

1506

North Coast County Water District
Minutes of the Regular Board of Directors Meeting
May 20, 2026 at 7:00 P.M.
North Coast County Water District
Multipurpose Room
2400 Francisco Blvd.
Pacifica, CA 94044

1) CALL TO ORDER

President Hauser called Board Meeting to order at 7:00 p.m.

2) ROLL CALL

Present at Roll Call were President William Hauser, Vice President Anne DeJarnatt, Director Joshua Cosgrove, Director Ron Ash, Director John Vallero, General Manager Adrienne Carr, Assistant General Manager Scott Dalton, Administrative Services Manager Stephanie Dalton, Attorney Patrick Miyaki, and District Engineer Jonathan Sutter.

BAWSCA Board member Thomas Piccolotti arrived after roll call.

3) PLEDGE OF ALLEGIANCE

Led by Director Ash.

4) PUBLIC COMMENT

City of Pacifica City Manager Sean Charpentier introduced himself to the Board of Directors and all in attendance, stating that he had recently started his position as the new City Manager and was pleased to attend a water district meeting.

5) APPROVAL OF ORDER OF AGENDA

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the order of agenda as presented. Motion passed 5-0.

6) SPECIAL ORDER OF BUSINESS

A. Water Awareness Month Poster Contest Awards

President Hauser welcomed the students, teachers and parents in attendance for the awards ceremony, and thanked everyone for their participation in the contest. Directors and Staff presented awards during the slideshow of the winning posters. The 1st, 2nd, and 3rd place winners in each division are as follows:

Kindergarten – 1st Grade Division:

3rd Place: Jadon Arbunich
Grade: Kindergarten
School: Vallemar School

2nd Place: Juniper Venable
Grade: 1st Grade
School: Vallemar School

1st Place: Penelope Romero
Grade: 1st Grade
School: Vallemar School

2nd-3rd Grade Division

3rd Place: Brenna Browatzki
Grade: 2nd Grade, School: Vallemar

2nd & 3rd Grade Division (Continued):

2nd Place: Penny Caminiti
Grade: 3rd Grade
School: Vallemar

1st Place: Hannah Dietzel
Grade: 2nd Grade
School: Vallemar School

4th & 5th Grade Division:

3rd Place: Corinna Chui
Grade: 4th Grade
School: Sunset Ridge/Ocean Shore

2nd Place: Kai Ramos
Grade: 5th Grade
School: Good Shepherd

1st Place: Esther Bond
Grade: 4th Grade
School: Vallemar School

6th-12th Grade Division

3rd Place: Lucia Efstratis
Grade: 7th
School: Good Shepherd

2nd Place: Rachel Hamar
Grade: 7th
School: Good Shepherd

1st Place: Skylar Almares
Grade: 6th
School: Good Shepherd

President Hauser called a brief recess, and the Board reconvened at 7:27 p.m.

B. Public Hearing and Annual Report on District Vacancies, Recruitment, and Retention in Compliance with AB 2561

General Manager Carr introduced the item and stated that the District is mandated by AB 2561 to ensure sufficient staffing for reliable and efficient public services and must report the status of vacancies and recruitment efforts once per year. She summarized the staff report and explained that the District currently has no vacancies.

Open Public Hearing

President Hauser opened the public hearing, at which time the General Manager confirmed there were no attendees online nor in the room.

Public Comments

Staff confirmed that no comments were submitted prior to the public hearing. There were no public comments made at this time.

Close Public Hearing

President Hauser closed the Public Hearing at 7:32 p.m.

Board Comments

None.

7) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES

BAWSCA Board Member Piccolotti provided a summary of the upcoming BAWSCA Board of Directors meeting. This report was provided after Item #11.D.

8) BOARD COMMUNICATIONS

None.

9) CONSENT CALENDAR

- A. Overview of District Investments
- B. Statement for 2021 Water System Financing Project Fund
- C. Financial Statements for March 2026
- D. Minutes of the April 15, 2026 Regular Meeting of the Board
- E. Report on Sale of District Property
- F. April 2026 Leak Report
- G. April 2026 Water Quality Report
- H. April 2026 Legislative Update
- I. April 2026 Hydrological Report

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the Consent Calendar as presented. Motion passed 5-0.

