1500

North Coast County Water District

Minutes of the Regular Board of Directors Meeting
March 18, 2026 at 7:00 P.M.
North Coast County Water District
Multipurpose Room
2400 Francisco Blvd.
Pacifica, CA 94044

1) CALL TO ORDER

President Hauser called Board Meeting to order at 7:19 p.m.

2) ROLL CALL

Present at Roll Call at the Multipurpose Room were President William Hauser, Vice President Anne DeJarnatt, Director Joshua Cosgrove, General Manager Adrianne Carr, Assistant General Manager Scott Dalton, Management Analyst Stephanie Dalton, Attorney Patrick Miyaki, and District Engineer Jonathan Sutter.

Director John Vallero was absent. Director Ron Ash arrived after Roll Call.

3) PLEDGE OF ALLEGIANCE

Led by Director Cosgrove.

4) PUBLIC COMMENT

None.

5) APPROVAL OF ORDER OF AGENDA

ON MOTION by Director Cosgrove, seconded by Vice President DeJarnatt, the Board voted unanimously to approve the order of agenda as presented. Motion passed 3-0.

6) BAY AREA WATER SUPPLY AND CONSERVATION AGENCY ISSUES

Director Cosgrove reported that there is a BAWSCA meeting tomorrow night that he and BAWSCA Board Member Piccolotti will be attending.

7) BOARD COMMUNICATIONS

None.

8) CONSENT CALENDAR

A. Overview of District Investments
B. Statement for 2021 Water System Financing Project Fund
C. Financial Statements for February 2026
D. Minutes of the February 18, 2026 Regular Meeting of the Board
E. Report on Sale of District Property
F. February 2026 Leak Report
G. February 2026 Water Quality Report
H. February 2026 Legislative Update
I. February 2026 Hydrological Report

ON MOTION by Vice President DeJarnatt, seconded by Director Cosgrove, the Board voted unanimously to approve the Consent Calendar as presented. Motion passed 3-0.

9) GENERAL MANAGER’S REPORT

A. <u>New Business</u>

1. Approval of Claims Dated March 18, 2026

General Manager Carr responded to questions from the Board.

ON MOTION by Vice President DeJarnatt, seconded by Director Cosgrove, the Board voted unanimously to approve the Claims List dated March 18, 2026, in the amount of $2,054,591.17 Motion passed 3-0.

2. Adopt Resolution No. 1187 Amending the Conflict of Interest Code

General Manager Carr summarized the Staff Report. She stated the primary change to the Conflict of Interest Code is the addition of the newly created Administrative Services Manager position to the list of "designated positions." She explained that other small updates were made to code references in the document, as recommended by legal counsel.

Board discussion occurred.

ON MOTION by Vice President DeJarnatt, seconded by Director Cosgrove, by the Following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 1187 Amending the Conflict of Interest Code.

Director Cosgrove Aye
Vice President DeJarnatt Aye
President Hauser Aye

Motion passed 3-0.

3. District Headquarters Upgrade Project Update

General Manager Carr provided an update on several items, including the installation of electrical panels for solar power and a new fuel management system. She also discussed Contract Change Order (CCO) #16, noting that the District released retention funds per Board action in January. She stated that CCO #17 increased the total contract value by $59,628.00, covering costs for the front desk rebuild, changes to pedestrian gate hardware, and clarifications on locker casework.

General Manager Carr stated that the total contract value stands at $14,374,762. Final anticipated adjustments are expected to include a credit of approximately $29,500 and an increase of approximately $12,000.

General Manager Carr responded to questions from the Board.

Director Ash arrived at the meeting at 7:34 p.m.

4. District Engineer's Report

District Engineer Sutter reported on the status of the Advanced Metering Infrastructure (AMI) Project. There was one change order executed for the order of pressure meters that increased the project by $30,000; however, the net total is still a credit.

District Engineer Sutter provided an update on the Fassler Tank Project.

5. General Manager's Update

General Manager Carr provided an update on the new AMI customer water portal, Neptune My360, and the District's new website.

General Manager Carr shared slides about the Upcountry Snowpack as of March 2026.

B. Continued Business

1. Capital Improvement Program and Bond Projects

There was no discussion.

10) COMMITTEE AND/OR DIRECTORS' REPORTS ON MEETINGS ATTENDED

A. City of Pacifica City Council Meeting

Vice President DeJarnatt provided highlights and distributed notes from the last City Council meeting.

B. Water Rates Advisory Committee Meeting

President Hauser reported on the items that had been discussed at the meeting.

Director Cosgrove expressed appreciation for the Committee process and the efforts of its members.

11) DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

None.

12) CORRESPONDENCE

None.

13) PUBLIC COMMENT

Councilmember Wright provided some comments and questions regarding the Recycled Water Fill Station, and the District's leak alert notifications.

General Manager Carr responded to the questions.

Councilmember Beckmeyer shared her thoughts on the beauty of the District's new Headquarters and thanked the District for its contribution to the community

14) ADJOURNMENT

President Hauser adjourned the meeting at 7:50 p.m., noting the vivid sunset observed from the Multipurpose Room.

Respectfully submitted, Approved:

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General Manager Adrianne Carr William Hauser, President