

**DIRECTORS**

RON ASH, *President*  
WILLIAM HAUSER, *Vice-President*  
JOSHUA COSGROVE, *Director*  
ANNE DE JARNATT, *Director*  
JOHN VALLERO, *Director*

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**STAFF**

ADRIANNE CARR, Ph.D.  
GENERAL MANAGER

SCOTT DALTON  
ASSISTANT GENERAL MANAGER  
- OPERATIONS

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**AGENDA**  
**NORTH COAST COUNTY WATER DISTRICT**  
**BOARD OF DIRECTORS**  
**Regular Meeting February 19, 2025, 7:00 PM**

**This agenda and all accompanying materials can be viewed on the North Coast County Water District website at: [nccwd.com](http://nccwd.com)**

**This meeting will be conducted both in person and by Zoom Meeting. Members of the public may attend this meeting in person at the Sharp Park Restaurant at 2600 Francisco Boulevard, Pacifica.**

**Members of the public may participate remotely as follows:**

**REMOTE PARTICIPATION ACCESS VIA ZOOM**

**Online: <https://us06web.zoom.us/j/83356936062?pwd=fax0UqhKLW2pSQGBKqj4E1rJnPA7u.1>**

**Webinar ID: 833 5693 6062 Passcode: 890652**

**By Phone: (669) 444-9171**

Members of the public participating online may use "Raise Hand" function to request to speak.  
Those participating by phone, press \*9 to request to speak and \*6 to mute or unmute.

1. Call to Order
2. Roll Call
  - A. Location of Emergency Exits
3. Pledge of Allegiance
4. Public Comment

Members of the public are invited to participate during the public comment period(s) or when a particular item is introduced. Members of the public are encouraged to participate remotely by submitting comments to [info@nccwd.com](mailto:info@nccwd.com) at least one hour prior to the scheduled start time of the meeting. For comments submitted prior to the meeting, please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Although public comments are generally limited to three minutes per person per comment, the Board President shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.
5. Approval of Order of Agenda

**ACTION**

6. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues INFORMATION
7. Board Communications
8. Consent Calendar ACTION  
All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item
  - A. Overview of District Investments – Attached
  - B. Statement for 2021 Water System Financing Project Fund – Attached
  - C. Financial Statements for January 2025 – Attached
  - D. Minutes of the January 15, 2025 Regular Board meeting – Attached
  - E. Report on Sale of District Property – None
  - F. January 2025 Leak Report – Attached
  - G. January 2025 Water Quality Report – Attached
  - H. January 2025 Legislative Update – None
  - I. January 2025 Hydrological Report – Attached
9. General Manager’s Report
  - A. New Business
    1. Approval of Claims Dated February 19, 2025 – Attached ACTION
    2. Adopt Resolution No. Honoring Retiring Bay Area Water Supply & Conservation Agency Chief Executive Officer, Nicole Sandkulla– Attached ACTION
    3. Award of Contract for Security and Surveillance System for the District Headquarters Upgrade Project – Attached ACTION
    4. Authorize the General Manager to Enter into Task Order 25-02 with EKI Environment & Water for Continuing Capital Improvement Program Support and As-Needed Engineering Services - 2025 in an Amount Not-to-Exceed \$127,800 – Attached ACTION
    5. Authorize the General Manager to Enter into Task Order 25-03 with EKI Environment & Water for Park Pacifica Tank and Christen Hill Tank Rehabilitation Design Services in an Amount Not-to-Exceed \$135,100 – Attached ACTION
    6. Adopt Resolution No. Approving Statement of Investment Policy ACTION
    7. Authorize the General Manager to Enter into a Professional Services Agreement with Launch! Consulting, Inc. for Emergency Exercise Services in an Amount Not-to-Exceed \$42,975– Attached ACTION
    8. Mid-Year Budget Review- Attached INFORMATION
    9. Update on the District Headquarters Upgrade Project INFORMATION
    10. Update on the City of Pacifica’s Local Coastal Land Use Plan INFORMATION
    11. District Engineer’s Report - Attached INFORMATION
      - Sheila Tank Replacement Project
    12. General Manager’s Update – Attached INFORMATION
    13. Continued Business - Attached
      - A. Capital Improvement Program and Bond Projects INFORMATION

10. Committee and/or Directors' Reports on Meetings Attended
  - A. City of Pacifica City Council Meeting – (DeJarnatt) January 27 & February 10, 2025
  - B. City of Pacifica Planning Commission Meeting – (Hauser) February 18, 2025
  - C. Building Committee Meeting – (Cosgrove/Ash) January 30, 2025
  - D. Infrastructure Vulnerability Committee Meeting –(Cosgrove/Ash) January 31, 2025
  - E. Emergency Preparedness Committee Meeting – (Ash/Cosgrove) February 6, 2025
  - F. Finance Committee Meeting – (Hauser/Cosgrove) February 12, 2025
  - G. CIP Committee Meeting – (Cosgrove/DeJarnatt) February 18, 2025
11. Directors' Comments and/or Agenda Requests
12. CLOSED SESSION  
Pursuant to California Government Code Section 54956.8  
Conference with Real Property Negotiators  
Property: 171-173 Clarendon Road, Pacifica, CA 94044-2724  
Agency Negotiator: General Manager Adrienne Carr  
Negotiating Parties: Mark F. & Angelika G. Claussen Trust  
Under Negotiation: Price and Terms of Payment
13. Report on Action Taken in Closed Session
14. Correspondence
15. Public Comment
16. Adjournment

Accessible Public Meetings - Upon request, the North Coast County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) days before the meeting. Requests should be sent to: North Coast County Water District, Attn: Alternative Agenda Request, PO Box 1039, Pacifica, CA 94044-6039 or [info@nccwd.com](mailto:info@nccwd.com).