

North Coast County Water District
 Minutes of the Special Board of Directors Meeting
 May 27, 2020 at 7:00 P.M.
 2400 Francisco Blvd.
 Pacifica, CA 94044

**DUE TO THE COVID-19 AND IN ACCORDANCE WITH THE
 GOVERNOR'S EXECUTIVE ORDERS THAT SUSPEND
 PORTIONS OF THE BROWN ACT, THE MEETING WAS
 CONDUCTED ENTIRELY VIA TELECONFERENCE CALL.
 MEMBERS OF THE PUBLIC COULD ONLY
 PARTICIPATE VIA REMOTE PARTICIPATION ACCESS
 BY FOLLOWING THE INSTRUCTIONS GIVEN ON THE AGENDA**

1) CALL TO ORDER

President De Jarnatt called the Special Board Meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL

Present at Roll Call via conference call from their individual remote locations were Director Ron Ash and Director Joshua Cosgrove. Also present via conference call was District General Counsel Patrick Miyaki. Present in the District Office board meeting room were President Anne DeJarnatt, Vice-President Thomas Piccolotti, Director Jack Burgett, General Manager Adrienne Carr and Management Analyst II Stephanie Dalton.

3) PLEDGE OF ALLEGIANCE

Led by Director Burgett.

4) PUBLIC COMMENT

General Manager Carr reported that there were no members of the public in the audience at the District Office board meeting room, and she confirmed there were no members of the public present on the teleconference call.

President De Jarnatt adjourned the Board into Closed Session at 7:03 p.m.

5) CLOSED SESSION

Pursuant to California Government Code Section 54956.9(d)(2)
 Conference with Legal Counsel – Anticipated Litigation
 Significant Exposure to Litigation
 One Potential Case

6) REPORT ON ACTION TAKEN IN CLOSED SESSION

The Board returned from Closed Session at 7:23 p.m. General Counsel Patrick Miyaki reported that the Board took action by a 5-0 vote and that the action need not be reported at this time pursuant to California Government Code Section 54957.1.

7) DISCUSSION REGARDING ECONOMIC IMPACTS OF THE COVID-19 PANDEMIC ON THE NORTH COAST COUNTY WATER DISTRICT

Overview of Potential Impacts

General Manager Carr introduced this discussion by providing an overview of recent impacts to the United States economy as well as the effects experienced on a local level as a result of Covid-19. She then referenced a nationwide study from AWWA titled, Financial Impacts of the Covid-19 Crisis on U.S. Drinking Water Utilities, which examined challenges that utilities may experience, such as loss of revenue due

to elimination of shut off fees, and decline of water demand in commercial and industrial customers. She then provided a summary of the District's revenue and water sales, and cited an overall increase in water demand compared to the same period in 2019. She briefly discussed how neighboring agencies have been impacted and responding to the pandemic, including newly adopted policies and the delays in rate adjustments. She reported that the District has continued the policy to not terminate water service for non-payment or collect late fees. General Manager Carr also outlined the opportunities that may offer financial assistance to water agencies through the Heroes Act, and possibly reimbursement by the State for added expenditures of Covid-19.

Board discussion occurred and General Manager Carr answered questions from the Board.

Water Rate Adjustment

General Manager Carr introduced this discussion by acknowledging recent economic developments since the adoption of the District's 5-year Rate Adjustment in November, 2016. She outlined some of the Board's options for the rate adjustment originally planned for July 1, 2020, including staying on the course established by Resolution No. 1081, postponing the increase to September 2020, or postponing the increase to January 2021. General Manager Carr discussed some of the budgetary ramifications to be considered by the District.

Board discussion ensued.

Attorney Miyaki stated that should the Board decide to delay the previously adopted water rate adjustment, the Board should take action to delay the adjustment by adoption of a resolution.

The Board gave direction for the General Manager and legal counsel to prepare a resolution delaying the water rate adjustment and to bring the item back for action at the June 17, 2020 Board Meeting.

Revised Salary Schedule Reflecting the Cost of Living Adjustment

General Manager Carr introduced the item and its relationship to the District's annual budget. Board discussion occurred.

Fiscal Year 2020-2021 Operating Budget and Fiscal Year 2020-2021 Capital Improvement Program Budget

General Manager Carr stated that she will be presenting a revised budget at the June Board Meeting that will reflect changes requested by the Board which will include a budget that limits total expenditures and total estimated revenue to those in the currently adopted FY19-20 budget. Board discussion occurred.

- 8) PROPOSED ADOPTION OF ORDINANCE NO. 2020-60 AMENDING ORDINANCE APPROVING THE CHANGE FROM AT-LARGE TO ZONE-BASED ELECTIONS FOR ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS TO DELAY IMPLEMENTATION UNTIL THE NOVEMBER 2022 ELECTION

President De Jarnatt introduced the agenda item, and requested that Attorney Miyaki provide an overview of the Ordinance.

Attorney Miyaki stated that the Ordinance was made available to the public as of May 27, 2020 and then summarized each recital of the ordinance.

He stated that while Ordinance No. 2020-60 would delay implementation of Ordinance No. 2020-59 until November 2022 election, the Ordinance previously adopted would otherwise be unchanged.

ON MOTION By Vice President Piccolotti, Seconded By Director Burgett, by the following Roll Call Vote, the Board voted to Adopt

Ordinance No. 2020-60 Amending Ordinance Approving The Change From At-Large To Zone-Based Elections For Election Of Members Of The Board Of Directors To Delay Implementation Until The November 2022 Election

Director Burgett	Aye
Director Ash	Aye
Director Cosgrove	Aye
Vice President Piccolotti	Aye
President DeJarnatt	Aye

Motion passed 5-0.

7) DIRECTORS COMMENTS

None.

8) ADJOURNMENT

President De Jarnatt adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Approved:

Adrienne Carr, Ph.D., General Manager

Anne De Jarnatt, President