10) GENERAL MANAGER'S REPORT

A. New Business

1. Review Draft Water Rate Study, Set July 15, 2026 for a Public Hearing for a Proposed Increase to the Water Rates and Charges, and Authorize the General Manager to Mail out the Notice of Public Hearing

General Manager Carr introduced Gabe Sasser of HF&H Consultants, who presented on the District's Draft Water Rate Cost-of-Service Study. Mr. Sasser provided an overview of the proposed 3-year rate schedule, with revenue increases of 7% in FY 26-27, followed by 6% increases in the following two years. Mr. Sasser discussed the proposed realignment of tiers from four to three to better reflect current single-family residential customer consumption patterns and cost of service. The proposed residential water rate structure consists of three tiers: Tier 1 for usage from 0 to 9 CCF, Tier 2 for usage from 10 to 12 CCF, and Tier 3 for all usage over 12 CCF. The District's fixed service charge revenues are proposed to decrease by 16.6%, which includes reducing the standard 5/8-inch bi-monthly Supply and Distribution Charge from \$60.18 to \$51.98 in year one (a 13.6% decrease). He noted that the rate design shifted revenues from fixed service charges to volumetric charges to improve affordability. Mr. Sasser presented a graph from the Cost-of-Service Study comparing the District's average water bill with those of neighboring agencies, illustrating that the District's average water bill, with the proposed adjustment, will still be among the lowest in the region. The Board was asked to set a public hearing for July 15, 2026, and to authorize mailing Proposition 218 notices to property owners by May 28, 2026.

General Manager Carr, Mr. Sasser, and Attorney Miyaki responded to questions from the Board.

ON MOTION by Vice President DeJarnatt, seconded by President Hauser, the Board Set July 15, 2026 for a Public Hearing for a Proposed Increase to the Water Rates and Charges, and Authorized the General Manager to Mail out the Notice of Public Hearing

2. Approval of Resolution No. 1188 of the North Coast County Water District Calling for an Election to be Held on Tuesday, November 3, 2026 for the Election of Three (3) Members of the Governing Board Representing Zones A, B, and E

General Manager Carr summarized the Staff Report, recommending that the Board adopt Resolution No. 1188, which calls for an election on November 3, 2026, for three members representing Zones A, B, and E. The Board discussed the candidate statement length and whether the District or the candidates should fund those statements. The Board decided to continue with previous election procedures, and the candidate would limit their statement to 200 words, with the statement paid for by the candidate.

ON MOTION by Vice President DeJarnatt, seconded by President Hauser, by the following Roll Call Vote, the Board unanimously voted to Adopt Resolution No. 1188 of the North Coast County Water District Calling for an Election to be Held on Tuesday, November 3, 2026 for the Election of Three (3) Members of the Governing Board Representing Zones A, B, and E – which included the statement length of 200 words and to be paid for by the candidate:

Director Ash Aye
Director Cosgrove Aye
Director Vallero Aye
Vice President DeJarnatt Aye
President Hauser Aye

3. Approval of Claims Dated May 20, 2026

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President DeJarnatt, seconded by Director Cosgrove, the Board voted unanimously to approve the Claims List dated May 20, 2026, in the amount of \$900,696.63

Motion passed 5-0.

4. San Mateo County Local Agency Formation Commission (LAFCo) – Election of Regular Special District Member for a Term Ending May 2030

General Manager Carr presented a ballot from the San Mateo County Local Agency Formation Commission (LAFCo) for the District's consideration for the election of the next Regular Special District Member for a term ending in May 2030. Two candidate statements were provided. Board discussion occurred. President Hauser will vote on behalf of the District prior to the deadline.

5. District Headquarters Upgrade Project Update

General Manager Carr shared photos of the customer service counter reconfiguration and confirmed that the work is complete. Additional updates were provided on the generator, fencing, and solar. A ceremony for the Recycled Water Fill station was discussed for when it opens later this year.

6. District Engineer's Report

District Engineer Sutter reported on the status of the Advanced Metering Infrastructure (AMI) Project.

District Engineer Sutter provided an update and presentation on the 2025 Urban Water Management Plan (UWMP), including an overview and highlights. The full plan will be presented for adoption at the public hearing scheduled for June 17, 2026.

7. General Manager's Update

General Manager Carr discussed the District's progress on updating the 2026 Multijurisdictional Local Hazard Mitigation Plan (LHMP), a partnership with San Mateo County to reduce risks from natural hazards.

General Manager Carr thanked everyone who participated in the Pacific Beach Coalition Earth Day of Action on April 18, 2026, and stated that the community enjoyed the District's informational booth and water trivia.

B. Continued Business1. Capital Improvement Program and Bond Projects

There was no discussion.

11) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED

A. City of Pacifica Planning Commission Meeting

President Hauser provided a brief summary of the meetings attended.

B. City of Pacifica City Council Meeting

Vice President DeJarnatt provided highlights from the City Council meetings attended.

C. Association of California Water Agencies Spring Conference

Vice President DeJarnatt provided a report on the ACWA Spring Conference and provided updates from the ACWA JPIA meeting.

D. Personnel Committee Meeting

Director Ash discussed highlights from the meeting.

12) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

None.

13) CORRESPONDENCE

None.

14) PUBLIC COMMENT

None.

15) ADJOURNMENT

President Hauser adjourned the meeting at 9:02 p.m.

Respectfully submitted,

Approved:

General Manager Adrienne Carr

William Hauser, President