

North Coast County Water District
 Minutes of the Regular Board of Directors Meeting
 August 16, 2023 7:00 P.M.
 2400 Francisco Blvd.
 Pacifica, CA 94044

**THIS MEETING WAS CONDUCTED BOTH IN PERSON AND
 BY ZOOM MEETING.**

1) CALL TO ORDER

President Burgett called the Regular Board Meeting to order at 7:00 p.m.

2) ROLL CALL

Present at Roll Call at the District Office were, President Burgett, Vice President Joshua Cosgrove, Director De Jarnatt, Director Ron Ash, Director William Hauser, General Manager Adrienne Carr, Assistant General Manager Scott Dalton, Management Analyst Stephanie Dalton, Attorney Patrick Miyaki, and District Engineer Jonathan Sutter.

3) PLEDGE OF ALLEGIANCE

Led by Vice President Cosgrove.

4) PUBLIC COMMENT

None.

5) APPROVAL OF ORDER OF AGENDA

ON MOTION by Vice President Cosgrove, seconded by Director De Jarnatt, the Board voted unanimously to approve the order of agenda as submitted. Motion passed 5-0.

6) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES

Vice President Cosgrove provided highlights from the BAWSCA meeting he attended.

BAWSCA Board member Piccolotti contributed additional information from the meeting summary, including updates on water-related legislation.

7) BOARD COMMUNICATIONS

None.

8) CONSENT CALENDAR

- A. Overview of District Investments
- B. Statement for 2021 Water System Financing Project Fund
- C. Financial Statements for June 2023
- D. Minutes of the July 18, 2023 Special Meeting of the Board
- E. Minutes of the July 19, 2023 Regular Meeting of the Board
- F. Minutes of the August 9, 2023 Special Meeting of the Board
- G. Report on Sale of District Property
- H. July 2023 Leak Report
- I. July 2023 Water Quality Report
- J. July 2023 Legislative Update
- K. July 2023 SFPUC Hydrological Conditions Report

ON MOTION by Vice President Cosgrove, seconded by Director Hauser, the Board voted to approve the Consent Calendar as submitted. Motion passed 5-0.

9) GENERAL MANAGER'S REPORT

A. New Business1. Approval of Claims Dated August 16, 2023

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President Cosgrove, seconded by Director De Jarnatt, the Board unanimously voted to approve the Claims List dated August 16, 2023, in the amount of \$906,905.57. Motion passed 5-0.

2. Approval of an Amendment to the Agreement with Brown and Caldwell for Additional Engineering Support and Construction Management Services for the Sheila Tank Replacement Project for an Amount Not to Exceed \$328,503 and to Extend the Term of the Agreement

General Manager Carr provided an update on the Sheila Tank Project construction and discussed the factors that have led to the project delays.

District Engineer Sutter responded to Board questions regarding the site conditions and the project timeline.

ON MOTION by Vice President Cosgrove, seconded by President Burgett, the Board unanimously voted to Approve of an Amendment to the Agreement with Brown and Caldwell for Additional Engineering Support and Construction Management Services for the Sheila Tank Replacement Project for an Amount Not to Exceed \$328,503 and to Extend the Term of the Agreement. Motion passed 5-0.

2. Update Regarding the District Headquarters Upgrade Project Related Permits

General Manager Carr reported that the City of Pacifica held an Appeal Public Hearing on August 14, 2023. She stated that the City Council voted unanimously to "amend in part, deny in part, and uphold in part" the appeal and Planning Commission approval of the Headquarter Upgrade Project. The action by the City Council enables angled parking and the recycled water fill station drive through to move forward, with slight modifications. General Manager Carr stated that City staff and District staff will work together on several items such as the relocation of the TSPP parking spot and relocation of the bus stop on Clarendon Road.

At 7:36 p.m. President Burgett called for a short recess. The Board returned to open session at 7:46 p.m.

4. District Engineer's ReportSheila Tank Replacement and PRV Improvement Project

District Engineer Johnathan Sutter provided an update on the Sheila Tank Project. He stated that following Board approval of the change order for the temporary access road and soil nail wall on August 9, 2023, the contractor scheduled construction of soil nail wall and temporary access road for August 17. An updated baseline schedule from the contractor will be provided in the coming weeks.

Loop at Everglades Drive Pipeline Replacement Phase 1

District Engineer Sutter provided an update of the Project stating that EKI Environment and Water (EKI) submitted a revised

pipeline separation waiver request to the State Board Division of Drinking Water (DDW) to address comments from the City of Pacifica. The final bid documents will be prepared after DDW approval.

21-Inch Transmission Main Alternatives Evaluation Update

District Engineer Sutter reported that EKI is finalizing its evaluation of the rehabilitation and replacement alternatives for the District's 21-inch transmission main that crosses in the Interstate-280 tunnel. A final report will be submitted to the District by the end of August.

Hinton Ranch Pipeline Emergency Repair Update

District Engineer Sutter reported that the stream bank adjacent the Hinton Ranch Pipeline, a 14-inch diameter concrete lined and coated steel pipe, experienced heavy erosion during the winter 2022-2023 storms and threatened to undermine the pipe trench. EKI and its geotechnical subconsultant Geo-Logic Associates, performed a site walk with the District to assess damage and evaluate restoration options. Geo-Logic Associates is preparing recommendations for restoring and stabilizing the stream bank.

5. General Manager's Update

General Manager Carr shared a graphic depicting levels of major water supply reservoirs in California during the month of June.

B. Continued Business

1. Capital Improvement Program and Bond Projects

General Manager Carr responded to questions and comments from the Board.

10) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED

A. ACWA JPIA Liability Committee Meeting

President Burgett provided a report from the meeting. He stated that the ACWA JPIA continues to be a great resource for the District.

11) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

President Burgett stated he was interested in attending a tour of Hetch Hetchy.

General Manager Carr provided details about a two-day tour that she attended through BAWSCA. She stated she would inquire about the dates of the next tour organized by BAWSCA and would help coordinate a tour for those interested.

- A. Board President's Thought for the Month: People will forget what you said, people will forget what you did, but people will never forget how you made them feel.

12) CORRESPONDENCE

None.

13) PUBLIC COMMENT

None.

- 14) Attorney Miyaki adjourned the Board into Closed Session at 7:46 P.M. for the following items:

CLOSED SESSION – Two Items

Pursuant to California Government Code Section 54956.9(d)(1)

Conference with Legal Counsel – Existing Litigation

Name of Case: North Coast County Water District v. City of Pacifica, Case No. 22-CIV-03493

Pursuant to California Government Code Section 54956.9(d)(4)

Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation

One Potential Case

- 15) REPORT ON ACTION TAKEN IN CLOSED SESSION

At 8:16 P.M. the Board returned to Open Session. Attorney Miyaki reported that during closed session, no action was taken during either item.

- 16) ADJOURNMENT

Vice President Cosgrove shared that the Pacifica community is mourning the loss of Mr. Rudy Mazzetti, owner of Mazzetti’s Bakery, and stated his thoughts and prayers are with the Mazzetti family.

President Burgett adjourned the meeting at 8:17 P.M. in memory of Rudy Mazzetti.

Respectfully submitted,

Approved:

General Manager Adrienne Carr

Jack Burgett, President