

1172

North Coast County Water District
 Minutes of the Special Board of Directors Meeting
 September 22, 2021 at 7:00 p.m.
 2400 Francisco Blvd.
 Pacifica, CA 94044

DUE TO THE COVID-19 AND IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDERS THAT SUSPEND PORTIONS OF THE BROWN ACT, THE MEETING WAS CONDUCTED ENTIRELY VIA TELECONFERENCE CALL. MEMBERS OF THE PUBLIC WERE NOT PERMITTED TO ATTEND THE MEETING IN PERSON AND COULD ONLY PARTICIPATE VIA REMOTE PARTICIPATION ACCESS BY FOLLOWING THE INSTRUCTIONS GIVEN ON THE AGENDA. EACH VOTE WAS TAKEN BY ROLL CALL VOTE.

1) CALL TO ORDER

President Piccolotti called the Special Board Meeting to order at 7:00 p.m. at the District office.

2) ROLL CALL

Present at Roll Call in the District Office were Director Anne De Jarnatt, General Manager Adrienne Carr, and Management Analyst II Stephanie Dalton.

Also present at Roll Call via teleconference call from their remote locations were President Tom Piccolotti, Vice President Jack Burgett, Director Joshua Cosgrove, Director Ron Ash, Attorney Patrick Miyaki.

3) PUBLIC COMMENT

None.

4) CLOSED SESSION

Attorney Miyaki adjourned the Board into Closed Session at 7:01 p.m.

Pursuant to California Government Code Section 54957
 Threat to Public Services or Facilities
 Consultation with General Counsel
 One Potential Case

5) REPORT ON ACTION TAKEN IN CLOSED SESSION

The Board came back into Open Session at 8:03 p.m., and Attorney Patrick Miyaki reported that no action was taken.

6) REVIEW DRAFT WATER RATE STUDY AND SET NOVEMBER 17, 2021 FOR A PUBLIC HEARING FOR A PROPOSED INCREASE TO THE WATER RATES AND CHARGES AND AUTHORIZE THE GENERAL MANAGER TO SEND OUT THE NOTICE OF PUBLIC HEARING

General Manager Carr provided an overview of the 2021 Water Rate Study and described the rate-making process. She presented the draft public notice which included tier realignment and adjustments to the bi-monthly supply and distribution charges, volumetric rates, portable meter charges, fire protection service connection charges, and new water shortage revenue stabilization adjustments for the next five years.

Board discussion occurred.

The Board determined that further analysis was needed prior to setting a public hearing date, and directed staff to return this item for consideration of approval once the analysis was complete.

- 7) **CONSIDER APPROVAL OF AN AMENDMENT TO THE EKI ENVIRONMENT & WATER AGREEMENT IN AN AMOUNT NOT-TO-EXCEED \$45,200 FOR THE PHASE 2 GROUNDWATER RESOURCES INVESTIGATION**

General Manager Carr began the presentation by providing an overview of the July, 2021 Groundwater Supply Evaluation Report by EKI Environment & Water, and summarized the scope of work for the second phase of the project which includes identifying existing wells and performing aquifer tests to evaluate San Pedro Valley Groundwater Basin. Results of this work will help District determine if there is a usable groundwater supply.

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President Burgett, seconded by President Piccolotti, by the following Roll Call Vote, the Board unanimously voted to Approve the Amendment to the EKI Environment & Water Agreement in an Amount Not-To-Exceed \$45,200 for the Phase 2 Groundwater Resources Investigation:

Director Ash	Aye
Director DeJarnatt	Aye
Director Cosgrove	Aye
Vice President Burgett	Aye
President Piccolotti	Aye

Motion passed 5-0.

- 8) **CONSIDER APPROVAL OF AN AMENDMENT TO THE EKI ENVIRONMENT & WATER AGREEMENT IN AN AMOUNT NOT TO EXCEED \$25,000 FOR RECYCLED WATER SYSTEM SUPPORT**

General Manager Carr gave a brief overview of the recently completely Recycled Water Planning Study by EKI Environment & Water. She summarized the proposal provided by EKI for recycled water system support which includes evaluating the use of the existing recycled water system with the goal to increase Sharp Park Golf Course use of recycled water, and optimize operations in coordination with Calera Creek Water Recycling Plant.

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President Burgett, seconded by Director De Jarnatt, by the following Roll Call Vote, the Board unanimously voted to Approve the Amendment to the EKI Environment & Water Agreement in an Amount Not-To-Exceed \$25,000 for Recycled Water System Support:

Director Ash	Aye
Director DeJarnatt	Aye
Director Cosgrove	Aye
Vice President Burgett	Aye
President Piccolotti	Aye

Motion passed 5-0.

- 9) **AUTHORIZE THE GENERAL MANAGER TO PURCHASE ONE 2022 FORD ESCAPE SE HYBRID THROUGH THE STATEWIDE CONTRACT FOR FLEET VEHICLES IN AN AMOUNT-NOT-TO-EXCEED \$30,000**

General Manager Carr stated that Staff had researched small hybrid SUV vehicles since the last Board Meeting, and found that the Ford Escape SE Hybrid would suit the current needs of the District. The passenger vehicle would provide fuel

efficient transportation for various District purposes. The estimated cost for the Ford Escape SE Hybrid through the Statewide Contract for Fleet Vehicles is approximately \$28,600.

ON MOTION by Vice President Burgett, seconded by Director De Jarnatt, by the following Roll Call Vote, the Board unanimously voted to Authorize the General Manager to Purchase One 2022 Ford Escape SE Hybrid through the Statewide Contract for Fleet Vehicles in an Amount-Not-to-Exceed \$30,000

Director Ash	Aye
Director DeJarnatt	Aye
Director Cosgrove	Aye
Vice President Burgett	Aye
President Piccolotti	Aye

Motion passed 5-0.

10) UPDATE ON CALIFORNIA WATER AND WASTEWATER ARREARAGE PAYMENT PROGRAM AND POLICIES PERTAINING TO LATE FEES AND TERMINATION OF WATER SERVICE FOR NON-PAYMENT

General Manager Carr stated that through \$985 million in federal funding allocated by the state legislature, the State Water Board created a program to provide relief to community water and wastewater systems for unpaid bills related to the pandemic. The funding will cover water debt from residential and commercial customers accrued between March 4, 2020 and June 15, 2021. The District submitted survey information required to participate in the program to the State, including an estimate of the District's accumulated residential and commercial arrearages which totaled approximately \$186,000 in residential and \$6,000 in commercial accounts. Survey responses are being compiled by the State, and allocations to each water agency will be proportional to percentage of the total statewide need for assistance. One-time payments to water agencies will be made starting in November.

11) DISCUSSION REGARDING AB 361 AND CONTINUING TO HOLD REMOTE BOARD AND INFORMATION COMMITTEE MEETINGS

General Manager Carr provided a summary of AB 361 which will take effect October 1, 2021 and will require the District to take action in order to continue to meet remotely during the State of Emergency declared due to the COVID-19 pandemic. Staff will bring a resolution to the Board for adoption at the October meeting that will comply with AB 361. The Board will be required to take action at each subsequent Board meeting to affirm that the State of Emergency still exists and the circumstances warrant the Board to continue to meet remotely

12) PUBLIC COMMENT

None.

13) ADJOURNMENT

President Piccolotti adjourned the meeting at 8:57 p.m.

Respectfully submitted,

Approved:

General Manager Adrienne Carr

Tom Piccolotti, President