customer. An amortization plan will amortize the unpaid balance over a period defined by the customer, not to exceed 12 months from date of the amortization agreement. The amortized payments may be combined with, and subject to the due date of, the customer's future regular bills. The customer must comply with the terms of the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan.

A customer who enters into and abides by an amortization or payment arrangement plan shall not be considered delinquent. Failure to comply with the terms of an amortization or payment arrangement plan will result in the customer being considered delinquent. The customer will then be subject to disconnection once the account is delinquent for 60 calendar days and additional arrangements or extensions will not be available for any new delinquent balance, and the customer will not be granted future alternative payment arrangements until the delinquent balance has been paid. No less than 7 business days before disconnection, the District will make a good faith effort to contact the customer of pending disconnection by telephone, mail or email notice. In addition, a final Shut-Off Warning Notice will be provided by means of a door hanger delivered to the premises no less than 5 business days in advance of discontinuance of service.

5. Notifications

As required by law, the District will notify the customer that the account remains past due and further collection action will be forthcoming. The means of notification will be by phone, mail, or notification at the premises. The District assumes no responsibility for phone, mail or email contact information that has not been kept up to date by the customer.

6. Written Disconnection Notice

The District shall not discontinue water service for non-payment until payment by the customer has been delinquent for at least 60 calendar days. The District will make a reasonable, good faith effort to contact the customer in writing at least 7 business days before discontinuation of water service for non-payment. The Written Disconnection Notice will be mailed to the mailing address designated on the account and delivered or mailed to the service address, if different from the mailing address. The Written Disconnection Notice will include:

- Customer's name and address
- Amount that is past due
- Date by which payment or payment arrangements are required to avoid discontinuation of service

- Description of the process and procedure to apply for an amortization plan
- Description of the process to dispute or appeal a bill
- District's phone number and a web link to the District's Residential Water Termination Policy

Notice to Residential Tenants/Occupants in an Individually Metered Residence:

The District will make a reasonable, good faith effort to inform the occupants, by means of written notice, when the water service account is in arrears and subject to disconnection at least 10 calendar days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. In order for the tenant/occupant not to be charged for the delinquent amount, the tenant/occupant must provide verification of tenancy in the form of a rental agreement or proof of rent payments and verify that the delinquent account holder was the landlord, property manager, or other agent of the property.

Notice to Tenants/Occupants in a Multi-Unit Complex Served through a Master Meter:

The District will make a reasonable, good faith effort to inform the occupants, by means of written notice hung on the door of each residence, when the water service account is in arrears and subject to disconnection at least 15 calendar days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at the address(es) served by the master meter. If one or more of the occupants are willing and able to assume responsibility for the subsequent charges for water service to the satisfaction of the District, or if there is a physical means, legally available to the District, of selectively terminating service to those occupants who have not met the requirements for service, the District will make service available to the occupants who have met those requirements.

If the Written Disconnection Notice is returned through the mail as undeliverable, the District will make a reasonable, good faith effort to contact the customer by phone, and to visit the residence and leave a notice of discontinuance for non-payment.

7. Shut-Off Warning Notice

The District will make a reasonable, good faith effort to notify the customer in advance of disconnection of water service for non-payment as set forth in this Policy. The last means of notification will be in the form of a door hanger (Shut-Off Warning Notice) delivered to the premises no less than 48 hours in advance of discontinuance of service. A Shut-Off Warning Notice Fee will be applied to an account for any such notice as established in the Rate and Fee Schedule.

8. Disconnection of Water Service

The District will disconnect water service by turning off and locking the meter.

9. Reestablishment of Water Service

In order to resume or continue service that has been disconnected for non-payment, the customer must pay a Reconnection Fee, as established in the Rate and Fee Schedule. The District will reconnect service as soon as practicable but, at a minimum, will restore service before the end of the next regular working day following payment of any past due amount and delinquent fees attributable to the termination of service. Water service that is turned on by any person other than District personnel or without District authorization may be subject to fines or additional charges or fees. Any damages that occur as a result of unauthorized restoration of service are the responsibility of the customer.

10. Reestablishment of Water Service after Business Hours

Service restored after 5:00 pm Monday through Friday, weekends, or holidays will be charged an outside of normal business hours Reconnection Fee, as established in the Rate and Fee Schedule.

11. Notification of Disposition of Returned Payment

Upon receipt of a returned check (or other payment method) taken as payment of water service or other charges, the account shall be returned to the District's delinquency process as though no attempt was made to pay the balance due. The District will make a reasonable, good faith effort to notify the customer by phone, mail, or e-mail of the returned item and the account's delinquency status. All amounts paid to redeem a returned check and to pay a returned check charge (as specified in the District's Rate and Fee schedule) must be in cash, credit card or certified funds.

12. Returned Payment for Previously Disconnected Service

In the event a customer tenders a non-negotiable check or a disputed credit card as payment to restore water service previously disconnected for non-payment and the District restores service, the District may promptly disconnect service without providing further notice. No notice of termination will be given in the case of a non-negotiable check or fraudulent credit card tendered for payment of water charges that were subject to discontinuance.

13. Disputed Bills and Leak Adjustment Policy

If a customer believes he or she was overcharged for residential water service or charged for residential water service not rendered, the customer may contest the amount due by notifying the District in writing no later than 10 calendar days from the date the customer received the disputed bill, at PO Box 1039, 2400 Francisco Blvd., Pacifica, CA 94044. The District will

evaluate the information provided by the customer and investigate the matter. The General Manager, or designee, shall make a decision based upon all the information and shall have the authority to adjust the amount due in a fair and equitable manner, if appropriate.

If the customer disagrees with the decision, the customer may, within 10 calendar days from the General Manager's decision, appeal the decision, in writing, to the Board of Directors. The Board of Directors will review the record and make a determination at its next regular Board of Directors' meeting. The decision of the Board of Directors will be final.

The District has a Leak Adjustment Policy in place to ease the financial difficulties after a customer has experienced a leak on their side of the water meter.

In order for the District to consider a reduction in a customer's water bill, the customer must notify the District of the water leak within 10 working days from the date the customer received their high water bill and the customer must repair the water leak within 10 working days from the date the customer had knowledge of the water leak. See the District's website for further information: https://www.nccwd.com/billing/leak-adjustment-policy.html.